

ACTUAL FIELD MONITORING REPORT 2nd Quarter 2024



June 26 and July 4, 2024

PROVINCIAL GOVERNMENT OF LA UNION

Office of the Provincial Planning and Development Coordinator



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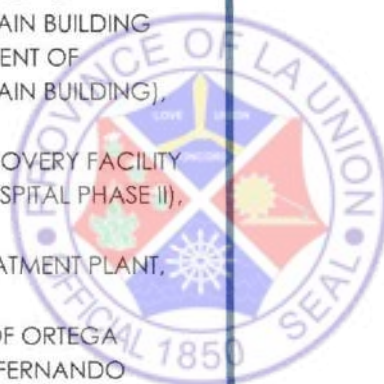
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EXECUTIVE SUMMARY

The Provincial Project Monitoring Committee (PPMC) conducted the 2nd quarter actual field monitoring on June 26 and July 4, 2024. The participants during the activity were as follows: Local Finance Committee (LFC) representatives from the Office of the Provincial Accountant (OPAcctng) and Office of the Provincial Treasurer (PTO); Office of the Provincial Planning and Development Coordinator (OPPDC); and representatives from the implementing offices, which include the following: Office of the Provincial Veterinarian (OPVet), PG Environment and Natural Resources Office (PG-ENRO), and Provincial Engineer Office (PEO).

A total of 18 infrastructure projects of various types were visited and assessed accordingly in order to evaluate the current status of projects as basis for future project improvement. Among the total projects monitored, nine projects were funded under Development Fund (DF), six projects were funded under RA 7171, two projects were funded under RA 8240 and one projects were funded under Special Education Fund (SEF).

This report contains the findings observed and their respective recommendations for each project visited for appropriate action of concerned offices.

During this quarter, the PPMC also assessed the conduct of the field monitoring and came up with opportunities for improvement for consideration in the future conduct of the activity such as (1) Implementing Office should provide the original and revised plan in accordance with the change/variation order, and (2) the contractors must be informed of the project defects within the one-year defect liability period in order for them to perform the necessary repairs or address the concerns and shall be cascaded to and monitored by the PEO to be reported to the PPMC on a monthly basis.

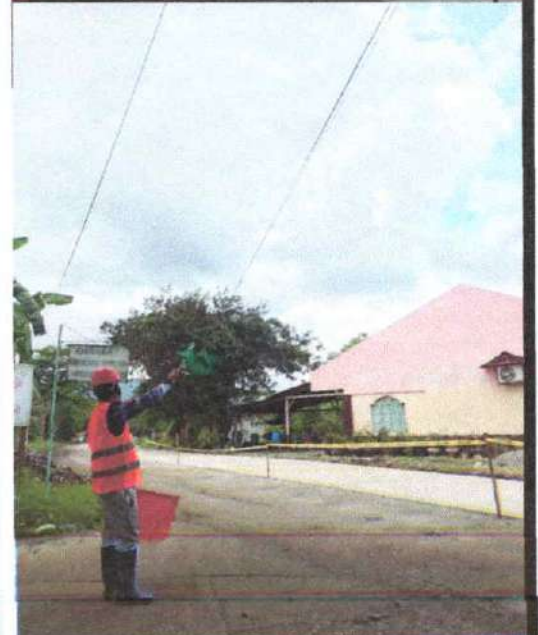
REPAIR AND REHABILITATION OF BALAOAN-SANTOL ROAD (SANTOL SECTION), Santol

DEVELOPMENT FUND | Php 5,984,190.65

PROJECT DESCRIPTION

The project covers the repair and rehabilitation of 305.00 meter x 6.10 meter x 0.28 meter thick Portland Cement Concrete Pavement (PCCP). The project started on March 15, 2024 and is currently ongoing with 30.87 percent accomplishment as of June 21, 2024 and is expected to be completed on August 12, 2024.

MAJOR FINDINGS	RECOMMENDATIONS	OPR	ACTIONS TAKEN
Performance of Contractors/Consultants			
Insufficient Traffic Management and Road Warning/Safety Signs	Provide traffic management to all project areas. Comply with the Provincial Ordinance No. 229-2020: Mandatory installation of road warning and safety devices (RWSDs) by all contractors and public utility companies	PEO/ Contractor	PEO advised the contractor to add more road safety devices.
No COA Billboard	Install COA Billboard and update based on actual percentage of the project		PEO advised the contractor to reinstall the COA Billboard.



CONSTRUCTION OF CATTLE DAIRY FACILITIES FOR SANGBAYAN AGRICULTURAL COOPERATIVE, SINAPANGAN SUR, Bangar

RA 7171 | Php 9,997,584.39

PROJECT DESCRIPTION

The project covers the construction of Cattle Dairy Facility in Bangar. La Union. The project consists of Maternity Pen, Milking Parlor, Free Stall, Cow Lane with fan and Misting System and the Main Shelter. Twenty-five cattles, originally from Australia, were delivered in Bangar but only four is alive with four calves. The project started on October 26, 2023 and was completed on February 13, 2024 which is ahead from its expected date of completion on February 22, 2024.



MAJOR FINDINGS	RECOMMENDATIONS	OPR	ACTIONS TAKEN
Performance of Contractors/Consultants			
Incomplete electrical fixtures/light switches	Complete the remaining work before the one-year defects liability period	PEO	Electrical fixtures are not included in the program of works of the project. Request for additional funding will be proposed for the improvement of the project.
Design, Scope, Technical Specification			
No drainage system	Program and fund the proposed next phase to include drainage for the improvement of the project	OPVet, PEO, LFC	Additional funding will be proposed for the improvement of the project. Provision of Solar Powered Irrigation System (SPIS) is being worked out by OPAg.
Procurement			
Cattles were purchased and delivered during the construction of the facilities	Review the implementation procedure or timeline of the project first before the purchase of Cattles to avoid mortality. Take into consideration the risks of the program prior to the funding and implementation.	PEO & OPVet	All suggestions and recommendations will be noted for similar projects to improve its implementation

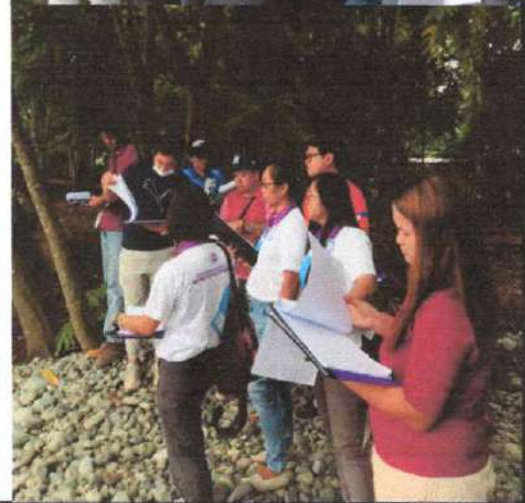
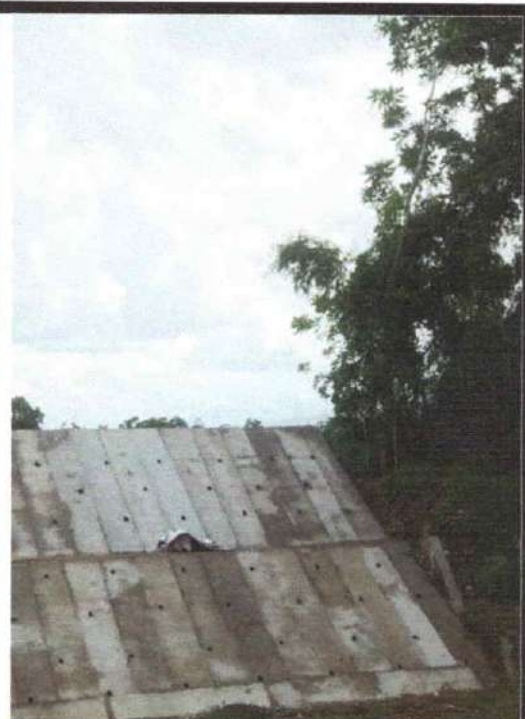
CONSTRUCTION OF BORO BOR CREEK SLOPE PROTECTION (NAPASET SECTION) PHASE III, Luna

RA 8240 | Php 12,984,542.42

PROJECT DESCRIPTION

The project covers the construction of the 22.40 lineal meter creek slope protection. The design of the flood control structure was adopted with the existing slope protection project of the DPWH. The construction started on April 2, 2024 and was completed on May 27, 2024 which is ahead from its expected date of completion on July 21, 2024.

MAJOR FINDINGS	RECOMMENDATIONS	OPR	ACTIONS TAKEN
Inputs and Costs			
Minimal output of the project due to limited or insufficient funding	Program and fund the proposed next phase the remaining 6,537.00 meters for the completion of the project	LFC/PEO	Request for funding of the remaining 6,537.00 meters will be per phase due to budget constraints.



COMPLIANCE TO THE FIRE CODE OF THE PHILIPPINES (RA 9514) (PROVISION OF STANDPIPE, FIRE SUPPRESSION SYSTEM/WATER SOURCE, INSTALLATION OF FIRE DETECTION AND ALARM SYSTEM). Balaoan DEVELOPMENT FUND | Php 9,973,510.00

PROJECT DESCRIPTION

The project covers the Upgrading/renovation of hospital buildings and other facilities in compliance to the Fire Code of the Philippines (RA 9514). The project includes the installation of fire pump, fire alarm and sprinkler alarm system. The construction started on March 15, 2024 and is currently ongoing with a 64.70 percent accomplishment as of June 25, 2024 and is expected to be completed on September 29, 2024.

MAJOR FINDINGS	RECOMMENDATIONS	OPR	ACTIONS TAKEN
Performance of Contractors/Consultants			
COA Billboard was not updated during the project inspection/monitoring	Update the COA Billboard monthly to ensure transparency of the status or progress of the on-going project	PEO/ Contractor	PEO instructed the contractors to regularly update the project billboards.
Inputs and Costs			
Discrepancy in the Statement of Work Accomplished (SWA) and Actual Accomplishment. The SWA shows that the installation of Fire and Jockey Pump complete with control and standard accessories was already completed but in actual, it is still ongoing during the field visit.	Review and re-evaluate the SWA	PEO/ Contractor	SWA was already reviewed and evaluated.



PROVINCIAL GOVERNMENT OF LA UNION
Provincial Capitol Building, Aguila Road, City of San Fernando, La Union

COMPLIANCE TO THE FIRE CODE OF THE PHILIPPINES (RA 9514) (PROVISION OF STANDPIPE, FIRE SUPPRESSION SYSTEM/WATER SOURCE, INSTALLATION OF FIRE DETECTION & ALARM SYSTEM)

Project: BALAOAN DISTRICT HOSPITAL BALAOAN, LA UNION
Location: BALAOAN DISTRICT HOSPITAL BALAOAN, LA UNION
Cost: P 9,973,510.00
Fund Source: DEVELOPMENT FUND
Implementing Agency: PROVINCIAL GOVERNMENT OF LA UNION
Contractor: J.A. OLIVERA ENG'G. DESIGN, CONST. & SUPPLIES
Brief Description of Project: PROVISION OF STANDPIPE, FIRE SUPPRESSION SYSTEM/WATER SOURCE, INSTALLATION OF FIRE DETECTION & ALARM SYSTEM

Duration	Project Date		Project Status		Remarks
	Started	Target Date of Completion	As of (Date)	Cost Incurred to Date	
180 CO	APRIL 2, 2024	SEPTEMBER 29, 2024			

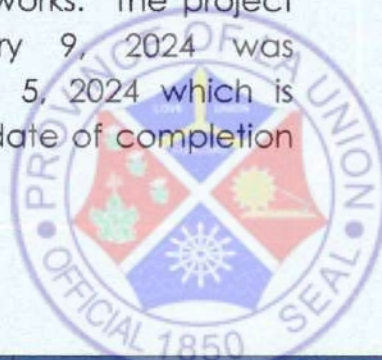
For verifications or comments about this project, please contact the Regional Office or the under which the audit jurisdiction on this project:
Contact Address: Office No. 1
San Fernando, City of San Fernando, La Union, 2900
Tel. Nos. (072) 886-1009; 886-1020; 886-6760; 886-6781
or Text COA C-Rep's Desk or 09-53291951

IMPROVEMENT/ COMPLETION OF VINEGAR PROCESSING CENTER, Bacnotan

RA 7171 | Php 1,497,152.31

PROJECT DESCRIPTION

The project covers the construction of of 40.00 meters x 15 meters perimeter fence and the improvement of the existing processing center. The improvement includes water pumping system with pump house, provision of window and entrance grills with screen, provision of epoxy flooring in fermentation area, provision of wash area in compliance to BFAD requirements, provision of downspouts, replacement of aluminum door in the office area, ceiling works in the comfort room and painting works. The project started on January 9, 2024 was completed on April 5, 2024 which is within its expected date of completion on April 8, 2024.



PROVINCIAL GOVERNMENT OF LA UNION
Provincial Capital Building, Agella Road, City of San Fernando, La Union

Project: IMPROVEMENT/COMPLETION OF VINEGAR PROCESSING CENTER
Location: MARAGAYAP, BACNOTAN, LA UNION
Cost: P 1,497,152.31
Fund Source: RA 7171
Implementing Agency: PROVINCIAL GOVERNMENT OF LA UNION
Contractor: ARY CONSTRUCTION & SUPPLIES
Brief Description of Project: PAINTING WORKS (FLOORING, WALLS AND WINDOW GRILLS), INSTALLATION OF WINDOW SCREEN, PROVISION OF WATER SYSTEM

Project Data			Project Status			Remarks
Quarter	Month	Year	Actual Date	Planned Date	Date Completed	
1 st	Jan	2024				
2 nd	Feb	2024				
3 rd	Mar	2024				
4 th	Apr	2024				

For verification or completion documents of this project, please contact the Regional Office of the Center for Quality and Safety Subdivision Office in project:
COA, Regional Office of No. 1
San Fernando, City of San Fernando, La Union - 2500
Tel. No. (093) 588-1009, 588-1320, 588-4780, 588-4781
or Email: COA-Region1@launion.gov.ph



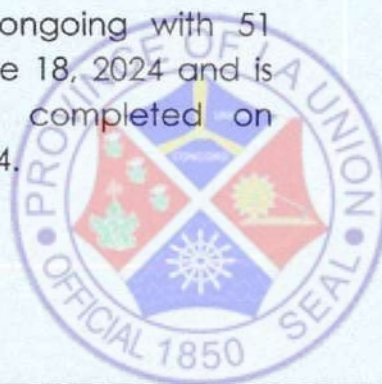
MAJOR FINDINGS	RECOMMENDATIONS	OPR	ACTIONS TAKEN
Government/Funding Institution Approvals			
The roofing/gutter of the rear building needs improvement or repair	Allocate additional funding for the repair of roofing/gutter and construction of perimeter fence of the facility.	OPAg, PEO, LFC	No funding as per OPAg. To include in the RA 7171 fund.
Out of the 56 lineal meter perimeter, only 12 lineal meter perimeter fence was included in the project			

COMPLETION OF THE REHABILITATION OF BACNOTAN DISTRICT HOSPITAL MAIN BUILDING, Bacnotan

DEVELOPMENT FUND | Php 7,646,175.96

PROJECT DESCRIPTION

The project covers the rehabilitation and improvement of Bacnotan District Hospital Main Building. The rehabilitation includes tiling works, addition of new rooms, painting works, installation of doors and windows and electrical works. The project started on March 15, 2024 and is currently ongoing with 51 percent as of June 18, 2024 and is expected to be completed on November 10, 2024.



MAJOR FINDINGS	RECOMMENDATIONS	OPR	ACTIONS TAKEN
Performance of Contractors/Consultants			
Insufficient warning/safety signages and safety barriers was noticed during the field visit	Provide additional safety/warning signages and barriers on the project since some areas are accessible to the public to avoid accidents and injuries	PEO/ Contractor	PEO instructed the contractor to add warning and safety signs
COA Billboard was not updated during the project inspection/monitoring	Update the COA Billboard monthly to ensure transparency of the status or progress of the on-going project		PEO instructed the contractors to regularly update the project billboards.



ESTABLISHMENT OF MATERIAL RECOVERY FACILITY FOR DH (BACNOTAN DISTRICT HOSPITAL PHASE II). Bacnotan

DEVELOPMENT FUND | Php 2,996,804.17

PROJECT DESCRIPTION

The project covers the establishment of a 18.00 meter x 5.00 meter material recovery facility. The building consists of work area, and facilities for mercury containing devices/ lamps, biodegradable, non-biodegradable/ recyclable waste and hazardous waste. The project started on March 25, 2024 and was completed on June 25, 2024, which is ahead of its expected date of completion on July 23, 2024.

MAJOR FINDINGS	RECOMMENDATIONS	OPR	ACTIONS TAKEN
Sustainability, Operations and Maintenance			
No provided signboards for the different types of wastes	Install signboards	BDH, PG-ENRO	Installation of signboards are care of BDH
Design, Scope, Technical Specification			
No sorting and processing area	Allocate additional funds for the sorting and processing area needed to improve the outcome and impact of the project	PG-ENRO, PEO, LFC	For inclusion in the next project proposal.



CONSTRUCTION OF SEPTAGE TREATMENT PLANT, San Juan

DEVELOPMENT FUND | Php 25,750,546.18

PROJECT DESCRIPTION

The project covers the construction of Septage Treatment Plant structural components including driveway for desludging truck. The structural components include the stabilization reactor, sludge drying pit, anaerobic baffled reactor and anaerobic filter plant. The project started on January 20, 2023 and is currently ongoing with 59 percent accomplishment as of June 18, 2024 and is expected to be completed on August 30, 2024.

PROVINCIAL GOVERNMENT OF LA UNION
Provincial Capitol Building, Aguila Road, City of San Fernando, La Union

Project: CONSTRUCTION OF SEPTAGE TREATMENT PLANT
Location: SINAPANGAN, SAN JUAN, LA UNION
Cost: P 25,750,546.18
Fund Source: DEVELOPMENT FUND

Implementing Agency: Provincial Government of La Union
Contractor: JA Olivar Engg. Design, Const. & Supplies
Brief Description of Project: CONSTRUCTION OF SEPTAGE TREATMENT PLANT

Project Date			Project Status				
Duration	Started	Target Date of Completion	Percentage of Completion	As of (Date)	Cost Incurred to Date	Cost Completed	Remarks
300 CD	Jan. 20, 2023						

For particular or complaints about this project, please contact the Regional Office or Cluster which has dual jurisdiction on this project:
COA Regional Office No. 1
Sevilla, City of San Fernando, La Union - 2500
Tel. Nos. (072) 888-1209; 888-1322; 888-4760; 888-4781
or Text COA Citizens Desk at 0915-5371957



MAJOR FINDINGS	RECOMMENDATIONS	OPR	ACTIONS TAKEN
Site Condition/Availability			
The project was suspended for 288 CD due to land dispute	Location of the project should be "shovel ready". Consider conducting dialogue with neighboring lot owners prior to the implementation of the project to avoid these kind of delays	PG-ENRO, PEO	There was already a court order on the land dispute.
Performance of Contractors/Consultants			
Some of the construction workers are not compliant to item B.7 (2)-Occupational Safety and health Program	Strict compliance in the use of PPE must be imposed and monitored	PEO/ Contractor	There was an instruction from the PEO for strict compliance to adhere to the OSHF.
COA Billboard was not updated during the project inspection/monitoring	Update the COA Billboard monthly to ensure transparency of the status or progress of the on-going project		PEO instructed the contractors to regularly update the project billboards.

REHABILITATION/IMPROVEMENT OF ORTEGA STREET DRAINAGES, City of San Fernando

DEVELOPMENT FUND | Php 4,995,987.44

PROJECT DESCRIPTION

The project covers the rehabilitation/improvement of the 288 lineal meter drainage canal. Drainage covers were converted to Portland Cement Concrete Pavement (PCCP) with catch basins every 8 meters. The project started on March 11, 2024 was completed on June 15, 2024 which is ahead from its expected completion date on June 20, 2024.

MAJOR FINDINGS	RECOMMENDATIONS	OPR	ACTIONS TAKEN
Government/Funding Institution Approvals			
The project was 100% completed as per scope of works	Sustain the quality of works as per scope of works, specifications and standards for future project implementation. Allocate additional funding to improve the remaining sections of the drainage system to prevent flooding on the area	PEO, LFC	Noted



CONSTRUCTION OF LA UNION NATIONAL HIGH SCHOOL DRAINAGE SYSTEM, City of San Fernando

RA 8240 | Php 2,997,523.94

PROJECT DESCRIPTION

The project covers the construction of a 619.00 lineal meter of concrete hollow blocks (CHB) canal, 40.00 lineal meter reinforced concrete (RC) canal, 12.00 lineal meter – 610 millimeter diameter pipe culvert and 13.00 lineal meter – 1070 millimeter diameter pipe culvert. The project started on March 25, 2024 and is currently ongoing with 70% accomplishment as of June 17, 2024 and is expected to be completed on August 22, 2024.

MAJOR FINDINGS	RECOMMENDATIONS	OPR	ACTIONS TAKEN
Performance of Contractors/Consultants			
Insufficient warning/safety signages and safety barriers was noticed during the field visit	Provide additional safety/warning signages and barriers on the project since it is located in a school.	PEO/ Contractor	PEO instructed the contractor to add more safety/warning signages and barriers
COA Billboard was not updated during the project inspection/monitoring	Update the COA Billboard monthly to ensure transparency of the status or progress of the on-going project		PEO instructed the contractors to regularly update the project billboards.



CONSTRUCTION OF BACNOTAN DISTRICT HOSPITAL FACILITIES, Bacnotan

RA 8240 | Php 14,552,224.84

PROJECT DESCRIPTION

The project covers the construction of triage/waiting area, washing area/ disinfection area for patients and staff, donning area with bathroom and handwashing area, doffing area with handwashing area, staff quarters, isolation room, comfort rooms, guardhouse and swabbing area. The project started on October 9, 2023 and was completed on June 3, 2024, which is within the expected date of completion on June 4, 2024.



DURING



MAJOR FINDINGS	RECOMMENDATIONS	OPR	ACTIONS TAKEN
Government/Funding Institutional Approvals			
The project was suspended due to having no permit to construct (PTC) from the Department of Health (DOH) and Environmental Compliance Certificate (ECC) from the Department of Environment and Natural Resources	Proper planning is recommended to avoid suspension due to non-compliance regulatory requirements	Contractor	End-user will be the one to secure the permits needed such as PTC and ECC/CNC as to practice.
Design, Scope, Technical Specification			
The project was subjected for a variation order	Provide supporting documents with quantities and cost revision	PEO	Submitted Variation Order to the Secretariat.
No railings installed in the waiting area	Allocate additional funding for the next phase of the project	LFC, PEO	Stainless railing for the said project was already added for the next phase of the project.

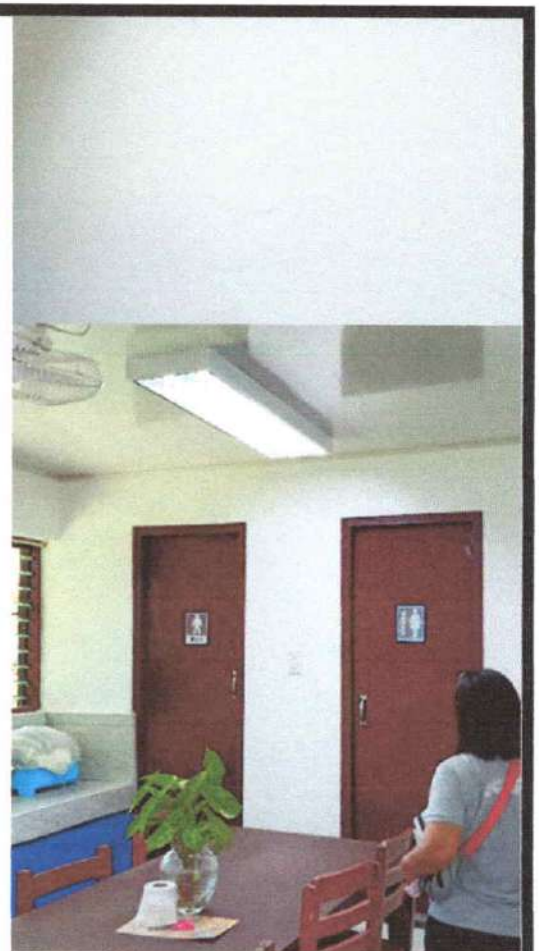
REPAIR OF CLASSROOM AT CUBAL IS, Agoo

SPECIAL EDUCATION FUND | Php 3,487,000.00

PROJECT DESCRIPTION

The project covers the repair of six classrooms at Cubal Integrated School. The total floor area is 341.40 sq. mtrs. The project includes concrete and steel works, plumbing works, ceiling works, doors and windows, roofing works, tile works, plastering and painting works and electrical works. The project started on May 5, 2023 and was completed on September 1, 2023.

MAJOR FINDINGS	RECOMMENDATIONS	OPR	ACTIONS TAKEN
Performance of the Contractors/Consultants			
Visible cracks were noticed during the site visit	Since the project is still under warranty, inform the contractor of the defects to be repaired immediately. Submit updates/ actions taken with geo-tagged photos to the PPMC by 3rd Qtr 2024	PEO, Contractor	The contractor already plastered the cracks right after the field monitoring visit.
Design, Scope, Technical Specification			
There is a change in the material used for the ceiling – from gypsum to PVC ceiling	Provide the Detailed Unit Price Analysis to support the computation of the project cost	PEO	Prepared prior the billing of the project.

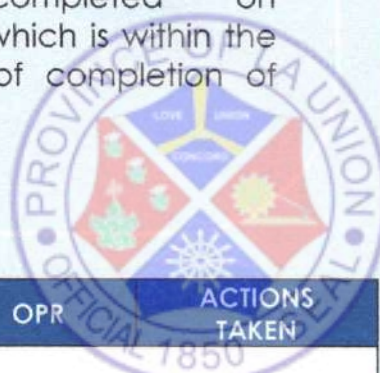


CONSTRUCTION OF CATTLE DAIRY FACILITIES FOR STA. CECILIA PRODUCERS' COOPERATIVE, Aringay

RA 7171 | Php 9,993,519.43

PROJECT DESCRIPTION

The project covers the construction of Cattle Dairy Facility in Aringay. La Union. The project consists of Maternity Pen, Milking Parlor, Free Stall, Cow Lane with fan and Misting System and the Main Shelter. There are 28 cattles with 21 calves housed in the facility. Originally, 30 were delivered in Aringay, however, two mortality was recorded due to having wounds upon arrival. The project started on October 26, 2023 and was completed on March 21, 2024, which is within the expected date of completion of March 22, 2024.



MAJOR FINDINGS	RECOMMENDATIONS	OPR	ACTIONS TAKEN
Design, Scope, Technical Specification			
With noted flaws in the design particularly in the elevation, drainage and partitions in the feeding area and elevation of the pit in the milking parlor.	<p>For projects like this, implementing office should have planned carefully the design and checked properly the project during the construction to make their suggestions count.</p> <p>Program and fund the proposed next phase to include drainage system, increase the elevation of the pit in the milking parlor, and the provision of partitions in the feeding area for the improvement of the project.</p>	OPVet, PEO, LFC	Problem on the water supply is c/o OPAg with ongoing project proposal for the establishment of the Solar Powered Irrigation System.



CONSTRUCTION OF CABA FARMERS MULTI-PURPOSE CENTER (PHASE II). Caba

RA 7171 | Php 9,701,240.52

PROJECT DESCRIPTION

The project covers the installation of structural steel and roofing on the octagonal multi-purpose building for the municipality of Caba, La Union. The Phase I of the project covers the structural concrete pedestal, structural Steel columns and beams and concrete bleachers. The Local Government Unit (LGU) Caba's counterpart is the stage and other site improvements and beautifications. The project started on November 17, 2023 and is currently ongoing with 60 percent accomplishment as of June 21, 2024 and is expected to be completed on August 1, 2024.



MAJOR FINDINGS	RECOMMENDATIONS	OPR	ACTIONS TAKEN
Site Condition/Availability			
Contract period was extended from 150 CD to 258 CD	Provide copies such as Statement of Time Elapsed, Reason for Extension and Revised Construction Schedule	PEO	Delivery of the materials to be used was delayed. Hence, the construction period was extended.
Performance of the Contractors/Consultants			
Some of the construction workers are not compliant to item B.7 (2)-Occupational Safety and health Program	Strict compliance in the use of PPE must be imposed and monitored	Contractor, PEO	There was an instruction from the PEO for strict compliance to adhere to the OSHP.



ASSISTANCE TO LGUs IN THE UPGRADING OF EXISTING SANITARY LANDFILL FACILITIES, Bauana

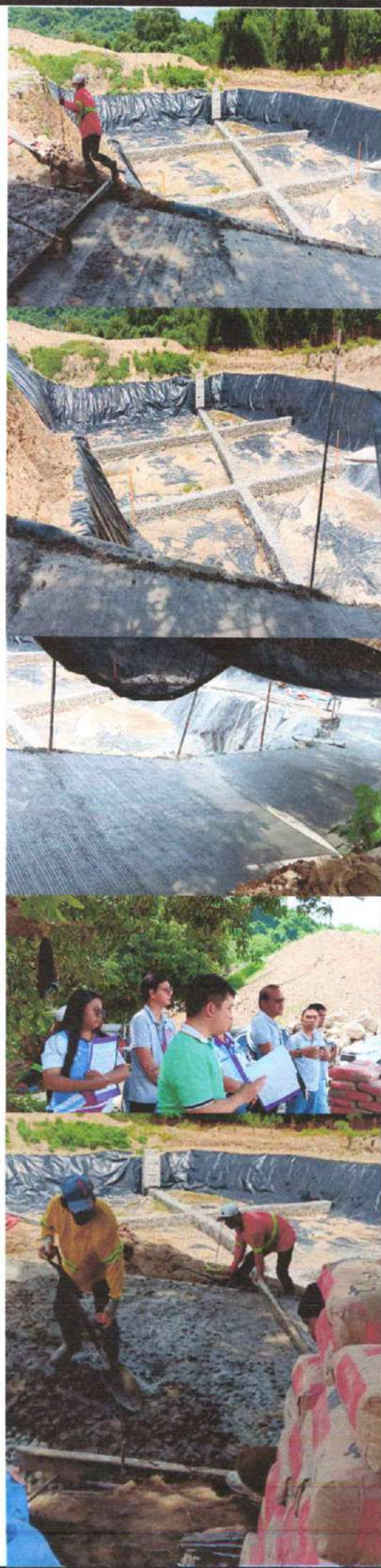
DEVELOPMENT FUND | Php 10,945,022.79

PROJECT DESCRIPTION

The project covers the Site Clearing and Preparation, Excavation of the Expansion of Cell, Expansion of existing Cell with HDPE, and Construction of Access Road. Upgrading the cells of the Sanitary Landfill is essential for protecting the environment, public health and safety, ensuring regulatory compliance, maximizing landfill capacity, promoting sustainability and reducing long-term costs. The project started on April 2, 2024 and is currently ongoing with 93 percent accomplishment as of June 21, 2024 and is expected to be completed on August 30, 2024.



MAJOR FINDINGS	RECOMMENDATIONS	OPR	ACTIONS TAKEN
Performance of the Contractors/Consultants			
The project is still ongoing as it is expected to be completed until August 30, 2024	Complete the project within the target duration as per scope of works, specifications and standards	Contractor, PEO	Noted
Approved copy of Environmental Compliance Certificate (ECC) should be provided for projects like this.			ECC Tarp was already posted.



CONSTRUCTION OF NAGUILIAN NHS STAND ALONE COVERED COURT, Naguilian

RA 8240 | Php 5,988,000.00

PROJECT DESCRIPTION

The project covers the construction of 16.80 meter x 30.00 meter Stand Alone Covered Court. The project includes steel and concrete works, drainage steel grating, tinsmithry and roofing works and painting work. The project was subjected for a change order since the end-user requested to have bleachers instead of perimeter fence. The project started on October 20, 2023 and was completed on May 3, 2024 which is ahead from its revised completion date of May 27, 2024.

MAJOR FINDINGS	RECOMMENDATIONS	OPR	ACTIONS TAKEN
Performance of the Contractors/Consultants			
The project was 100% completed as per scope of works	Sustain the quality of works as per scope of works, specifications and standards for future project implementation	PEO, Contractor	Noted
Sustainability, Operations and Maintenance			
The edge of the slab was damaged since it was used for parking	Signages must be provided to non-load bearing projects to inform the public in order to prevent the property from damage	End-user	End-user were informed that the damage was not the liability of the contractor. Hence, the repair will be shouldered by them.



CONSTRUCTION OF MATERIAL RECOVERY FACILITY OF THE DISTRICT HOSPITALS (NAGUILIAN DISTRICT HOSPITAL), Naguilian

DEVELOPMENT FUND | Php 2,994,000.00

PROJECT DESCRIPTION

The project covers the establishment of a 17.75 meter x 5.00 meter material recovery facility. The building consists of work area, and facilities for mercury containing devices/lamps, biodegradable, non-biodegradable/recyclable waste and hazardous waste. The project started on December 7, 2023 and was completed on May 5, 2024.

MAJOR FINDINGS	RECOMMENDATIONS	OPR	ACTIONS TAKEN
Performance of the Contractors/Consultants			
Punchlist of tasks for the contractor to accomplish: -Faucets are not well fitted -cabinet doors are not durable	For the contractor to accomplish assigned tasks within the set timeframe	PEO, Contractor	The cabinet and faucets were promptly fixed by the contractor.



CONSTRUCTION OF MORGUE WITH STORAGE ROOM FOR UNSERVICEABLE EQUIPMENT, Naguilian

DEVELOPMENT FUND | Php 4,995,500.00

PROJECT DESCRIPTION

The project covers the construction of a 6.00 meter x 11.00 meter morgue with storage room. Most of the existing buildings in Naguilian Hospital are dilapidated and termite infested. The project is included in the new site development plan to improve the setup and align with the upgrading of the hospital in compliance with the Republic Act (RA) 11559. At present, portion of the isolation area was designated to be the temporary place for the dead bodies. However, its location is not compliant with the DOH Licensing requirement. The project started on March 15, 2024 and is currently ongoing with 50 percent accomplishment as of June 18, 2024 and is expected to be completed on September 11, 2024.



MAJOR FINDINGS	RECOMMENDATIONS	OPR	ACTIONS TAKEN
Performance of the Contractors/Consultants			
Project COA Billboard was at the back of the project	Install the COA Billboard in front for easy recognition and update based on actual percentage of the project	PEO	Contractor already transferred the COA Billboard in front of the project.

CONCLUSION

A total of 18 infrastructure projects were visited during the 2nd quarter 2024 actual field monitoring activity on June 26 and July 4, 2024. All enlisted projects were monitored accordingly and the monitoring team managed to accurately assess and evaluate the projects visited. Among the common findings observed were as follows:

- Workmanship of most projects visited were commendable;
- Few of the projects visited were already being used and received positive feedback from beneficiaries/end-users;
- Some projects need another phase in order to utilize the building/structure;
- For the completed projects, the end users were informed of their role to maintain the structure's cleanliness, usability and structural integrity;
- For the ongoing projects to be completed within their target duration of implementation; and
- Some projects have minor structural damages that need to be repaired by the contractor;

With the above enumerated findings, the resident Engineers of the PGLU have been initially informed during actual field monitoring for appropriate action. The PPMC will ensure that actions to be taken shall be done accordingly by the contractor in coordination with the implementing office/s.

MOVING FORWARD

To enhance future project implementation and as per agreement during the post-assessment of the conduct of the 2nd Quarter 2024 Actual Field Monitoring activity, the Monitoring Team has reiterated the following general recommendations:

- Sustain the quality of works as per scope of works, specifications and standards;
- COA Billboard must be updated monthly to ensure transparency of the status or progress of the on-going project/s;
- Strict compliance in the use of PPE must be imposed and monitored;
- Implementing office should provide a copy of the Suspension and Resumption Order with attachment such as PAG-ASA Report, Change/Variation Order with computation and the original and revised plan for comparison;
- For a black and white documentation, written communications must be provided to the contractors requesting to repair project defects;
- The contractors must be informed of the project defects within the one-year defect liability period in order for them to perform repairs / address the concerns. This shall be cascaded through the PEO and shall be monitored by the PPMC;
- Review implementation procedure/workplan/ timeline of activities;
- Location of the project should be shovel ready prior to the commencement of the project. Thus, ownership of the lot should be check before the project implementation;
- Comply with the requirements of providing Permit to Construct (PTO) and Environmental Compliance Certificate; and
- Comply with the Provincial Ordinances such as the mandatory installation of road warning and safety devices (RWSDs) by all contractors and public utility companies.



PROJECT MONITORING COMMITTEE


MICHAELA LOUISE T. DELFINADO, EnP, MM
PPMC Head Secretariat


REMIGIO S. BONIFACIO III
PPMC Chairperson

ANNEXES



Date of Monitoring: June 26, 2024

Participants:

Mr. Remigio S. Bonifacio III <i>Represented by:</i> Mr. Kyle Auñgon	PPMC Chairperson
Dir. Reggie R. Colisao	PPMC Member
Mr. Jumel P. Tabucol <i>Represented by:</i> Ms. Marianne Aquino	PPMC Member
Mr. Vernon Albert M. Cabading	PPMC Member
EnP. Julie Ann A. Arciaga	OPPDC
Ms. Tricia Mea B. Carpio	OPPDC
Engr. Ariel Zamoranos	DILG-La Union
Ms. Evelyn Obra	OPAcc
Ms. Marzel L. Hufana	PTO
Mr. Alvin Angelo Estal	PBO
Dr. Jaime B. Rulloda	OPVet
Ms. Lanber F. Palaganas	PG-ENRO
Engr. Michael A. Manzano	PEO
Engr. Frederick Atijera	PEO
Engr. Genry John Gambo	PEO
Engr. Gladys Kate Lipawen	PEO
Engr. Keith Cabiladas	PEO
Engr. Glen Fray Fernandez	PEO
Engr. Joefrey Cargo	PEO



ATTENDANCE SHEET

Activity: Actual Field Monitoring 2nd Quarter 2024Date : June 26, 2024

NO	NAME	SEX		OFFICE/ AGENCY	CONTACT NUMBER	SIGNATURE
		M	F			
1	Lambert Palaganan			PG-ENRO	09285402400	<i>[Signature]</i>
2	Kyle Angin	/			09057654117	<i>[Signature]</i>
3	ARIEL Zamora	/		DILG-WFO	09174014692	<i>[Signature]</i>
4	AQUINO, Marianne		/	LINK	09271965228	<i>[Signature]</i>
5	EVERIN OBERA		/	PG-ENRO	09089524884	<i>[Signature]</i>
6	Reggie R. Wilson		/	PG-ENRO	09190748128	<i>[Signature]</i>
7	MARZEL NUYAN		/	PG-ENRO	09178046237	<i>[Signature]</i>
8	Alvin Angelo Estal	/		PG-ENRO		<i>[Signature]</i>
9	Joepny Cargo	/				<i>[Signature]</i>
10	Glen Fray Fernandez	/		PG-ENRO		<i>[Signature]</i>
11	Garry Gambo	/				<i>[Signature]</i>
12	Gladys Lipawan		/			<i>[Signature]</i>
13	Ryan Pisperos	/				<i>[Signature]</i>
14	Frederick Hijera	/				<i>[Signature]</i>
15	Michael Manzano	/				<i>[Signature]</i>
16	Dennis Garcia	/				<i>[Signature]</i>
17	Vernon Cabading	/		RCSTU	09300827451	<i>[Signature]</i>
18	Tricia Carpio		/	PPDC		<i>[Signature]</i>
19	Julie Arciaga		/	PPDC		<i>[Signature]</i>
20	Ernesto Callanta	/		PPDC		<i>[Signature]</i>
21	Mayer Obaya	/		PPDC		<i>[Signature]</i>
22	Kathrina Manipon		/	PPDC		<i>[Signature]</i>
23	Sean Argallon		/	PPDC		<i>[Signature]</i>
24	Gino Gacad	/		PPDC		<i>[Signature]</i>
25	Edna Hernandez		/	PPDC		<i>[Signature]</i>
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Certified Correct:


 CLAUDE M. MIRANDA, ENP

Date of Monitoring: July 4, 2024

Participants:

Mr. Remigio S. Bonifacio III	PPMC Chairperson
Dir. Reggie R. Colisao <i>Represented by:</i> Engr. Ariel Zamoranos	PPMC Member
Mr. Jumel P. Tabucol <i>Represented by:</i> Ms. Marianne Aquino	PPMC Member
Hon. Magno A. Wailan, C.E. <i>Represented by:</i> Engr. Francisco P. Areola	PPMC Technical Partner
EnP. Julie Ann A. Arciaga	OPPDC
Engr. Kathrina Manipon	OPPDC
Ms. Mary Jane Chiu	OPAcc
Dr. Domingo Bobby C. Calub III	OPVet
Engr. Frederick Atijera	PEO
Engr. Michael A. Manzano	PEO
Engr. Bernadine Louise Olbinaldo	PEO
Engr. Edgar Bryan B. Gurion	PEO
Engr. Glen Fray Fernandez	PEO
Engr. Genry John Gambo	PEO
Engr. Dean Trojan Alcantara	PEO
Engr. Joana Marie De Guzman	PEO
Mr. Robinson C. Dulay	Sta. Cecilia Producers Coop
Mr. Armando N. Morales	Sta. Cecilia Producers Coop



ATTENDANCE SHEET

Activity: Actual Field Monitoring Day 2Date : July 4, 2024

NO	NAME	SEX		OFFICE/ AGENCY	CONTACT NUMBER	SIGNATURE
		M	F			
1	REMIGIO BONTACLO III	✓		CREBA		<i>[Signature]</i>
2	ABUINO, MARI ANNE		✓	LINK	09271965228	<i>[Signature]</i>
3	MARY JANE CHIU		✓	OPAC		<i>[Signature]</i>
4	John Benedict C. Marasigan	✓		PC-ENAD	09457231245	<i>[Signature]</i>
5	Ophe Ann Arriaga		✓	OPPOC	09294771609	<i>[Signature]</i>
6	FRANCIS M. REYES	✓		PICE	09289458638	<i>[Signature]</i>
7	EDGAR BRYAN B. GARCIA	✓		PEO		<i>[Signature]</i>
8	JEN FRAY FERNANDEZ	✓		PEO		<i>[Signature]</i>
9	GERRY JOHN CAMBO	✓		PEO		<i>[Signature]</i>
10	ARIEL C. ZARWASWES	✓		DILG	09174014692	<i>[Signature]</i>
11	RYAN RICHARD B. NUMEROS	✓		PEO		<i>[Signature]</i>
12	WILBERT GACAYAN	✓		PPDO		<i>[Signature]</i>
13	BENIE GARCIA	✓		PEO		<i>[Signature]</i>
14	DEAN TEOHAN ALCANTARA	✓		PEO		<i>[Signature]</i>
15	BERNADINE LOUISE OLINADO			PEO		<i>[Signature]</i>
16	FREDERICK I. ATIVERA	✓		PEO		<i>[Signature]</i>
17	ROBINSON C. DULAY	✓		OPVLT		<i>[Signature]</i>
18	Armando N. Morales	✓		OPVLT		<i>[Signature]</i>
19	Domingo Bobo, C. Calubitan	✓		OPVLT		<i>[Signature]</i>
20	Raquel Vademero	✓		PEO		<i>[Signature]</i>
21	JOANA DE GUZMAN		✓	PEO		<i>[Signature]</i>
22	Michael A. Manzano	✓		PEO		<i>[Signature]</i>
23	KATHRINA MANIPON		✓	PPDO		<i>[Signature]</i>
24	MAYER IANOLE ABAYA	✓		PPDO		<i>[Signature]</i>
25	Tricia Mea Carpio		✓	PPDO		<i>[Signature]</i>
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Certified Correct:





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June 4, 2024

PPDO FILE

MR. REMIGIO S. BONIFACIO III

President, Chamber of Real Estate and Builders
Association, Inc.-La Union Chapter and
Chairperson, Provincial Project Monitoring Committee (PPMC)
2nd Floor, Eso-Nice Bldg. Gov. Luna St.,
City of San Fernando, La Union

Dear Mr. Bonifacio:

As per mandate of providing basic information on the implementation status of development programs and projects as well as strengthening the monitoring and evaluation system of the Provincial Government of La Union (PGLU), the Provincial Project Monitoring Committee (PPMC) regularly conducts actual site visits to the different projects initiated under the (1) Development Fund (DF), and (2) RA 7171 Fund, (3) Special Education Fund, and (4) RA 8240 Fund.

In this regard, as a member of the PPMC, may we invite you for the conduct of the 2nd Quarter Actual Field Monitoring Activity on **June 26 and July 4, 2024**. Please confirm your attendance at [bit.ly/2ndQtr2024-AFM-Confirmation](#) on or **before June 18, 2024**. The assembly time and place is **8:00 a.m. at the Provincial Capitol Lobby**. Attached is the list of projects to be monitored for your reference and perusal.

For further inquiries, you may contact Engr. Kathrina Manipon, Project Evaluation Officer I (COS) of the Office of the Provincial Planning and Development Coordinator (OPPDC) at tel. no. (072) 242-5550 loc. 231 or at mobile number 09260096547.

Dios ti agngina.

God bless us all and God bless our fair La Union,

NATHANIEL C. FARROS

RAPHAELLE VERONICA "RAFY" ORTEGA-DAVID
Provincial Governor

Enclosure: as stated (1 page)

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June 4, 2024

PPDO FILE

REGGIE R. COLISAO, CESO V

Provincial Director, DILG-La Union/

Member, Provincial Project Monitoring Committee (PPMC)

Aguila Rd., Brgy. Sevilla, City of San Fernando, La Union

Dear Dir. Colisao:

As per mandate of providing basic information on the implementation status of development programs and projects as well as strengthening the monitoring and evaluation system of the Provincial Government of La Union (PGLU), the Provincial Project Monitoring Committee (PPMC) regularly conducts actual site visits to the different projects initiated under the (1) Development Fund (DF), and (2) RA 7171 Fund, (3) Special Education Fund, and (4) RA 8240 Fund.

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Dios ti agngina.

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RAPHAELLE VERONICA "RAFY" ORTEGA-DAVID

Provincial Governor

Enclosure: as stated (1 page)



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June 4, 2024

PPDO FILE

VERNON ALBERT CABADING

President, Rotary Club of San Fernando (LU), Inc.
3rd Floor Josefina Bldg., Rizal Ave., Brgy. III,
City of San Fernando, La Union

Dear Mr. Cabading:

As per mandate of providing basic information on the implementation status of development programs and projects as well as strengthening the monitoring and evaluation system of the Provincial Government of La Union (PGLU), the Provincial Project Monitoring Committee (PPMC) regularly conducts actual site visits to the different projects initiated under the (1) Development Fund (DF), and (2) RA 7171 Fund, (3) Special Education Fund, and (4) RA 8240 Fund.

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Dios ti agnina.

God bless us all and God bless our fair La Union,

RAPHAELLE VERONICA "RAFY" ORTEGA-DAVID
Provincial Governor

Enclosure: as stated (1 page)

Received by:

CYRD MENDOZA

06-13-2024

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June 4, 2024

PPDO FILE

LE CLAIRE A. SANGLAY

President, Lupon ng mga Indibidwal na
Nangangalaga sa Kalikasan, Inc. (LINK)
3rd Floor, Marcos Bldg., San Fernando City, La Union



Dear Ms. Sanglay:

As per mandate of providing basic information on the implementation status of development programs and projects as well as strengthening the monitoring and evaluation system of the Provincial Government of La Union (PGLU), the Provincial Project Monitoring Committee (PPMC) regularly conducts actual site visits to the different projects initiated under the (1) Development Fund (DF), and (2) RA 7171 Fund, (3) Special Education Fund, and (4) RA 8240 Fund.

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Dios ti agngina.

God bless us all and God bless our fair La Union.

RAPHAELLE VERONICA "RAFY" ORTEGA-DAVID
Provincial Governor

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June 4, 2024

PPDO FILE

ARCH. RONALD S. DY

President, Filipino - Chinese Chamber of
Commerce & Industry of La Union Inc. (FCCCILU)
c/o Colorado Graphix, Quezon Ave., National Highway, Sevilla,
City of San Fernando, La Union

Dear Arch. Dy:

As per mandate of providing basic information on the implementation status of development programs and projects as well as strengthening the monitoring and evaluation system of the Provincial Government of La Union (PGLU), the Provincial Project Monitoring Committee (PPMC) regularly conducts actual site visits to the different projects initiated under the (1) Development Fund (DF), and (2) RA 7171 Fund, (3) Special Education Fund, and (4) RA 8240 Fund.

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For further inquiries, you may contact Engr. Kathrina Manipon, Project Evaluation Officer I (COS) of the Office of the Provincial Planning and Development Coordinator (OPPDC) at tel. no. (072) 242-5550 loc. 231 or at mobile number 09260096547.

Dios ti agngina.

God bless us all and God bless our fair La Union,

RAPHAELLE VERONICA "RAFY" ORTEGA-DAVID

Provincial Governor

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ROSE LLE RAMOS

6/15/24

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PPDO FILE

June 4, 2024

HON. MAGNO A. WAILAN, CE

Municipal Mayor and President,

Philippine Institute of Civil Engineers (PICE), Inc. – La Union Chapter
Mayor's Office, Municipality of Santol, La Union



Dear Mayor Wailan:

As per mandate of providing basic information on the implementation status of development programs and projects as well as strengthening the monitoring and evaluation system of the Provincial Government of La Union (PGLU), the Provincial Project Monitoring Committee (PPMC) regularly conducts actual site visits to the different projects initiated under the (1) Development Fund (DF), and (2) RA 7171 Fund, (3) Special Education Fund, and (4) RA 8240 Fund.

In this regard, as a member of the PPMC, may we invite you for the conduct of the 2nd Quarter Actual Field Monitoring Activity on **June 26 and July 4, 2024**. Please confirm your attendance at [bikoy/2ndQtr2024-AFM-Confirmation](#) on or **before June 18, 2024**. The assembly time and place is **8:00 a.m. at the Provincial Capitol Lobby**. Attached is the list of projects to be monitored for your reference and perusal.

For further inquiries, you may contact Engr. Kathrina Manipon, Project Evaluation Officer I (COS) of the Office of the Provincial Planning and Development Coordinator (OPPDC) at tel. no. (072) 242-5550 loc. 231 or at mobile number 09260096547.

Dios ti agnina.

God bless us all and God bless our fair La Union.

RAPHAELLE VERONICA "RAFY" ORTEGA-DAVID

Provincial Governor

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PGLU ACCOUNTING

RECEIVED BY: *vt*

DATE: *06-11-24*

PPDO FILE

MEMORANDUM NO. 216 S. 2024

TO : MS. CATHERINE E. FRANCO, Provincial Budget Officer
ATTY. ALBERT F. PADILLA, Provincial Accountant
MS. JANET D. MOLINA, Provincial Treasurer - *him G/M*

JUN 11 2024

SUBJECT : CONDUCT OF 1ST QUARTER 2024 ACTUAL PROJECT MONITORING
ACTIVITY TO SELECTED DEVELOPMENT PROGRAMS AND PROJECTS
OF PGLU

DATE : June 4, 2024

As per mandate of providing basic information on the implementation status of development programs and projects as well as strengthening the monitoring and evaluation system of the Provincial Government of La Union (PGLU), the Provincial Project Monitoring Committee (PPMC) regularly conducts actual site visits to the different projects initiated under the (1) Development Fund (DF), and (2) RA 7171 Fund, (3) Special Education Fund, and (4) RA 8240 Fund.

In this regard, as a member of the PPMC, may we invite you for the conduct of the 2nd Quarter Actual Field Monitoring Activity on **June 26 and July 4, 2024**. Please confirm your attendance at bit.ly/2ndQtr2024-AFM-Confirmation on or **before June 18, 2024**. The assembly time and place is **8:00 a.m. at the Provincial Capitol Lobby**. Attached is the list of projects to be monitored for your reference and perusal.

For further inquiries, you may contact Engr. Kathrina Manipon, Project Evaluation Officer I (COS) of the Office of the Provincial Planning and Development Coordinator (OPPDC) at tel. no. (072) 242-5550 loc. 231.

Your attendance and active participation in the said activity is earnestly requested.

Dios ti agninga.

RAPHAELLE VERONICA "RAFY" ORTEGA-DAVID

Provincial Governor

Enclosure: as stated (1 page)

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DEVELOPMENT COORDINATOR**



June 4, 2024

PPDO FILE

ENGR. RESSIE A. ESTRELLA

Provincial Engineer

Provincial Government of La Union

Dear Engr. Estrella:

As per mandate of providing basic information on the implementation status of development programs and projects as well as strengthening the monitoring and evaluation system of the Provincial Government of La Union (PGLU), the Provincial Project Monitoring Committee (PPMC) regularly conducts actual site visits to the different projects initiated under the (1) Development Fund (DF), (2) RA 7171 Fund, (3) RA 8240 Fund, and (4) Special Education Fund (SEF).

In this regard, may we request the presence of your concerned Resident Engineers during the scheduled 1st Quarter 2024 project monitoring on **June 26 and July 4, 2024**. The assembly time and place is **8:00 a.m. at the Provincial Capitol Lobby**. In addition, kindly provide the Office of the Provincial Planning and Development Coordinator (OPPDC) with the latest and updated documents needed for the said activity such as the Program of Work (POW), Statement of Work Accomplishment (SWA), Change Order, Computation of Time Elapsed, Detailed Engineering Drawings (DED) and Project Phasing Diagram/Map (for multiple phased projects) on or before **June 17, 2024** to be used as reference during the said activity. Attached is the list of projects to be monitored for your reference and perusal.

For further inquiries, you may contact Engr. Kathrina Manipon, Project Evaluation Officer I (COS) of the Office of the Provincial Planning and Development Coordinator (OPPDC) at tel. no. (072) 242-5550 loc. 231.

Thank you very much.

Respectfully yours,


MICHAELA LOUISE T. DELFINADO, EnP, MM
Provincial Planning and Development Coordinator

Enclosure: as stated (1 page)



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DEVELOPMENT COORDINATOR



June 4, 2024

Jerico
June 6, 2024

PPDO FILE

DR. DOMINGO BOBBY C. CALUB III
Provincial Veterinarian
Province of La Union

Dear Dr. Calub:

As per mandate of providing basic information on the implementation status of development programs and projects as well as strengthening the monitoring and evaluation system of the Provincial Government of La Union (PGLU), the Provincial Project Monitoring Committee (PPMC) regularly conducts actual site visits to the different projects initiated under the (1) Development Fund (DF), (2) RA 7171 Fund, (3) RA 8240 Fund, and (4) Special Education Fund (SEF).

In this regard, may we respectfully invite you or your authorized representative to attend the 1st Quarter Actual Field Monitoring Activity, which includes the monitoring of the projects, **Construction of Cattle Dairy Facilities for Sangbayan Agricultural Cooperative, Sinapangan Sur, Bangor on June 26, 2024** and **Construction of Cattle Dairy Facilities for Sta. Cecilia Producers Coop, Aringay on July 4, 2024**. Please confirm your attendance at ppmc@launion.gov.ph on or before **June 18, 2024**. The assembly time and place is **8:00 a.m. at the Provincial Capitol Lobby**.

For further inquiries, you may contact Engr. Kathrina Manipon, Project Evaluation Officer I (COS) of the Office of the Provincial Planning and Development Coordinator (OPPDC) at tel. no. (072) 242-5550 loc. 231 or at mobile number 09260096547.

Thank you very much.

Respectfully yours,


MICHAELA LOUISE T. DELFINADO, EnP, MM
Provincial Planning and Development Coordinator

PPDC-001A-0

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2nd Floor, Provincial Capitol, City of San Fernando, 2000 La Union
(072) 242-5550 (072) 700-4764

pglu_ppdo@launion.gov.ph

www.launion.gov.ph



Provincial Government of La Union
Performance Monitoring and Evaluation Unit



Provincial Government of La Union



Quality Management System



Republic of the Philippines
PROVINCE OF LA UNION

"The Heart of Agri-Tourism in Northern Luzon by 2025"
OFFICE OF THE PROVINCIAL PLANNING AND
DEVELOPMENT COORDINATOR



PPDO FILE

June 4, 2024

MS. ANNALYN ROSARIO- VALDEZ

PG Environment and Natural Resources Officer
Province of La Union

Dear Ms. Valdez:

As per mandate of providing basic information on the implementation status of development programs and projects as well as strengthening the monitoring and evaluation system of the Provincial Government of La Union (PGLU), the Provincial Project Monitoring Committee (PPMC) regularly conducts actual site visits to the different projects initiated under the (1) Development Fund (DF), (2) RA 7171 Fund, (3) RA 8240 Fund, and (4) Special Education Fund (SEF).

In this regard, may we respectfully invite you or your authorized representative to attend the 1st Quarter Actual Field Monitoring Activity, which includes the monitoring of the projects, **Establishment of Material Recovery Facility for DH (Bacnotan District Hospital)** on June 26, 2024 and **Establishment of Material Recovery Facility for DH (Naguilian District Hospital)** on July 4, 2024. Please confirm your attendance at bit.ly/2ndQtr2024-AFM-Calendar on or before June 18, 2024. The assembly time and place is **8:00 a.m. at the Provincial Capitol Lobby**.

For further inquiries, you may contact Engr. Kathrina Manipon, Project Evaluation Officer I (COS) of the Office of the Provincial Planning and Development Coordinator (OPPDC) at tel. no. (072) 242-5550 loc. 231 or at mobile number 09260096547.

Thank you very much.

Respectfully yours,


MICHAELA LOUISE T. DELFINADO, EnP, MM
Provincial Planning and Development Coordinator



OC-2024-06-025



2024AGTZXRKQEVGR

TRANSACTION NO. PPDO-LTR-2024-050424

SUBJECT

"Establishment of Materials Recovery Facility for DH
Bacnotan District Hospital- June 26, 2024
Naguilian District Hospital- July 4, 2024"

RECEIVING OFFICE

PG-ENRO

ORIGINATING OFFICE

PPDO

DATE

Jun 06, 2024

COMMUNICATION

To Internal

DOCUMENT TYPE

LETTER

TIME

Thu, 02:21 PM

PROVINCIAL PROJECT MONITORING COMMITTEE (PPMC) 2nd QTR 2024 ACTUAL FIELD MONITORING JUNE 26, 2024 (DISTRICT I)							
LOCATION	PROJECT NAME	BRIEF DESCRIPTION OF THE PPA	COST OF APPROVED BUDGET	CONTRACT COST	CONTRACTING YEAR	STATUS	FUND SOURCE
SANTOL	Repair and Rehabilitation of Balaan-Santol Road (Santol Section)	Construction of 305.00 meter x 6.10 meter x 0.28-meter-thick Portland Cement Concrete Pavement (PCCP)	6,000,000.00	5,984,190.65	2024	Ongoing	DF
BANGAR	Construction of Cattle Dairy Facilities for Sangbayan Agricultural Cooperative, Sinapangan Sur	Construction of 22.50m x 20.00m cattle stalls, 9.00m x 4.00m Maternity Pen, 10.50m x 27.00m Milking Parlor	10,000,000.00	9,997,584.39	2023	Completed	RA 7171
LUNA	Construction of Borobor Creek Slope Protection (Napaset Section) Phase III	Construction of Slope Protection	4,875,000.00	4,866,637.86	2024	Ongoing	RA 7171
BALAOAN	Compliance to the Fire Code of the Philippines (RA9514) - Provision of Standpipe, Fire Suppression System/Water Source, Installation of Fire Detection and Alarm System, Balaan District Hospital	Provision of Standpipe, Fire Suppression System/Water Source, Installation of Fire Detection and Alarm System	10,000,000.00	9,973,510.00	2024	Ongoing	DF
BACNOTAN	Completion of the Rehabilitation of Bacnotan District Hospital Main Building (Rehabilitation and improvement of Bacnotan District Hospital Main Building)	Repair of BDH Main Building	15,000,000.00	14,992,501.88	2024	Ongoing	DF
	Establishment of Material Recovery Facility for DH (Bacnotan District Hospital Phase II)	Construction of Material Recovery Facility	3,000,000.00	2,996,804.17	2024	Ongoing	DF
SAN JUAN	Construction of Septage Treatment Plant	Construction of 90mx33m STP (Chamber, ATOD)	25,800,000.00	25,750,546.18	2023	Ongoing	DF
SAN FERNANDO CITY	Rehabilitation/Improvement of Ortega Street Drainages	Improvement of 225 linear meter drainage	5,000,000.00	4,995,987.44	2024	Ongoing	DF
	Construction of La Union National High School Drainage System	Construction of drainage system	3,000,000.00	2,997,523.94	2024	Ongoing	RA 7171
	Construction of Sevilla Drainage System (Purok 3 Section) Phase II	Construction of drainage canal	4,875,000.00	4,850,625.00	2024	Ongoing	RA 7171

PROVINCIAL PROJECT MONITORING COMMITTEE (PPMC) 2nd QTR 2024 ACTUAL FIELD MONITORING JULY 4, 2024 (DISTRICT II)							
LOCATION	PROJECT NAME	BRIEF DESCRIPTION OF THE PPA	COST OF APPROVED BUDGET	CONTRACT COST	CONTRACTING YEAR	STATUS	FUND SOURCE
AGOO	Repair of Classroom at Cubal IS	Repair of 6-Classrooms	3,500,000.00	3,487,000.00	2023	Completed	SEF
ARINGAY	Construction of Cattle Dairy Facilities for Sta. Cecilia Producers Coop	Construction of 22.50m x 20.00m cattle stalls, 9.00m x 4.00m Maternity Pen, 10.50m x 27.00m Milking Parlor	10,000,000.00	9,993,519.43	2023	Completed	RA 7171
CABA	Construction of Caba Farmers Multi-Purpose Center (Phase II)	Construction of Farmers Multi-Purpose Center (Roofing Works)	9,750,000.00	8,701,240.52	2023	Ongoing	RA 7171
BAUANG	Assistance to LGUs in the Upgrading of existing Sanitary Landfill Facilities	Expansion of existing Cell with HDPE, and Construction of Access Road	11,000,000.00	10,945,022.79	2024	Ongoing	DF
NAGUILIAN	Construction of Naguilian National High School Stand Alone Covered Court	Construction of Covered Court 16.80m x 30.00m	6,000,000.00	5,988,000.00	2023	Completed	RA 8240
	Establishment of Material Recovery Facility of the District Hospitals, NDH	Construction of Material Recovery Facility	3,000,000.00	2,994,000.00	2023	Ongoing	DF
	Construction of Morgue with Storage Room for Unserviceable Equipment - NDH	Construction of 6.00 meter x 11.00 meter morgue with storage room	5,000,000.00	4,995,500.00	2024	Ongoing	DF

MINUTES OF THE MEETING				Prepared by:		Reviewed by:	
				Engr. Kathrina Manipon Secretariat / PEO I		Ms. Glo Ann B. Miranda, EnP Secretariat, Supervising Administrative Officer/OIC-MEU	
HIGHLIGHTS OF THE MINUTES OF THE 1st PROVINCIAL PROJECT MONITORING COMMITTEE (PPMC) MEETING CY 2024				Certified Correct:			
				Ms. Michaela Louise T. Delfinado, EnP, MM Head Secretariat, PPMC/Provincial Planning and Development Coordinator			
<input type="checkbox"/> Regular <input type="checkbox"/> Special		Attachment		<input type="checkbox"/> Yes <input type="checkbox"/> No		Approved by:	
						Mr. Remigio S. Bonifacio III Chairperson, PPMC	
Date / Time	September 2, 2024/ 1:40PM		Place	BAC Conference Room			
	Dept.	Name / Sign	Dept.	Name / Sign	Dept.	Name/ Sign	
	President, Provincial Project Monitoring Committee & Chamber of Real Estate & Builders' Association (CREBA) – La Union	Mr. Remigio S. Bonifacio III	Representative, Office of the Provincial Accountant	Atty. Evelyn Obra	Representativ e, Office of the Provincial Health Officer	Ms. Lhyrvie Gabriel	
	President, Rotary Club of San Fernando (LU), Inc.	Mr. Adrian S. Go	Representative, Office of the Provincial Treasurer	Ms. Marzel Hufana	PGLU- OPPDC Secretariat	EnP Glo Ann B. Miranda	
	President, Filipino - Chinese Chamber of Commerce & Industry of La Union, Inc. (FCCCILU)	Ar. Ronald S. Dy	Representative, Office of the Provincial Budget Officer	Mr. Alvin Angelo Estal	PGLU- OPPDC Secretariat	Tricia Mea A. Carpio	
	Representative, Philippine Institute of Civil Engineers (PICE), Inc. – La Union	Engr. Robert Lelina	Representative, PG- ENRO	Ms. Raquel B. Orpilla	PGLU- OPPDC Secretariat	Engr. Kathrina Manipon	
	Representative, DILG-La Union	Engr. Ariel Zamoranos	Department Head, Office of the Provincial Veterinarian Officer	Dr. Domingo Bobby C. Calub III			
	Representative, DILG-La Union	Ms. Arianne Joyce O. Dumo	Representative, Office of the Provincial Health Officer	Ms. Jonalyn O. Saranquin			
	Representative, Office of the Provincial Engineer	Engr. Michael Manzano	Representative, Office of the Provincial Agriculturist	Engr. Nestor F. Obaldo			

1. Call to Order

- The PPMC Chairperson, Mr. Remigio S. Bonifacio III called the meeting into order at 1:40 in the afternoon.

2. Preliminaries

- The meeting started with an invocation.
- Ms. Tricia Mea B. Carpio acknowledged the participants of the meeting and certified the existence of a quorum to do business.

3. Presentation of the Objectives and Agenda of the Meeting

Mr. Bonifacio presented to the body the objectives and agenda of the meeting:

- Presentation of the 1st Quarter 2024 Monitoring Report;
- Updates on the status of the actions taken on the recommendations raised during the 1st Quarter Actual Field Monitoring activity;
- Presentation of the 2nd Quarter Monitoring Report;
- Updates on the status of the actions taken on the recommendations raised during the 2nd Quarter Actual Field Monitoring activity;
- Updates on the Status of the CY 2024 Work Plan of the PPMC; and
- Other related matters.

4. Business of the Day

- **Presentation of the 1st Quarter 2024 Field Monitoring Report and the Status of the Recommendations raised during the Field Monitoring Activity**

Ms. Glo Ann B. Miranda presented the 1st Quarter 2024 Field Monitoring Report and the Status of the Recommendations raised during the Field Monitoring Activity.

Project	Major Findings	Actions Taken	Discussion	Agreement	Assignment
Improvement of Ipet-Poblacion-Turod Farm to Market Road (Phase III), Sudipen	Temperature and transverse cracks and insufficient asphalt sealant were noticed during the field monitoring visit	Project defects was already addressed by the contractor.	Engr. Manzano of PEO informed the body regarding the yearly maintenance of roads initiated by the PEO.		
Construction of 3 Classroom One-Storey Building, Corro-oy NHS	Compliance to the use of PPE and monthly update of COA Billboard	There was an instruction from PEO to adhere to the OSHP, DOLE will penalize the non-compliant. Also, PEO instructed the contractors to regularly update the project billboards.	According to Engr. Manzano, there was an instruction from the PEO to regularly update the project billboards and so is the strict compliance to adhere to the Operational Safety and Health Program in the project site.		
Construction of Bacnotan District Hospital Facilities, Bacnotan	Update COA Billboard	PEO instructed the contractors to regularly update the project billboards.			
	Honeycombs were noted on the exposed side of the columns and beams	Already complied. Feedback of user/s is okay and with no problem.	Engr. Manzano stated that patching with epoxy mortar is the standard procedure for problems like this.		
	Finishing works are not included in the program				PEO to prepare a program of work and Submit to the Governor for funding.
Rehabilitation and Improvement of Bacnotan – San Gabriel Road (Phase III), Bacnotan	Good workmanship. The project was 100% completed as per scope of works	Noted			

Project	Major Findings	Actions Taken	Discussion	Agreement	Assignment
Repair and Improvement of Balaoan District Hospital Roofing, Balaoan	Early stage of corrosion was noticed in the Pre-Painted Steel Gutter due to debris such as unused tekscrew, rivets, and other roofing materials.	The contractor already complied with the back jobs.	According to Engr. Manzano, there was a roof leakage due to the Typhoon Carina which was repaired by the contractor		
Construction of Guinabang Hanging Bridge, Bacnotan	COA Billboard was not updated during the project inspection/monitoring				Resident Engineers to coordinate with the contractors regarding the monthly updating of the COA Billboards
Construction of Amontoc Barangay Health Station with Birthing Facility, San Gabriel	Compliance to the use of PPE and monthly update of COA Billboard	There was an instruction from PEO to adhere to the OSHP, DOLE will penalize the non-compliant. Also, PEO instructed the contractors to regularly update the project billboards.			PEO to remind the contractor to comply with the use of PPE and monthly update of COA Billboard
Construction of Sevilla Farmers Multi-Purpose Center, City of San Fernando	Compliance to the use of PPE and monthly update of COA Billboard	There was an instruction from PEO to adhere to the OSHP, DOLE will penalize the non-compliant. Also, PEO instructed the contractors to regularly update the project billboards.			
	Presence of cracks on plastered walls	Already repaired by the contractor using Sika Grout.	Engr. Manzano stated that in repairing cracks, the use of Sika Grout is the standard procedure for problems like this.		
Establishment of Multi-Species Fish Hatchery/ Nursery (Phase I), Agoo	The project is ongoing during the site visit and was subjected to Change Order	Change Order was submitted to the PPMC Secretariat	Mr. Remigio S. Bonifacio III raised a question regarding implementation of liquidated damages and Atty. Evelyn Obra responded that collection of liquidated damages is strictly imposed by the Office of the Provincial Accountant.		
	The nursery encroached a private property with an approximate area of 200 square meter	Negotiation was made between the owner and PGLU representatives from the Provincial Engineering Office, Office of the Provincial Agriculturist and Office of the Provincial Assessor regarding the land dispute.	According to OPAg, the owner donated the portion of the lot such that PGLU will cover the expenses of the change of ownership. Ar. Dy then suggested that lots must be surveyed first before the construction of the project. Engr. Lelina advised to get records of the agreement in the barangay to be referred to the Legal which was seconded by Atty. Obra that the legal requirement is needed to book in the PGLU.		

Project	Major Findings	Actions Taken	Discussion	Agreement	Assignment
Establishment of Multi-Species Fish Hatchery/ Nursery (Phase I), Agoo	Compliance to the use of PPE and monthly update of COA Billboard	There was an instruction from PEO to adhere to the OSHP, DOLE will penalize the non-compliant. Also, PEO instructed the contractors to regularly update the project billboards.		These findings are COA regulations which must be complied	PEO to comply with the requirements of COA
Rehabilitation and Improvement of Rosario-Tubao Road (Rosario Section) Phase III, Rosario	Insufficient asphalt sealant was noted on the weakened plane joints and longitudinal joint of the completed concrete pavement	PEO reiterated to the contractor to repair the project with timeline.	According to Engr. Manzano, project defects were reiterated to the contractor with timeline through letters and sometimes verbally. Ar. Ronald S. Dy then stated that a formal notification or a written communication should be provided for transparency and monitoring purposes which was seconded by Mr. Bonifacio asking for a documentation of certificate of acceptance after one year of its date of completion.		
	Insufficient mortar grout was noted on the spaces between boulders of the completed section of the stone masonry structure				
	Lane joint separation between the edge of the completed concrete pavement and existing concrete pavement was noted				
	Transverse crack acting as weakened plane joint was noted on the completed concrete pavement				
	Minor scaling of road on the 1st section				
Construction of Super Health Station, Pugo	COA Billboard was not updated during the project inspection/ monitoring				Resident Engineers to coordinate with the contractors regarding the monthly updating of the COA Billboards
	Change on the structural design of column based on plan, from 12 pcs – 16mm to 8 pcs – 16mm main reinforcement bars	Change Order was prepared and for signing.	Ar. Dy raised a question regarding the change in structural design if it was allowed. Engr. Manzano responded that the project was redesigned by their structural engineer since it was overly designed which was coordinated with the Department of Health (DOH), request of PEO for Change Order was with the go signal of DOH. Ar. Dy then said that a written request of end-user should be provided for variation procedure which was noted by the PEO		For consideration of PEO
	Addition of perimeter fence for variation/change order				

Project	Major Findings	Actions Taken	Discussion	Agreement	Assignment
Construction of Ambangonan Hanging Bridge	One abutment was adjusted because the lot owner did not allow construction on his property causing changes in the project	Minutes of the Meeting was attached in the billing of the project.			PEO to provide a copy of the Minutes of the Meeting to the body
	COA Billboard was not updated during the project inspection/monitoring	PEO instructed the contractors to regularly update the project billboards.			
Rehabilitation of Cuenca NHS Covered Court, Pugo	Peeled-off paint was noted on the Columns of the Project				PEO to inform the contractor to repair the affected area
Upgrading/ Expansion of Laboratory Unit, Caba District Hospital, Caba	Visible crack on walls	Cracks were already repaired by the contractor. Photos were also submitted to Office of the Provincial Accountant prior to the issuance of the check.			
Construction of Naguilian NHS Stand Alone Covered Court	The end-user requested to have bleachers instead of perimeter fence. The perimeter fence will be c/o the Naguilian NHS.	Signed change order was released prior to the completion of the project			
	The end-user requested a suspension of work for their school activity last November – December 2023.	Prepared time and project schedule accordingly. Signed Suspension Order covered December 1, 2023 – January 4, 2024 due to school related activities.			
Improvement of Ortiz Farm to Market Road	Temperature cracks were noted on the completed concrete pavement	Cracks were already repaired by the contractor.	Engr. Manzano stated that in repairing cracks, the use of Sika Grout is the standard procedure for problems like this. He said that the contractor spent Php 400,000.00 for the repair of the project.		
Installation of Fire Protection System for Naguilian District Hospital Administrative Building	The project was 100% completed as per scope of works	Noted			

➤ **Presentation of the 2nd Quarter 2024 Field Monitoring Report and the Status of the Recommendations raised during the Field Monitoring Activity**

Ms. Glo Ann B. Miranda presented the 2nd Quarter 2024 Field Monitoring Report and the Status of the Recommendations raised during the Field Monitoring Activity.

Project	Major Findings	Actions Taken	Discussion	Agreement	Assignment
Repair and Rehabilitation of Balaoan-Santol Road (Santol Section), Santol	Insufficient Traffic Management and Road Warning/Safety Signs			Contractor should be advised to add road safety signages	Noted by PEO
	No COA Billboard		Engr. Manzano stated that the installed COA Billboard was stolen.	COA Billboard should be installed for transparency	PEO to advise the contractor to reinstall the COA Billboard
Construction of Cattle Dairy Facilities For Sangbayan Agricultural Cooperative, Sinapangan Sur, Bangar	Incomplete electrical fixtures/light switches		Engr. Manzano stated that the electrical fixtures were not included in the program of works of the project		OPVet to request for additional funding will be proposed for the improvement of the project.
	No drainage system	Additional funding will be proposed for the improvement of the project.	Provision of Solar Powered Irrigation System (SPIS) is being worked out by OPAg.		
	Cattles were purchased and delivered during the construction of the facilities	All suggestions and recommendations will be noted for similar projects to improve its implementation			
Construction of Borobor Creek Slope Protection (Napaset Section) Phase III, Luna	Minimal output of the project due to limited or insufficient funding	For request of funding by the PEO	Engr. Manzano said that the request for funding of the remaining 6,537.00 meters will be per phase due to budget constraints.		
Compliance to the Fire Code of the Philippines (RA9514) - Provision of Standpipe, Fire Suppression System/Water Source, Installation of Fire Detection and Alarm System, Balaoan District Hospital	COA Billboard was not updated during the project inspection/monitoring	PEO instructed the contractors to regularly update the project billboards.			
	Discrepancy in the Statement of Work Accomplished (SWA) and Actual Accomplishment. The SWA shows that the installation of Fire and Jockey Pump complete with control and standard accessories was already completed but in actual, it is still ongoing during the field visit.	Done	According the Engr. Manzano, the SWA was already reviewed and evaluated.		

Project	Major Findings	Actions Taken	Discussion	Agreement	Assignment
Improvement/ Completion of Vinegar Processing Center, Bacnotan	The roofing/gutter of the rear building needs improvement or repair		No funding as per OPAg. To include in the RA 7171 fund.		
	Out of the 56 lineal meter perimeter, only 12 lineal meter perimeter fence was included in the project				
Completion of the Rehabilitation of Bacnotan District Hospital Main Building (Rehabilitation and improvement of Bacnotan District Hospital Main Building)	Insufficient warning/safety signages and safety barriers was noticed during the field visit				PEO to remind the contractor to add more warning and safety signs.
	COA Billboard was not updated during the project inspection/monitoring	PEO instructed the contractors to regularly update the project billboards.			
Establishment of Material Recovery Facility for DH (Bacnotan District Hospital Phase II), Bacnotan	No provided signboards for the different types of wastes	Bacnotan District Hospital already installed signboards for each storage rooms			
	No sorting and processing area				Ms. Raquel B. Orpilla of PG-ENRO committed to include it in the next project proposal.
Construction of Septage Treatment Plant, San Juan	The project was suspended for 288 CD due to land dispute		Mr. Obaldo said that there was already a court order on the land dispute.		
	Some of the construction workers are not compliant to item B.7 (2)-Occupational Safety and health Program	There was an instruction from the PEO for strict compliance to adhere to the OSHP.			
	COA Billboard was not updated during the project inspection/monitoring	PEO instructed the contractors to regularly update the project billboards.			
Rehabilitation/Improvement of Ortega Street Drainages, City of San Fernando	The project was 100% completed as per scope of works	Noted			

Project	Major Findings	Actions Taken	Discussion	Agreement	Assignment
Construction of La Union National High School Drainage System, City of San Fernando	Insufficient warning/safety signages and safety barriers was noticed during the field visit				PEO to instruct the contractor to add more safety/warning signages and barriers
	COA Billboard was not updated during the project inspection/monitoring	PEO instructed the contractors to regularly update the project billboards.			
Construction of Bacnotan District Hospital Facilities	The project was suspended due to having no permit to construct (PTC) from the Department of Health (DOH) and Environmental Compliance Certificate (ECC) from the Department of Environment and Natural Resources		According to Engr. Manzano, the end-user will be the one to secure the permits needed such as PTC and ECC/CNC as per practice.		
	The project was subjected for a variation order	Submitted Variation Order to the Secretariat.			PEO to provide a copy of the Variation Order
	No railings installed in the waiting area	Stainless railing for the said project was already added for the next phase of the project.			
Repair of Classroom at Cubal IS, Agoo	Visible cracks were noticed during the site visit	The contractor already plastered the cracks right after the field monitoring visit.			
	There is a change in the material used for the ceiling – from gypsum to PVC ceiling	Prepared prior the billing of the project.	According to Engr. Manzano, prices are based on the Detailed Unit Price Analysis (DUPA) of the DPWH. He also stated that the PVC ceiling was a pilot project thus, no official request from the end-user.		
Construction of Cattle Dairy Facilities for Sta. Cecilia Producers' Cooperative	With noted flaws in the design particularly in the elevation, drainage and partitions in the feeding area and elevation of the pit in the milking parlor		Problem on the water supply is c/o OPAg with ongoing project proposal for the establishment of the Solar Powered Irrigation System.		
Construction of Caba Farmers Multi-Purpose Center (Phase II), Caba	Contract period was extended from 150 CD to 258 CD		According to Engr. Manzano, the delivery of the materials to be used was delayed. Hence, the construction period was extended. Ar. Dy questioned if the delayed delivery of construction materials was allowed for project to be extended. Atty. Obra responded that it is allowed if there is meritorious justification for the project to be extended due diligence.		

Project	Major Findings	Actions Taken	Discussion	Agreement	Assignment
Construction of Caba Farmers Multi-Purpose Center (Phase II), Caba	Some of the construction workers are not compliant to item B.7 (2)-Occupational Safety and health Program	There was an instruction from the PEO for strict compliance to adhere to the OSHP.			
Assistance to LGUs in the Upgrading of Existing Sanitary Landfill Facilities, Bauang	The project is still ongoing as it is expected to be completed until August 30, 2024	Noted			
	Approved copy of Environmental Compliance Certificate should be provided for projects like this.	ECC Tarp was already posted.			
Construction of Naguilian NHS Stand Alone Covered Court	The project was 100% completed as per scope of works	Noted			
	The edge of the slab was damaged since it was used for parking	End-user were informed that the damage was not the liability of the contractor. Hence, the repair will be shouldered by them.			
Establishment of Material Recovery Facility of the District Hospitals, NDH	Punchlist of tasks for the contractor to accomplish: -Faucets are not well fitted -cabinet doors are not durable	The cabinet and faucets were promptly fixed by the contractor.			
Construction of Morgue with Storage Room for Unserviceable Equipment – NDH	Project COA Billboard was at the back of the project	Contractor already transferred the COA Billboard in front of the project.			

➤ **Presentation of the Status Updates of the CY 2024 PPMC Work Plan**

Ms. Kathrina Manipon presented Status Updates of the CY 2024 PPMC Work Plan.

ACTIVITY	SUCCESS INDICATOR	TIMELINE	RESPONSIBLE ENTITY	REMARKS
1. Conduct of 1st Quarter Actual Field Monitoring	17 projects visited/ validated; All PMC member CSOs with LFC members attended	March 19, and 26, 2024	PMC Secretariat; CSO monitors	Done as per schedule
2. Preparation of 1st Quarter Field Monitoring Report	1 quarterly report prepared	April 2024	PMC Secretariat	Prepared and disseminated to all concerned entities
3. Conduct of Reorientation on M&E for member CSOs to the PPMC	All PMC member CSOs with LFC members oriented	June 21, 2024	PMC Secretariat; CSO monitors	Done on set schedule
4. Conduct of 2nd Quarter Actual Field Monitoring	17 projects visited/ validated; All PMC member CSOs with LFC members attended	June 26 and July 4, 2024	PMC Secretariat; CSO monitors	Done on set schedule

ACTIVITY	SUCCESS INDICATOR	TIMELINE	RESPONSIBLE ENTITY	REMARKS
5. Attendance RDC 1 M&E Forum	1 Forum attended by PMC Chairperson and Secretariat	July 16, 2024	PMC Secretariat; PPMC Chair	Done. PPMC Chair and 2 PPMC Secretariat attended the Forum
6. Preparation of 2nd Quarter Field Monitoring Report	1 quarterly report prepared	September 2024	PMC Secretariat	Done. For finalization after the 1st PPMC Mtg
7. Conduct of 1st PPMC 2024 Meeting	1 meeting conducted; Problem Session of PPMC with Implementers administered	September 2, 2024	PPMC member and secretariat	Will push through as schedule
8. Conduct of 3rd Quarter Actual Field Monitoring	At least 16 projects visited/ validated; All PMC member CSOs with LFC members attended	September 2024	PMC Secretariat; CSO monitors	Schedule - TBD
9. Preparation of 3rd Quarter Field Monitoring Report	1 quarterly report prepared	October 2024	PMC Secretariat	To be prepared
10. Conduct of 2nd PPMC 2024 Meeting	1 meeting conducted; Problem Session of PPMC with Implementers administered	October 2024	PPMC member and secretariat	Schedule - TBD
11. Conduct of 4th Quarter Actual Field Monitoring and Yearend Assessment	At least 16 projects visited/ validated; All PMC member CSOs with LFC members attended	December 2024	PMC Secretariat; CSO monitors	To be conducted; Proposed conduct of PPMC Meeting per Quarter
12. Preparation of 4th Quarter Field Monitoring Report	1 quarterly report prepared	January 2025	PMC Secretariat	To be prepared

➤ **Other Related Matters:**

- Moving forward, Mr. Bonifacio asked to include the Contractor and Project Engineer of the project in the next meeting. And for LFC to provide updates on the report on liquidated damages and status of payments.
- According to Atty. Obra, updates on the project billboards was also one of the prior audit observations of Commission on Audit (COA) and that it should be eliminated in the findings in which was noted by the PEO.
- Ar. Dy suggested to have a written communication to the contractor for the repair of the projects for a black and white documentation.
- For projects with insufficient safety and warning signages, PEO will advise the contractors on the matter.
- Ar. Dy inquired updates on the construction of the Parking Building. According to Engr. Manzano, it is a project of the DPWH and the PGLU is waiting for the response of the DPWH regarding the duration of the project.
- Sea wall in Ilocanos is also a project of DPWH
- Ar. Dy raised a question regarding the duplication of Water Refilling Station in South Central Integrated School, such that there is already a water refilling station in the location established by the Rotary Club of the City of San Fernando, he then asked if there is a validation or assessment conducted prior to the implementation of the project. Engr. Manzano responded that PEO conducts validation before the implementation of the project and that they are already checking the list of Rotary Club to avoid duplication on future projects.
- Mr. Bonifacio commented on common issue regarding the COA Billboard update to propose intervention or mechanism to ensure compliance.
- Ar. Dy recommended to check ownership of lot before project implementation.
- Mr. Bonifacio reiterated the observation made by the PPMC Members that all inputs should be considered or taken into account in the preparation of the Actual Field Monitoring Report.
- Atty. Obra requested PEO for the enactment of an Sangguniang Panlalawigan (SP) Resolution for the Deed of Donation (DOD) for the beneficiaries. According to PEO it was already submitted to Provincial Legal Office.

Adjournment.

Mr. Remigio S. Bonifacio III extended his deepest appreciation to everyone for their attendance and active participation in the meeting and for their cooperation in the committee. There being no other matters to be discussed, the meeting was adjourned at exactly 4:45 in the afternoon.

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