

PROVINCIAL GOVERNMENT OF LA UNION

AGENCY ACTION PLAN and
STATUS of IMPLEMENTATION
Audit Observations and Recommendations
For the Calendar Year 2023
As of September 30, 2024



| Ref | Audit Observations | Audit Recommendations | Agency Action Plan | | | Status of Implementation | Reason for Partial/Delay/Non-Implementation, if applicable | Action Taken/Action to be Taken | Project Monitoring/Tracking Link | |
|-------------------------|--|--|---|--------------------------|----------------------------|--------------------------|--|---|--|---|
| | | | Action Plan | Person/Dept. Responsible | Target Implementation Date | | | | | |
| | | | | | From | To | | | | |
| pp.86-88 of CY 2023 AAR | 1. Obligations were recognized only upon payment rather than at the time the contracts were perfected. Consequently, obligations for prior-year contracts of goods and infrastructure projects were only recorded in CY 2023. This practice is contrary to IPSAS No. 24, resulting in an overstatement of the amounts presented under the Original and Final Budget and Actual Amounts columns of the Continuing Appropriations for CO in the SCBAA. The overstatement amounts to ₱124,363,836.47, respectively. | We recommended that the Provincial Governor direct the PBO to ensure that all contracts entered into during the year are obligated within the same year, in order for the Provincial Accountant to accurately prepare the report for SCBAA. | To ensure that all contracts entered into during the year are obligated within the same year. | PBO | May 2024 | Dec-24 | Partially Implemented | Implementing offices are given deadline to process the obligation requests for the perfected contracts. | Memorandum on the processing of Obligation Requests has been prepared and for signature of the Local Chief Executive Monitoring of Purchase Requests processed (see link) | https://docs.google.com/spreadsheets/d/1mzs9SkY0AfwnHdsy2tZTLafA4uUh0rYVh288ozQZrs8/edit?usp=sharing |
| pp.88-89 of CY 2023 AAR | 2. Accumulated depreciation was understated by at least ₱ 3,604,376.51 due to the inconsistent application of a salvage value of 10 percent for some PPEs, instead of the prescribed five percent. Furthermore, certain PPEs with a total cost of ₱6,641,296.29 were not depreciated from the time of their acquisition, contrary to IPSAS No. 17 and MNGAS for LGUs, thus impairing the usefulness and reliability of the financial statements, which are essential for making informed management decisions. | We recommended that the Provincial Governor direct the Provincial Accountant to adopt a consistent policy for depreciating PPEs by using the five percent estimated residual values in all PPEs subject to depreciation and accordingly prepare adjusting entries. | To adopt a depreciation policy using five percent (5%) estimated residual values in all PPEs and to make adjusting entries for depreciation | OPAcct | Apr-24 | May-24 | Fully Implemented | | Adopted a depreciation policy of five percent (5%) estimated residual values in all PPEs and made adjusting entries for depreciation: JEV 2024-04-5241; 2024-04-5279; 2024-04-5395; 2024-04-5519; 2024-04-5265; 2024-04-5352; 2024-04-5434; 2024-04-5292; 2024-04-5269; 2024-04-5380; 2024-04-5385; 2024-04-5327; 2024-04-5307; 2024-07-239; 2024-08-11025; 2024-08-11029; 2024-08-11032; 2024-08-11034; 2024-09-11356; 2024-09-11390; 2024-09-11410; 2024-09-11424; 2024-09-12372; 2024-09-12373 & 2024-09-12383 | |

| pp.90-91 of CY 2023 AAR | 3. Savings from completed project partly funded with agency counterparts or equity remained dormant in the TF books due to the practice of recognizing equity shares as Subsidy to Other Funds and consequently closing it to the Government Equity account at year-end, contrary to Paragraph 27 of IPSAS I, thereby understating the Due from Other Funds account by P1,718,186.29 and misclassifying the same amount to Other Payables instead of Due to Other Funds. | We recommended that the Provincial Governor direct the Provincial Accountant to prepare the necessary correcting entries as follows under the general and TFs: GF books: <table><tr><th>Account</th><th>Debit</th><th>Credit</th></tr><tr><td>Other Payables</td><td>1,718,186.29</td><td></td></tr><tr><td>Due to Other Funds</td><td></td><td>1,718,186.29</td></tr></table> TF books: <table><tr><th>Account</th><th>Debit</th><th>Credit</th></tr><tr><td>Due from Other Funds</td><td>1,718,186.29</td><td></td></tr><tr><td>Prior Period Adjustment</td><td></td><td>1,718,186.29</td></tr></table> | Account | Debit | Credit | Other Payables | 1,718,186.29 | | Due to Other Funds | | 1,718,186.29 | Account | Debit | Credit | Due from Other Funds | 1,718,186.29 | | Prior Period Adjustment | | 1,718,186.29 | To prepare adjusting entries in General and Trust Funds | OPAcct | Apr-24 | May-24 | Fully Implemented | Adjusted per the following Journal Entries: JEV-2024-06-322 and JEV-2024-06-8463 |
|----------------------------|--|---|---|--------|--------|----------------|-------------------|---|--------------------|--|--------------|---------|-------|--------|----------------------|--------------|--|-------------------------|--|--------------|---|--------|--------|--------|-------------------|--|
| Account | Debit | Credit | | | | | | | | | | | | | | | | | | | | | | | | |
| Other Payables | 1,718,186.29 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Due to Other Funds | | 1,718,186.29 | | | | | | | | | | | | | | | | | | | | | | | | |
| Account | Debit | Credit | | | | | | | | | | | | | | | | | | | | | | | | |
| Due from Other Funds | 1,718,186.29 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Prior Period Adjustment | | 1,718,186.29 | | | | | | | | | | | | | | | | | | | | | | | | |
| | | We also recommended that the Provincial Governor instruct the Provincial Treasurer and Provincial Accountant to prepare the disbursement voucher and supporting documents to revert the savings to the GF. | To prepare the disbursement voucher and supporting documents to revert the savings to the GF | OPAcct | Apr-24 | May-24 | Fully Implemented | Prepared Disbursement Voucher and settled the books as per Disbursement Voucher No. 401-24-07-121; JEV No. 2024-07-000372 and JEV-2024-07-009358 | | | | | | | | | | | | | | | | | | |
| | | Lastly, we also recommended that the Provincial Governor direct the LFC to include the amount of P1,718,186.29 as available for appropriation, particularly for RA No. 7171 projects. | For the LFC to include the amount of P1,718,186.29 as available for appropriation, particularly for RA No. 7171 projects. | LFC | Apr-24 | Sep-24 | Fully Implemented | Certification of the Local Finance Committee (LFC) of available fund for appropriation. Pls. see link: https://drive.google.com/file/d/15Y3sZomr7vSB0EHFoQG1BwaYp-KdjqF/view?usp=sharing | | | | | | | | | | | | | | | | | | |

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| pp.91-94 of CY 2023 AAR | 4. Insufficient information pertaining to completed and ongoing infrastructure projects resulted in their exclusion from the physical inventory and in the Report on the Physical Count of Property, Plant, and Equipment (RPCPPE), contrary to MNGAS for LGUS; hence, the presented PPE in the financial statements is greater by ₱521,703,586.14 than the RPCPPE. Furthermore, the one-time cleansing of PPE was temporarily set aside due to the complexity of the process and the shortage of personnel, disregarding COA Circular No. 2020-006; thus, the accuracy of both the financial statements or reports could not be established. | We recommended that the Provincial Governor create an Inventory Committee that shall prepare a Physical Inventory Plan containing the specific assignments/duties of the committee members, the cut-off date, and a schedule specifying the dates and locations of the inventory-taking activities from start to finish in accordance with COA Circular No. 2020-006. | Create PGLU Inventory Committee | OPG, PGSO | Sep-24 | Sep-24 | Fully Implemented | | Executive Order No. 17 series of 2022. Reorganizing and Strengthening the Provincial Inventory Committee of the PGLU and providing their duties and functions and for other purposes. To forward copy of this EO to the COA. The PIC conducts regular inventory of | |
| | | Thereafter, we recommended that the Provincial Governor enjoin the Inventory Committee, Provincial GSO, and Provincial Accountant to undertake the procedural guidelines enumerated in COA Circular No. 2020-006 for the one-time cleansing of PPE account balances to come up with more reliable account balances to be presented in the financial statements. | To conduct one-time cleansing of PPEs following the guidelines | PGLU Inventory Committee | Oct-24 | Jun-25 | Partially Implemented | Already included for 2025 Annual Investment Plan | Ongoing preparation of Project Proposal and the PIP for One-time cleansing. Consequently, a request for AIP and budget shall be made since one time cleansing activity is not included in the 2024 AIP and Local Expenditure Program (LEP). Given the time constraints on supplemental AIP/LEP approvals, the one time cleansing may not be conducted in 2024. However, it is recommended to be done in January to June 2025. as of October 16, 2024, SP Resolution No. 1512 and 1513-2024 was passed | |

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| | | <p>Lastly, we recommended that the Provincial Governor direct the Provincial Engineer to furnish the Provincial GSO supporting documents for completed projects. Likewise, there should be close coordination between the Property and Accounting Divisions for the regular reconciliation of PPE records.</p> <table><tr><td></td><td>Dr</td><td>Cr</td></tr><tr><td>Acc. Depreciation – Other Land Improvements</td><td>1,814,736.24</td><td></td></tr><tr><td>Acc. Depreciation – Road Networks</td><td>143,752,223.01</td><td></td></tr><tr><td>Acc. Depreciation – Flood Control Systems</td><td>9,099,426.39</td><td></td></tr><tr><td>Acc. Depreciation – Water Supply Systems</td><td>10,191,373.68</td><td></td></tr><tr><td>Acc. Depreciation – Other Infrastructure Assets</td><td>39,017,485.11</td><td></td></tr><tr><td>Acc. Depreciation – Buildings and Other Structures</td><td>33,558,814. 09</td><td></td></tr><tr><td>Prior Period Adjustments</td><td>2,230,909,925.50</td><td></td></tr><tr><td>Depreciation Expense - Other Land Improvements</td><td></td><td>1,417,357.90</td></tr><tr><td>Depreciation Expense - Road Networks</td><td></td><td>57,754,808.00</td></tr><tr><td>Depreciation Expense - Flood Control Systems</td><td></td><td>6,665,255.76</td></tr><tr><td>Depreciation Expense - Water Supply Systems</td><td></td><td>4,947,745.11</td></tr><tr><td>Depreciation Expense - Other Infrastructure Assets</td><td></td><td>30,158,317.75</td></tr><tr><td>Depreciation Expense – Buildings and Other Structures</td><td></td><td>7,869,130.40</td></tr><tr><td>Land</td><td></td><td>3,655,000.00</td></tr><tr><td>Other Land Improvements</td><td></td><td>24,423,503.67</td></tr><tr><td>Road Networks</td><td></td><td>127,0397,581.44</td></tr><tr><td>Flood Control Systems</td><td></td><td>174,362,030.30</td></tr><tr><td>Water Supply Systems</td><td></td><td>136,233,854.63</td></tr><tr><td>Other Infrastructure Assets</td><td></td><td>465,087,839.22</td></tr><tr><td>Buildings and Other Structures</td><td></td><td>294,968,559.94</td></tr></table> | | Dr | Cr | Acc. Depreciation – Other Land Improvements | 1,814,736.24 | | Acc. Depreciation – Road Networks | 143,752,223.01 | | Acc. Depreciation – Flood Control Systems | 9,099,426.39 | | Acc. Depreciation – Water Supply Systems | 10,191,373.68 | | Acc. Depreciation – Other Infrastructure Assets | 39,017,485.11 | | Acc. Depreciation – Buildings and Other Structures | 33,558,814. 09 | | Prior Period Adjustments | 2,230,909,925.50 | | Depreciation Expense - Other Land Improvements | | 1,417,357.90 | Depreciation Expense - Road Networks | | 57,754,808.00 | Depreciation Expense - Flood Control Systems | | 6,665,255.76 | Depreciation Expense - Water Supply Systems | | 4,947,745.11 | Depreciation Expense - Other Infrastructure Assets | | 30,158,317.75 | Depreciation Expense – Buildings and Other Structures | | 7,869,130.40 | Land | | 3,655,000.00 | Other Land Improvements | | 24,423,503.67 | Road Networks | | 127,0397,581.44 | Flood Control Systems | | 174,362,030.30 | Water Supply Systems | | 136,233,854.63 | Other Infrastructure Assets | | 465,087,839.22 | Buildings and Other Structures | | 294,968,559.94 | To reconcile PPE accounts | PGSO, PEO, OPAcct | Jan-24 | Dec-24 | Partially Implemented | <p>PEO: Partial list of completed infra. projects with Program of Work (POW) , Detailed Engineering Design (DED), etc. already forwarded and received by PGSO.</p> <p>September 27, 2024: SEF: 39 projects DF: 15 projects RA: 60 projects</p> <p>October 01, 2024 RA 7171: 32 projects RA 8240: 3 projects SEF: 10 projects DF: 2 projects GF: 1 project</p> <p>The Deed of Donations received by the PGSO is coordinated with and forwarded to the Office of the Provincial Accountant for record updates and reconciliation.</p> <p>PGSO: There are other POWs not yet submitted to GSO for reconciliation and recording purposes, see the link: https://docs.google.com/spreadsheets/d/14mpA_KKZyj4TK668M3q4JXKcChJAsbl4-_qbSVqmTYk/edit?gid=0#gid=0</p> <p>OPAacct : All transfer documents received by OPAcct were already recorded in the books of accounts of PGLU.</p> | Receiving Copy of POW, DED, etc. |
| | Dr | Cr | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Acc. Depreciation – Other Land Improvements | 1,814,736.24 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Acc. Depreciation – Road Networks | 143,752,223.01 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Acc. Depreciation – Flood Control Systems | 9,099,426.39 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Acc. Depreciation – Water Supply Systems | 10,191,373.68 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Acc. Depreciation – Other Infrastructure Assets | 39,017,485.11 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Acc. Depreciation – Buildings and Other Structures | 33,558,814. 09 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Prior Period Adjustments | 2,230,909,925.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Depreciation Expense - Other Land Improvements | | 1,417,357.90 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Depreciation Expense - Road Networks | | 57,754,808.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Depreciation Expense - Flood Control Systems | | 6,665,255.76 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Depreciation Expense - Water Supply Systems | | 4,947,745.11 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Depreciation Expense - Other Infrastructure Assets | | 30,158,317.75 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Depreciation Expense – Buildings and Other Structures | | 7,869,130.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Land | | 3,655,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Other Land Improvements | | 24,423,503.67 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Road Networks | | 127,0397,581.44 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Flood Control Systems | | 174,362,030.30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water Supply Systems | | 136,233,854.63 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Other Infrastructure Assets | | 465,087,839.22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Buildings and Other Structures | | 294,968,559.94 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |



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| pp.94-98 of CY 2023 AAR | 5. PPEs with total net book value of ₱2,033,284,695.86, which are already being used by other LGUs or entities, are still carried in the Provincial Government's books due to the absence of donation documents as required by Article 749 of the Civil Code of the Philippines and Section 381 of RA No. 7160; therefore, the PGLU cannot yet be relieved of accountability and responsibility for these assets. | We reiterate our recommendation that the Provincial Governor continue requesting from the SP to enact a Resolution authorizing the transfer of these identified assets to the different recipient barangays/municipalities/schools/beneficiaries; | Enact SP Resolution | OPG, OPA, SP | Jan-24 | Dec-24 | Partially Implemented | Awaiting the issuance of the SP Resolution | On the part of the Sangguniang Panlalawigan, the referral had been discussed by the SP Committee on Public Works and Utilities on September 12, 2024 and recommended that the authority for the Gov to enter into Deed of Donation will be approved, however there is a request for executive session to discuss matters brought out during the committee hearing. | Project Monitoring link for updating (i.e. Project Name, Project Cost, Date Completed, RFA, DOD) For SP, MOV is the release of the SP Resolution granting authority to the Gov to enter into DOD for and on behalf of the PGLU. |
| | | We further recommend that the Provincial Governor instruct the Provincial Legal Officer in coordination with Provincial Engineer and Provincial General Services Officer to expedite the preparation of Deeds of Donation for the subsequent transfer and acceptance by the latter to support the transfer of ownership of the said properties. | To expedite preparation of Deeds of Donation for subsequent transfer and acceptance to intended beneficiaries or users | PLO, OPE and PGSO | Jan-24 | Dec-24 | Partially Implemented | Ongoing finalization of the DODs | Documents received by the OPGSO for review, coordinated by the Provincial Legal Office (PLO), were promptly returned for finalization; PLO provided a link for the Status of Infra Projects as per AOM no. 010-2024 PGSO: reviewed 21 Deed of Donation and returned to PEO on Sep. 5, 2024 for finalization. Please see the link: https://drive.google.com/file/d/1-wgPbMMzO7ep61iGK7ddrZZZaJUqwf4/view?usp=drive_link | https://docs.google.com/spreadsheets/d/14mpA_KKZyi4TK668M3q4JXKcChJAsbl4-qbSVqmTYk/edit?usp=sharing |



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| | | Thereafter, when the required supporting documents are already complied with, we recommended that the Provincial Governor direct the Provincial Accountant to make necessary entries to fairly present the Property Plant and Equipment accounts: | To make necessary entries for donated properties upon submission of required documents for transfer | OPAcct | Jan-24 | Dec-24 | Partially Implemented | No further transfer documents were submitted to the Accounting Office for recording. | <p>Requested the offices of Provincial Legal Officer, PGSO and Provincial Engineer to furnish copies of SP Resolution and Deeds of Donation and Acceptance so PPE accounts will be adjusted in the books of accounts. Initial documents submitted were already recorded in the books of accounts of PGLU in the year 2022 as per SEF JEV 2022-11-355, 20% DF JEV 2022-11-15189 and RA 7171 JEV 2022-11-15188. Pls see links: 1) https://drive.google.com/file/d/1d_jJO_FQjGWwe9QA483BgvqE3KAAdgmAc/view?usp=sharing 2) https://drive.google.com/file/d/15K5HdpIjFKFYjr_chI5o-7IideK Pg6Oi/view?usp=sharing</p> <p>PGSO: For Number 1- click to see the status: https://docs.google.com/spreadsheets/d/14mpA_KKZyj4TK668M3q4JXKcChJAsbl4-qbSVqmTYk/edit?gid=0#gid=0</p> <p>For Number 2- Deed of Donation with Acceptance and SP Resolution already forwarded to OPAcc. Further, PGSO verified that it is already adjusted in their books of account.</p> | |
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| pp.98-102 of CY 2023 AAR | <p>6. The PGLU's current liabilities accounts, totaling P20,109,813.73, have remained outstanding or non-moving for over 10 years due to a lack of supporting documents, unclaimed stale checks, and unutilized, unliquidated, or unrefunded fund transfers, contravening IPSAS 1, Sections 4(6) of PD No. 1445, COA Circular No. 94-013, and COA Circular No. 2016-004, hence making these funds idle and negatively impacting the agency's integrity, particularly for fund transfers.</p> | <p>We recommended that the Provincial Governor direct the Provincial Accountant, with the help of the Provincial Treasurer and implementing offices and end-users, to:</p> <p>a. Assess the validity of the past-due claims recorded for more than two years and initiate the prompt settlement, liquidation, or refund of such claims. If these claims are found to be invalid or if the purpose of the funds cannot be fulfilled or has already been accomplished, revert the unpaid claims to the accumulated surplus of the GF or refund the TFs to the source agencies, if appropriate;</p> | <p>To assess the validity of the past-due claims recorded for more than two years and initiate the prompt settlement, liquidation, or refund of such claims.</p> | LFC | Jan-24 | Dec-24 | Partially Implemented | Some receivables were collected. However, the assessment for the validity of some accounts is still on-going | <p>OPAcct sent demand letters and request letters for the settlement, liquidation or refund of claims. Monitors receivables and submits to COA the status of past due accounts on a quarterly basis. Please see demand letters sent:</p> <p>https://drive.google.com/drive/folders/12w28WO4dDJr35z-dQz-HECnVomZNFLR?usp=sharing</p> | <p>https://docs.google.com/spreadsheets/d/17kaq1lmyxwQd4a6_sdLz9gpDjVh3l2g/edit?usp=sharing&ouid=116843649416701989407&rtpof=true&sd=true</p> |
| | | <p>b. Ensure that all documents for payment of claims are intact before recording them as valid claims to facilitate a smooth and prompt settlement of liabilities. Thereafter, ensure strict monitoring of recorded liabilities for prompt settlement thereof, and</p> | <p>Strict monitoring of recorded liabilities</p> | OPAcct | Feb-24 | Dec-24 | Fully Implemented | | <p>OPAcct regularly monitors outstanding payables and reminds the end-users for the prompt payment. OPAcct regularly monitors unreleased checks and requests PTO to notify payees or claimants and to release checks to avoid being stalled. See link:</p> <p>https://drive.google.com/file/d/1VoIcd269vDVksaer5-HLYK3maIR66Aby/view?usp=sharing</p> | |



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| | | c. For those reverted stale checks or closed bank ATM accounts, prepare replacement checks, send written notices, or exert effort to contact the payees. | Replace checks and send notices to payees | PTO | Feb-24 | Dec-24 | Fully Implemented | | <p>OPAcct notified the Provincial Treasury Office (PTO) of checks due to be staled and staled checks for its replacement and also advised to send written notices to payees consistent with policies under Presidential Decree No. 1445 and policies on stale checks under Section 59 of the New Government Accounting Manual System for LGUs</p> <p>See link: https://drive.google.com/file/d/1VoIcd269vDVksaer5-HLYK3maIR66Aby/view?usp=sharing</p> <p>PTO thru the cash disbursement unit coordinated with offices concerned to help contact and locate clients/beneficiaries, moreover, the Cash Disbursement Unit (CDU) also uses the online platform like facebook in locating client/beneficiary.</p> <p>CDU also advised scholars with closed bank accounts to open new accounts. The CDU also notified OPG to remind scholars the importance of maintaining the amount of Php 100.00 balance to keep their accounts active.</p> | https://docs.google.com/spreadsheets/d/1VANF24ypXQZy2dAjl1m-LEwcYVG4sM1S/edit?gid=565001550#gid=565001550 |
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| pp.102-104 of CY 2023 AAR | 7. The accounts receivable balance of ₱6,868,011.77 which has been dormant for more than 10 years is deemed inaccurate and unreliable due to the absence of supporting documents and sufficient records, which is not in conformity with IPSAS No. 1 and COA Circular No. 2023-008, thereby affecting the certainty of collections. | We reiterated our recommendations that the Provincial Governor direct the Provincial Accountant and Provincial Treasurer to: a. exert effort to collect these dormant receivables, particularly the accounts with available reference documents, by sending demand letters. Exhaust all remedies to collect and properly document efforts made; | To exert effort to collect dormant receivables | PTO, OPActt, PLO | Jan-24 | Dec-24 | Partially Implemented | Partially collected dormant receivables | As part of exhausting all available remedies prior to request for write-off, OPActt sent letters to concerned offices and individuals. Also requested assistance from PLO and PTO for collection efforts. Demand letters were also sent by the PLO to some delinquent payees. See link: https://drive.google.com/drive/folders/12w28WOp4dDJr35z-dOz-HECnVomZNFLR?usp=sharing PTO will still continue to collaborate with our partner offices in locating and delivering demand letters to NGO's & other personnel. However, we will also consider the recommendation of its writing off from our records. | https://docs.google.com/spreadsheets/d/1v0Z_9GY0u_xK46vflSqeekcX1Bo-9G1/edit?usp=sharing&ouid=116843649416701989407&rtpof=true&sd=true |
| | | b. continuously locate all related documents pertaining to the long outstanding receivables to establish their existence and validity; | To locate all related documents pertaining to the long outstanding receivables | PTO, OPActt | Jan-24 | Dec-24 | Partially Implemented | Requested the municipal counterparts to submit related documents on KKK and other receivables | Coordinated with municipal treasurers and accountants for the reconciliation of accounts | https://docs.google.com/spreadsheets/d/1v0Z_9GY0u_xK46vflSqeekcX1Bo-9G1/edit?usp=sharing&ouid=116843649416701989407&rtpof=true&sd=true |
| | | c. prepare and submit the quarterly Schedule of Dormant Receivables, Unliquidated Cash Advances, and Intra/Inter-Agency Fund Transfers (Annexes 1-3) and Schedule of Other Dormant Accounts (Annex 4) for monitoring of the dormant accounts in compliance with COA Circular No. 2023-008. | To prepare and submit the quarterly Schedule of Dormant Receivables, Unliquidated Cash Advances, and Intra/Inter-Agency Fund Transfers (Annexes 1-3) and Schedule of Other Dormant Accounts (Annex 4) | OPActt | Mar-24 | Dec-24 | Fully Implemented | | Prepared and submitted the required schedules of dormant receivables, unliquidated cash advances, intra/inter-agency fund transfers and schedule of other dormant accounts. Copy of reports duly received by COA may be accessed in this link: 1) https://tinyurl.com/3vvyrytf 2) https://tinyurl.com/2vxs86mh 3) https://tinyurl.com/5n98hry8 | https://docs.google.com/spreadsheets/d/1v0Z_9GY0u_xK46vflSqeekcX1Bo-9G1/edit?usp=sharing&ouid=105918245891126540447&rtpof=true&sd=true |



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| | | Lastly, we recommended that if these receivables are proven to be uncollectible but duly supported with required documents, to file the request for authority to derecognize dormant receivable accounts as prescribed under COA Circular No. 2023-008. | For the LFC to ascertain non-collectability of receivables and to eventually request for authority to write-off dormant receivable accounts | LFC | Jan-24 | Dec-24 | Partially Implemented | Reconciliation with lower lgu is on going thru the Association of Local Government Accountants of La Union (ALGALU) | OPAacct requested LFC to create a committee for the proper disposition of dormant receivables. OPAacct has also drafted an Executive Order for the proper disposition of dormant accounts. Please see link: https://drive.google.com/file/d/1c9KOcr2OiRPZ18vUnHzIIU-AEgqFEMCo/view?usp=sharing The link for draft Executive Order may also be accessed: https://drive.google.com/file/d/1XSuMTpzvJy6edyCKjv8Kbgp4yZYees87/view?usp=sharing LFC recommended the establishment of an investigation committee. Included in LFC Resolution No. 045-2023 | https://drive.google.com/drive/folders/1gzH357Z7C4HMuJGUbbNp6KzIBkrejVxm |
| pp.104-105 of CY 2023 AAR | 8. Inventories worth P24,539,001.60 were not included in the physical count due to a lack of coordination among the offices, contrary to Section 124 of the MNGAS for LGUs; thereby, the completeness, accuracy, and existence of inventories could not be ascertained which can undermine the reliability of the reports. | We recommended that the Provincial Governor direct the following: a. All implementing units to inform the GSO of all receipt of goods from suppliers; and | For all implementing units to inform the GSO of all receipt of goods from suppliers | end-users and PGSO | Jan-24 | Dec-24 | Fully Implemented | The end-users already coordinated with the PGSO and submitted the necessary documents, such as sales invoices, delivery receipts, and pictures, to attest to the delivery and acceptance of goods and inventories. Policy on monitoring of inventory of concerned offices is being drafted. | | |



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| | | b. The Provincial GSO to ensure that all inventories are all accounted during the conduct of physical inventory. | For the Provincial GSO to ensure that all inventories are all accounted during the conduct of physical inventory. | PGSO | Jul-24 | July 2024 | Fully Implemented | | <p>The PGSO already conducted the semi-annual physical count of inventory on July 1–12, 2024. The PGSO assures that all inventories were accounted for during the physical count of inventories. The Report on Physical Count of Inventories is routed to the following members of the Provincial Inventory Committee for their certification.</p> <p>Please see the attached link: https://bit.ly/4dLhw4S for your reference.</p> | |
| pp.106-111 of CY 2023 AAR | 9. Two Accountable Officers (AOs) in the Cash Disbursing Unit of the PGLU handle multiple cash advances simultaneously, transfer their cash advances to other employees, and grant additional cash advances despite the non-settlement or proper accounting of their previous ones. This condition was due to unexpected increase of cash needed for various PPAs and lack of bonded AOs, contrary to COA Circular No. 97-002. Consequently, the AOs exceeded their maximum cash accountability and expose the PGLU in a precarious position where funds are at greater risk of being mismanaged as well as the risk of not being fully indemnified in case of defalcations, shortages, and unrelieved losses. | <p>We recommended that the Provincial Governor direct the PTO and the Provincial Accounting Office to:</p> <p>a. Ensure strict adherence to the bonding regulations outlined in Treasury Circular No. 02-2019 and COA Circular No. 97-002. This includes conducting regular reviews of AO's cash accountabilities and promptly adjusting bonding coverage as needed to mitigate risks associated with exceeding cash accountabilities;</p> | To adhere to bonding regulations outlined in Treasury Circular No. 02-2019 and COA Circular No. 97-002. Also conduct regular reviews of AO's cash accountabilities | PTO, OPAct | Feb-24 | Dec-24 | Fully Implemented | | <p>OPAct monitors cash advances granted to PTO disbursing officers and reminds them to adhere to bonding regulations. Accountable officers are bonded</p> <p>PTO adhered to the bonding regulations</p> | |

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| | | b. Refrain from granting additional cash advances unless the previous cash advances were already fully settled or a proper accounting thereof is made. A certification from the Chief Accountant that the previous cash advances have been fully liquidated and accounted for in the books should be required prior to the grant of cash advances; | To refrain from granting additional cash advances unless the previous cash advances were already fully settled | PTO, OPACct | Feb-24 | Dec-24 | Fully Implemented | | OPACct religiously monitors and reminds officers and employees of PGLU with unliquidated cash advances as well as disbursing officers to liquidate the same within the prescribed period and as part of its internal control, prior to granting additional cash advances, it issues a certification that previous cash advances are fully settled. The PTO thru the CDU ensures the liquidation of cash advances within the sixty-day (60) period, and secures certification as to the balances from the OPACC before granting another cash advance transaction | https://docs.google.com/spreadsheets/d/1hVO4yVPeCSFEizi9v6tX2_IJqyB-KQEr/edit?usp=sharing&ouid=116843649416701989407&rtpof=true&sd=truev |
| | | c. Conduct a comprehensive review of its cash advance policies and practices, considering factors such as operational efficiency, accountability, and internal control requirements, to identify areas for improvement and ensure alignment with regulatory guidelines, particularly COA Circular No. 97-002; and | To conduct comprehensive review of its cash advance policies and practices | PTO | Feb-24 | Dec-24 | Fully Implemented | | The PTO thru the CDU reviewed the cash advance policies and practices, as a result, the CDU increased the funding of the FCOE in order to integrate all vouchers payment through cash which eliminates the need for additional check withdrawals. Disbursing Officers have specified their nature of Cash Advances corresponding to their bond limitation. | |

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| | | d. Discontinue the practice of granting cash advances for the Food Allowance/Subsistence of the Provincial Jail and Bahay Pag-asa and the Stipend Allowances under PSWDO to the concerned AOs. Instead, an AO for such offices should be bonded and later granted with the said cash advances. | Discontinue the grant of cash advances to disbursing officers of PTO for food allowance/subsistence of the Provincial Jail and Bahay Pag-asa and an AO from OPG-Jail and PSWDO will be bonded and later granted with the said cash advance | PTO | Feb-24 | Dec-24 | Partially Implemented | The offices of OPG-Jail and PSWD did not assign Administrative Officers to be bonded | Discontinued the grant of cash advances to disbursing officers of PTO for food allowance/subsistence of the Provincial Jail and Bahay Pag-asa The PTO, thru the CDU, coordinated with PSWDO as to the bonding requirements, process flow and procedures for cash advances and liquidation in accordance with the COA rules and regulations. | |
| pp.111-117 of CY 2023 AAR | 10. The PGLU only utilized 51%, or ₱178,779,497.91 out of the total 20% of the DF current year budget amounting to ₱350,071,598.00, due to weak linkage between planning and budgeting and the inclusion of PPAs that are not well-planned and procurement-and-implementation-ready, contrary to Sections 3.2.1 and 3.2.3 of the DBM-DOF-DILG JMC No. 2020-001 and BOM; thus, the development needs of constituents were not satisfied in the most timely, effective and efficient manner. | We recommended that the Provincial Governor direct the: a. Department heads of the implementing offices: i. With the coordination of the Provincial Engineer, to ensure that their proposed 20% DF PPAs undergo thorough planning and detailed engineering; | For the implementing offices to ensure that their proposed 20% DF PPAs had undergone thorough planning and detailed engineering | Implementing offices, PEO, OPPDC | Feb-24 | Dec-24 | Partially Implemented | On-going implementation of proposed Programs, Projects and Activities (PPAs) by the implementing offices. | Rest assured that all 20% DF infrastructure projects have undergone in-depth planning and detailed engineering. The Provincial Planning and Development Coordinator regularly submits monitoring reports to the Governor and to the Top Management with pertinent findings to be addressed. See link attaches. Moreover, several meetings were also conducted to discuss with implementing offices causes of delay. | 20% DF Consultations |

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| | | ii. Discontinue the practice of including PPAs that function like a contingency fund in the list of their proposed 20% DF PPAs; | To discontinue the practice of including PPAs that function like a contingency fund in the list of their proposed 20% DF PPAs; | Implementing offices, LFC | Feb-24 | Dec-24 | Fully Implemented | | Prior to enactment of SP Resolution, SP personnel conducts ocular inspection of proposed PPAs. Also, Project proposals are attached for all PPAs | |
| | | iii. Identify specifically the description of their proposed infrastructure PPAs, including their complete title and location; | To identify specifically the description of their proposed infrastructure PPAs, including their complete title and location; | Implementing offices, LFC | Feb-24 | Dec-24 | Fully Implemented | | Specifications are stated in project proposals. LFC evaluates conformity of specifications of PPAs as well as availability of funding sources. | |
| | | iv. Consider PPAs that do not involve any third-party counterparts as their proposed 20% DF PPAs. Otherwise, strictly monitor the timing of the implementation of the counterpart to avoid delay or reprogramming, and | To monitor the timing of the implementation of counterpart funds for projects involving third-party counterparts on the proposed 20% DF PPAs. | Implementing offices, LFC | Feb-24 | Dec-24 | Fully Implemented | | OPAcct monitors the implementation and utilization of 20% DF PPAs. Also submit and update the implementing offices of the status of their PPA implementation. Please see link: https://tinyurl.com/y6ycmdww | |
| | | v. Inform the PDC immediately if the full implementation of their 20% DF PPAs within the current year is not feasible. | To inform the PDC immediately if the full implementation of their 20% DF PPAs within the current year is not feasible. | Implementing offices, LFC | Feb-24 | Dec-24 | Partially Implemented | LFC is still in the process of crafting the policy guidelines. | LFC to recommend policy guidelines on the utilization of 20% DF for approval of the LCE (ex. recalibration of PPAs to 1st sem instead of 2nd sem to avoid possible delays) | |

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| | | b. PPDC to verify the procurement-and-implementation readiness of the proposed 20% DF PPAs and continue strict monitoring and evaluation of their implementation; and | For the PPDC to verify the procurement-and-implementation readiness of the proposed 20% DF PPAs and continue strict monitoring and evaluation of their implementation | PPDC | Feb-24 | Dec-24 | Fully Implemented | | LFC validates project proposals for LDF PPAs. The Provincial Planning and Development Coordinator regularly submits monitoring reports to the Governor and to the Top Management with pertinent findings to be address. See link attaches. Moreover, several meetings were also conducted to discuss with implementing offices causes of delay. | 20% DF Consultations |
| | | c.PBO must ensure that the budgeted PPAs align with those programmed in the AIP including the sources of funds. Any discrepancies should be promptly coordinated with the PPDC to ensure proper linkage between planning and budgeting. | PBO and PPDC coordinates to ensure proper linkage between planning and budgeting. | PBO, PPDC | Feb-24 | Dec-24 | Fully Implemented | | The Provincial Planning and Development Coordinator has consistently reminded the PBO to align PPAs funded under the LEP with the approved AIP. PBO: Budget hearing is being conducted | Letter to PBO regarding Approved AIP |
| pp.117-120 of CY 2023 AAR | 11. Some farmer-beneficiaries who received distributed palay seeds, fertilizers, fingerlings, and animal feeds totaling ₱80,529,153.75 may potentially be categorized as non-tobacco farmers. This arises from discrepancies between the total number of tobacco farmers listed by the PGLU and those registered with the National Tobacco Administration (NTA), contrary to the objectives of RA No. 7171. | We recommended that the Provincial Governor direct the OIC-Provincial Agriculturist, and the Provincial Development and Planning Coordinator, to: a. Coordinate with NTA for the reconciliation of the list of registered tobacco farmers; and | For the OIC-Provincial Agriculturist and PPDC to coordinate with NTA for the reconciliation of the list of registered tobacco farmers | OPAG, PPDC | Feb-24 | Dec-24 | Fully Implemented | | The Provincial Planning and Development Coordinator has reached out to the OPAG regarding partnerships for consultations. Moreover, please be informed of the composition of the Provincial Development Council with the representation of the Agriculture Sector. OPAG: Please see link of tobacco farmers: https://docs.google.com/spreadsheets/d/1LXfSpK71nfZIOrTKPGbByDBAs4AOgqKD/edit?gid=1461463234#gid=1461463234 | PDC CY 2023 Minutes https://tinyurl.com/LISTTOBACCOFARMERS |



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| | | b. Conduct public consultations or assemblies with tobacco farmers, assisted by the DA and NTA, and use the results to efficiently facilitate and give tailored support and assistance to them. | To conduct public consultations or assemblies with tobacco farmers, assisted by the DA and NTA | OPAG, PPDC | Feb-24 | Dec-24 | Partially Implemented | Final schedule of the consultation meeting to be determined with National Tobacco Administration (NTA) | To conduct consultation meeting with NTA-assisted tobacco farmers in coordination with the NTA-LU Branch. Initial coordination with the NTA-LU has been done to determine the date of the said consultation. Identified participants shall be farmer leaders. OPAg has also obtained a list of NTA-assisted tobacco farmers in the province as well as a copy of the 2-year Tobacco Development Roadmap of the NTA. The OPAg and the NTA has also conducted a consultation meeting to discuss the PPAs of both offices specifically catering tobacco farmers. | |
| pp.120-121 of CY 2023 AAR | 12. The PGLU only obligated 35.07%, or ₱243,105,878.66, of the ₱693,227,339.00 shares from RA No. 7171 and RA No. 8240 FY 2020 collections of excise taxes. This was due to delayed preparation of Program of Works (POWs), which contravenes Section 2.3 of the LBM No. 86, compromising the timely delivery of project benefits to the intended beneficiaries. | We recommended that the Provincial Governor direct the Provincial Engineer to ensure thorough planning and detailed engineering for the proposed RA No. 7171 and 8240 Fund PPAs, ensuring prompt preparation of the Program of Works to prevent delays in PPA implementation. | To ensure thorough planning and detailed engineering for the proposed RA No. 7171 and 8240 Fund PPAs, ensuring prompt preparation of the Program of Works to prevent delays in PPA implementation. | PEO | Feb-24 | Dec-24 | Fully Implemented | | AIPs are evaluated by the Sanggunian by conducting ocular inspection prior to issuance of SP Resolution for the adoption of proposed PPAs. SP Committee hearings on KALSADA programs/ infrastructure projects are conducted chaired by BM Anabelle De Guzman and with the presence of all committee members, LFC, concerned offices and stakeholders. Copy of invitation to meeting may be accessed in this link: https://tinyurl.com/4dz8rp9n | |

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| pp.121-123 of CY 2023 AAR | 13. Cash donations received by the province totaling ₱3,141,850.69, intended as financial assistance for typhoons and disaster victims, remained unutilized due to inadequate monitoring and account misclassification, contrary to COA Circular No. 2012-002, thus undermining the very purpose of the donations and delays the benefits for the intended beneficiaries. | We recommended that the Provincial Governor direct the PDRRM Council, with the assistance of the Provincial Accountant, to review whether the cash donations received are covered by an agreement. Accordingly, expedite the proper utilization of the idle funds. | For the PDRRM Council, with the assistance of the Provincial Accountant, to review whether the cash donations received are covered by an agreement. Accordingly, expedite the proper utilization of the idle funds. | PDRRM Council, OPAcct | Feb-24 | Dec-24 | Partially Implemented | Pending approval of PDRRM Council | OPAacct monitors utilization of LDRRMF and reminded the implementing offices to expedite implementation of PPAs under the said fund. | |
| pp.123-125 of CY 2023 AAR | 14. A separate annual Local Disaster Risk Reduction and Management Fund Investment Plan (LDRRMFIP), which shall also incorporate the use of the unexpended LDRRMF balance from previous years and funds received from other sources, was not prepared and submitted to the Office of the Civil Defense (OCD) and Department of Interior and Local Government-Local Government Operations Office (DILG-LGOO) as prescribed under COA Circular No. 2012-002 dated September 12, 2012 due to procedural gaps, thus the funds for disaster, mitigation, response and rehabilitation activities remained unutilized at year-end. | We recommended that the Provincial Governor direct the PDRRM Council in consultation with the LDRRM Council, to: a. Prepare the annual LDRRMFIP duly approved by the LDRRM Council in accordance with COA Circular No. 2012-002 dated September 12, 2012, which shall incorporate the use of all the available funds for DRRM, including the unexpended balances of QRF and DRRMF-MOOE of the previous years and those received from other sources; and | To prepare the annual LDRRMFIP duly approved by the LDRRM Council in accordance with COA Circular No. 2012-002 dated September 12, 2012, which shall incorporate the use of all the available funds for DRRM, including the unexpended balances of QRF and DRRMF-MOOE of the previous years and those received from other sources; | PDRRM Council, LDRRM Council | Feb-24 | Dec-24 | Fully Implemented | | LDRRMFIP was presented to PDRRM Council last March 12, 2024 and forwarded a copy to OCD and DILG. Please see link: https://drive.google.com/drive/folders/1oPo62vld4Dj42mU5HV0fm46G7HK20_sl | |

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| | | b. Furnish the OCD and DILG-LGOO with a copy each of the annual LDRRMFIP and the monthly Report on Sources and Utilizations of DRRMF in accordance with Section 5.1.6 of COA Circular No. 2012-002. | To furnish the OCD and DILG-LGOO with a copy each of the annual LDRRMFIP and the monthly Report on Sources and Utilizations of DRRMF in accordance with Section 5.1.6 of COA Circular No. 2012-002. | PDRRMO | Feb-24 | Dec-24 | Fully Implemented | | Annual LDRRMFIP was furnished to OCD and DILG and also with the monthly utilization of DRRM Fund. Please see link: https://drive.google.com/drive/folders/1oPo62vld4Dj42mU5HV0fm46G7HK20_sl | |
| pp.125-128 of CY 2023 AAR | 15. There are inconsistencies in the preparation and budgeting of the five percent LDRRMF, as evident in the AIP and the Annual Budget due to inadequate review. This is contrary to the BOM and RA No. 7160, and it affects the reliability of the reports, which could lead to unsound decision-making. | We recommended that the Provincial Governor direct the Provincial DRRMO and the PBO, in coordination with the LFC, to conduct a strict and thorough review of the five percent LDRRMF Annual Budget and its local budget preparation forms to ensure consistency in the financial reports. | For the Provincial DRRMO and the PBO, in coordination with the LFC, to conduct a strict and thorough review of the five percent LDRRMF Annual Budget and its local budget preparation forms | PDRRMO, PBO, LFC | Feb-24 | Dec-24 | Fully Implemented | | There is linkage of AIPs and Budget. PBO shall ensure that all proposed PPAs in the AB are included in the LDRRMF Investment Plan. | |
| pp.128-130 of CY 2023 AAR | 16. Instead of the correct balance of the five percent LDRRMF Continuing totaling ₱43,617,243.00, an amount of ₱51,334,443.00 was declared as savings and thereafter used to fund new PPAs as a result of the inadequate review. This action is contrary to Section 321 of RA No. 7160. Therefore, the amount of ₱7,717,200.00 under Supplemental Budget No. 16 lacks actual cash back up, which may potentially lead to legal and regulatory issues as well as negatively impact the cash flow of the LGU if not promptly addressed. | We recommended that the Provincial Governor, in coordination of the Provincial Treasurer, PBO, Provincial Accountant, Provincial DRRMO, and the SP, to take the following actions: a. conduct a comprehensive review of the documents supporting the Statement of Funding Sources (LBP Form No. 8) prior to certification in order to ensure that the accurate amount is being reported or declared as savings and thereafter made as the basis for the enactment of a supplemental budget; and | To conduct a comprehensive review of the documents supporting the Statement of Funding Sources (LBP Form No. 8) | PTO, PBO, OPAcct, PDRRMO, SP | Feb-24 | Dec-24 | Fully Implemented | | LFC ensures that amounts declared as savings are supported by documents prior to enactment of SP Resolutions | |

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| | | b. revisit the newly programmed LDRRMF PPAs under Supplemental Budget No. 16 and identify which among these PPAs will be excluded for implementation or decreased in appropriations amounting to ₱7,717,200.00. | To revisit the newly programmed LDRRMF PPAs under Supplemental Budget No. 16 and identify which among these PPAs will be excluded for implementation or decreased in appropriations amounting to ₱7,717,200.00. | PTO, PBO, PDRRMO, SP | Feb-24 | Dec-24 | Fully Implemented | | For the part of the SP, SP will wait the reply and/or submission of documents for Supplemental Budget or the accomplishment report thereof. Corrected in the Statement of Appropriation, Allotment and Obligation Balances | https://drive.google.com/drive/folders/1gzH357Z7C4HMuJGUbbNp6KzIBkrcjVxm |
| pp.130-133 of CY 2023 AAR | 17. Out of the available funds amounting to ₱63,071,821.00, for the 70% mitigation fund, only ₱18,830,875.50 or 30% were obligated or utilized during the calendar year. Similarly, only ₱7,717,200.00 or 15% of ₱51,334,443.00 were utilized for LD. RMF Continuing Appropriations prior to reprogramming. This signifies inefficient use of available funds and slow implementation of PPAs, primarily due to ineffective planning, identification of PPAs, and budgeting, thus undermining the LGU's disaster resilience and preparedness capabilities, which run counter to the objectives of RA No. 10121. | We recommended that the Provincial Governor direct the PDRRMO and the PDRRM Council and LFC to: a. Optimize the utilization of its Mitigation Fund and 5% Continuing LDRRMF to enhance the disaster preparedness and response capability of the Province; and | To optimize the utilization of its Mitigation Fund and 5% Continuing LDRRMF to enhance the disaster preparedness and response capability of the Province | PDRRMO, PDRRM Council, LFC | Feb-24 | Dec-24 | Partially Implemented | PDRRMO will implement its PPAs for the full utilization of the fund | On the part of LFC, Utilization of 5% Mitigation Fund and 5% Continuing LDRRMF are reported regularly and communicated to end-user | |

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| | | b. Ensure that the PPAs programmed and budgeted in the LDRRMFIP and as incorporated in the AIP are well-planned and procurement-and-implementation-ready in order to efficiently and effectively use the available funds and to avoid unnecessary subsequent discontinuance or abandonment of PPAs. | PPAs programmed and budgeted in the LDRRMFIP and as incorporated in the AIP are well-planned and procurement-and-implementation-ready | PDRRMO, PDRRM Council, PPDC | Feb-24 | Dec-24 | Fully Implemented | | <p>During the AIP Formulation offices are required to submit their project proposals. See Memorandum and Rapid Assessment of PDRRMO from 2022-2024.</p> <p>The Provincial Planning and Development Coordinator regularly submits monitoring reports to the Governor and to the Top Management with pertinent findings to be address. See link attaches. Moreover, several meetings were also conducted to discuss with implementing offices causes of delay.</p> | Memo on AIP Formulation PDRRMO Rapid Assessment |
| pp.133-135 of CY 2023 AAR | 18. The prolonged issuance of Notice to Proceed (NTP) and Purchase Order to the winning bidder and the grant of requests for extensions based on reasons that were not reasonably meritorious defeated the timely execution of other procurement activities conducted on the acquisition of disaster response and rescue equipment and supplies costing ₱7,795,600.00. This is contrary to Section 3(c) of RA No. 9184, thus impeding the immediate use of the equipment and supplies in times of disasters or emergencies. | <p>We recommended that the Provincial Governor, in coordination of the BAC and the concerned offices, take the following actions:</p> <p>a. Streamline the process that involves the preparation, review and approval of NTPs and POs and ensure that the NTPs are strictly issued to the successful bidders within seven (7) calendar days from the date of the approval of the contract; and</p> | To streamline the process that involves the preparation, review and approval of NTPs and POs and ensure that the NTPs are strictly issued to the successful bidders within seven (7) calendar days from the date of the approval of the contract | BAC, end-users | Feb-24 | Dec-24 | Fully Implemented | | <p>The Bids and Awards Committee (BAC) strictly observes and adheres to the recommendation stated and ensures to intensify the monitoring of procurement with respect to the Updated 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184</p> | |

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| | | b. Grant delivery extensions only for grounds that are reasonably meritorious (e.g. fortuitous events, calamities, etc.) in order to oblige the suppliers to deliver within the period prescribed in the contract. | To grant delivery extensions only for grounds that are reasonably meritorious (e.g. fortuitous events, calamities, etc.) | BAC | Feb-24 | Dec-24 | Fully Implemented | | The Bids and Awards Committee (BAC) assured that timelines of delivery and grant of extension tendered by the supplier/manufacturer/distributor are meticulously reviewed, if based on meritorious ground, the circumstances asserted by the supplier/manufacturer/distributor to eliminate the risk of delays of the deliveries to be incurred by the end-user. | |
| pp.135-137 of CY 2023 AAR | 19. Eleven infrastructure projects amounting to ₱57,542,560.20 were delayed by 30 to 200 days due to inadequate planning, lack of detailed engineering, and coordination with the stakeholders and end-users, contrary to Annex "A" of the 2016 Revised IRR of RA No. 9184, therefore hindering the constituents from timely enjoying the benefit from these projects. | We recommended the Management: a. Ensure that all parties in the project, including the requestor and end-user, are involved in the planning phase so that their preferences, such as design, specification, location and timing, are considered in order to avoid changes during the implementation phase; | To ensure that all parties in the project, including the requestor and end-user, are involved in the planning phase so that their preferences such as design, specification, location and timing, are considered in order to avoid changes during the implementation phase | Management | Feb-24 | Dec-24 | Fully Implemented | | Prior to publication of Philippine Bidding Documents, the BAC schedules a meeting with all parties in the project, including the requestor and end-user, are involved in the planning phase so that their preferences such as design, specification, location and timing, are considered in order to avoid changes during the implementation phase | |
| | | b. Require any requestor to disclose whether they have already requested the same project from other government agencies and remind them to wait for the response of the PGLU before submitting any request letter to other agencies to avoid duplication of project; | To require any requestor to disclose whether they have already requested the same project from other government agencies | Management | Feb-24 | Dec-24 | Fully Implemented | | Various requests are validated by the Local Finance Committee, BAC and implementing offices | |



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| | | c. Coordinate with the different agencies, especially the DPWH and the partner LGUs, and reconcile the respective APPs and SPPs of the parties involved to detect any potential duplication or overlapping, and if necessary, to consider any possible schedule adjustment to harmonize the implementation of the infrastructure projects; and | To coordinate with the different agencies, especially the DPWH and the partner LGUs, and reconcile the respective APPs and SPPs of the parties involved to detect any potential duplication or overlapping | Management | Feb-24 | Dec-24 | Fully Implemented | | Deliberations and evaluation are made during SP Committee hearings | |
| | | d. Conduct a comprehensive assessment of the staffing needs for the PEO's, with specific focus on workload, especially tasks related to monitoring. | To conduct a comprehensive assessment of the staffing needs for the PEO's, with specific focus on workload, especially tasks related to monitoring. | Management, PEO | Feb-24 | Dec-24 | Partially Implemented | There are vacant positions and newly requested positions to be filled-up but only on 2023 that five (5) Contract of Service (COS) engineers were promoted into plantilla positions. Additional COS engineers were also requested and justified to ease the workloads of the permanent engineers. | PEO has been requesting additional manpower specifically technical personnel to lessen the workload related to project monitoring. PEO also requested for the immediate filling up of vacant positions in order to promote the COS staff. | |



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| pp.137-141 of CY 2023 AAR | 20. The justification for granting time extensions due to material shortages and rain-related delays, ranging from 76 to 181 days, for 11 infrastructure projects totaling ₱54,555,776.27 could not be confirmed due to lack of supporting documents, discrepancies between the number of suspended days and the data from PAGASA, as well as inconsistencies in the suspended days granted to nearly identically located projects. This does not align with the pertinent provisions of Annex E of the Revised IRR of RA No. 9184, thereby raising concerns about the reasonableness of the extensions granted, which prolonged the implementation of the projects. | We recommended that the Provincial Governor direct the Provincial Engineer to: a. Require personnel who undertake inspection or assessment to make a monitoring, inspection, or accomplishment report for every site inspection, which must be duly documented and backed up with photos. Otherwise, require the contractor to submit the geotagged photos of the site to back up his claims, and | To require personnel who undertake inspection or assessment to make a monitoring, inspection, or accomplishment report for every site inspection, which must be duly documented and backed up with photos. | PEO | Feb-24 | Dec-24 | Fully Implemented | | Actual project monitoring activities of infrastructures are conducted by the Provincial Project Monitoring Committee (PPMC). The PPMC composed of NGOs, DILG, LFC | |
| | | b. Defer the recommendation of suspension of work in the absence of proofs to the back-up reasons stated therein or those not in accordance with RA No. 9184. In the absence of supporting documents, the unworkable days perceived in the PAGASA Reports should be followed in the grant of time extensions. | To defer the recommendation of suspension of work in the absence of proofs to the back-up reasons stated therein or those not in accordance with RA No. 9184. In the absence of supporting documents, the unworkable days perceived in the PAGASA Reports should be followed in the grant of time extensions. | PEO | Feb-24 | Dec-24 | Partially Implemented | To verify the current status of the mentioned 11 infrastructure projects in order for PEO to come up with further actions to be taken. | When it comes to unworkable days, PEO rely on the PAG-ASA reports and other reasonable circumstances taking into account the scope of work and location of the project. | |

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| pp.142-144 of CY 2023 AAR | 21. The PGLU was unable to strictly and efficiently enforce the Construction Safety and Health Program (CSHP) throughout the construction phase of its infrastructure projects, despite its inclusion as a separate pay item in each infrastructure project's program of works, totaling ₱872,552.97 due to the leniency of the management. This infraction runs counter to Department of Labor and Employment (DOLE) Department Order (DO) No. 13, series of 1998, thereby compromising the protection and welfare of both the construction workers and the general public. | We recommended that the Provincial Governor direct the Provincial Engineer, direct the Project Engineers to: a. strictly require all contractors to ensure their entire workforce is wearing the required safety gear or personal protective equipment at all times within the construction project site for the protection and welfare of both the construction workers and the general public; | To strictly require all contractors to ensure their entire workforce is wearing the required safety gear or personal protective equipment at all times within the construction project site | PEO | Feb-24 | Dec-24 | Fully Implemented | | In the preparation of POW of every project, we made sure that the safety gears and PPEs are included as pay items. Moreover, prior to the commencement of the project, our resident engineers are conducting pre-construction meeting wherein the beneficiaries, the barangay officials and the contractors are present. One of the agendas in the meeting is the discussion of occupational safety and health protocols. During the inspection/monitoring of the projects, the resident engineers always check the OSH compliance of the contractors and document them. If in case the contractor will bill their accomplishment but did not comply the OSH requirements, the safety gears and PPEs will not be included in the amount to be paid. Also, the PPMC monitoring team ensures compliance of all contractors of the required safety gear or personal protective equipment and notes findings for violations thereof. | |
| | | b. closely monitor the proper implementation of the Construction Safety and Health Programs and Standards by the contractors at the project sites by maintaining detailed records of contractor's non-compliance per site visitation, which can be referenced during future payment processes; and | To closely monitor the proper implementation of the Construction Safety and Health Programs and Standards by the contractors at the project sites by maintaining detailed records of contractor's non-compliance per site visitation | PEO | Feb-24 | Dec-24 | Fully Implemented | | | |
| | | c. formulate an internal policy that clearly defines the appropriate sanctions or penalties to be applied to contractors found in violation of the Construction Safety and Health Program to ensure accountability and adherence to safety protocols. | To formulate an internal policy that clearly defines the appropriate sanctions or penalties to be applied to contractors found in violation of the Construction Safety and Health Program to ensure accountability and adherence to safety protocols | PEO | Feb-24 | Dec-24 | Fully Implemented | | | |

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| pp.144-146 of CY 2023 AAR | 22. Due to inadequate planning and monitoring by the Provincial School Board (PSB), the distribution of the meals and snacks assistance totaling ₱7,474,080.00 was delayed. This contravened the Board's proposal, hence defeating the purpose of the assistance intended to regional delegates. | We recommended that the Provincial Governor, as head of the PSB, direct the members from the DepEd to continuously coordinate with the LFC of the Provincial Government and monitor the timely implementation of the identified PPAs in the SEF Budget. | For the members from the DepEd to continuously coordinate with the LFC of the Provincial Government and monitor the timely implementation of the identified PPAs in the SEF Budget | PSB members from DepEd, LFC | Feb-24 | Dec-24 | Fully Implemented | | PSB meetings are regularly conducted and reporting and monitoring of SEF Fund are presented by OPACct to the members of Provincial School Board | |
| pp.146-151 of CY 2023 AAR | 23. The Electronic Real Property Tax System (eRPTS) has encountered several issues, including miscalculations in the Abstract of Collection, failure to generate a list of delinquent taxpayers, and other reporting-related issues. These indicate sluggish development and a lack of coordination between the treasurers of the PGLU and the LGU partners. This resulted in the simultaneous adoption of the automated and manual systems by the end users. Consequentially, the additional time spent on duplicating efforts and reconciling data for report preparation may negate the benefits of the automated system. | We recommended that the Provincial Governor enjoin the Provincial Assessor and Provincial Treasurer to expedite the development of the Treasury Module and the RPT Delinquency Management System of the eRPTS to optimize the system's benefits. | To expedite the development of the Treasury Module and the RPT Delinquency Management System of the eRPTS to optimize the system's benefits | OPAss and PTO | Feb-24 | Dec-24 | Partially Implemented | A continuing cooperation between the Office of the Provincial Assessor (OPASS), PTO and the system developer has been established and is in progress. | The PTO together with the OPAss has scheduled a two(2)-phased activity; where: 1. (2nd Quarter) To conduct a re-orientation on the use of the eRPTS to present the updates from the developer to correct/adjust processing of data inputs as a result of observations by system users. a two(2)-day activity was held last June 25-26, 2024; and, 2. (3rd Quarter) To conduct a hands-on experience in the preparation/extraction of basic reports like Abstract of Daily Collections to the Month-ended/Quarter-ended RPT Collection Reports, prescribed by the BLGF. It will be deployed for observation/testing where, the said reports is expected to generate information/data accordingly from the manual data build of previous or last payments together with the data build up from the electronic receipting made by the respective LGUs. | https://docs.google.com/spreadsheets/d/1qCcjLNgMfblyHhKLwcmESfCjtQRdinx3/edit?gid=1925879888#gid=1925879888 |

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| | | We also recommended that the Provincial Governor encourage Municipal Mayors to expedite their respective data collection in regard to taxpayers in their jurisdiction in the eRPTS. | To expedite their respective data collection in regard to taxpayers in their jurisdiction in the eRPTS. | OPG, PTO | Feb-24 | Dec-24 | Partially Implemented | A continuing cooperation between the OPG and PTO. The Manpower requirement is for CY 2025 implementation. | The PTO proposed Manpower Augmentation (from PGLU to Municipalities) in the 2025 AIP | |
| PRIOR YEARS' AUDIT RECOMMENDATIONS | | | | | | | | | | |
| pp. 76-79, 2022 AAR | 24. Posting of commitments and recognition of accruals were simultaneously undertaken only upon payment or receipt of progress billing from the contractor, contrary to IPSAS No. 1, thereby resulting in a net overstatement of Actual Amounts for CO in the SCBAA amounting to ₱21,870,634.12, understatement of commitments amounting to ₱88,265,451.80 and understatement of Accounts Payable amounting to ₱34,799,343.27. | We recommended that the Provincial Governor direct the Provincial Engineer to conduct a mandatory inspection at year-end with duly certified inspection reports to support the percentage of completion reported in the Status Report on Quarterly PPAs for all ongoing projects for the Provincial Accountant to accrue the same in the books. | To conduct a mandatory inspection at year-end with duly certified inspection reports to support the percentage of completion reported in the Status Report on Quarterly PPAs for all ongoing projects | PEO | Feb-23 | Dec-24 | Fully Implemented | | Conducts mandatory monitoring and inspections. Please see links: https://drive.google.com/drive/folders/1OHMZdvKZFs-YgiPjTEUVJbGdsglOJzWk?usp=sharing | |
| pp. 79-82, 2022 AAR | 25. The validity and collectability of Receivable accounts amounting to ₱8,443,788.31 that have been dormant for more than ten years could not be ascertained due to the absence of supporting documents and sufficient records, contrary to IPSAS No. 1, thereby affecting the faithful representation of the balances of the receivables accounts at year-end. | We further recommended that the Provincial Governor direct the following: a. The LFC to fast-track the policies and guidelines for the provision of allowances for impairment in accordance with IPSAS; and | The LFC to fast-track the policies and guidelines for the provision of allowances for impairment in accordance with IPSAS | LFC | Feb-23 | Dec-24 | Fully Implemented | | OPAacct follows Government Accounting Manual: https://www.coa.gov.ph/wp-content/uploads/ABC-Help/GAM_A/h5.htm | |
| | | b. Thereafter, the Provincial Accountant to recognize an allowance for impairment to present the financial statements fairly. | To recognize an allowance for impairment | OPAacct | Feb-23 | Dec-24 | Partially Implemented | Recognition of allowance in the Trust Fund will result to a negative government equity, hence not yet recorded or adjusted. | Recognized allowance for impairment of receivables as per Journal Entry Voucher No. 2023-12-19759 (RA 7171) | |

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| pp. 85-89, 2022 AAR | 26. Local road networks ballooned to a gross amount of ₱3,200,711,867.20 due to annual and continued rehabilitation and improvement of roads even though the roads were not fully depreciated yet and costs of demolished portions of pavements that were rehabilitated/improved were not derecognized in the books contrary to COA Circular No. 2015-008 dated November 25, 2015, thereby affecting the fair presentation of the Road Networks account in the financial statements. | We recommended that the Provincial Governor direct the following: a. The Provincial Engineer to provide a report of improvements/rehabilitations for which a part of the Program of Works/Detailed Estimates include removal of existing pavement (with a cost estimate of the removed portion); and | To provide a report of improvements/rehabilitations for which a part of the Program of Works/Detailed Estimates include removal of existing pavement (with a cost estimate of the removed portion) | PEO | 2023 | Dec-24 | Fully Implemented | | PEO submitted Report of improvements/rehabilitations | |
| | | b. The Provincial Accountant to ensure that the carrying amount of the asset replaced shall be derecognized pursuant to COA Circular No. 2015-008 dated November 25, 2015. | To ensure that the carrying amount of the asset replaced shall be derecognized pursuant to COA Circular No. 2015-008 dated November 25, 2015 | OPAcct, PEO | 2023 | Dec-24 | Fully Implemented | | Derecognition was made based of PEO's report as per JEV No, 2023-12-019744, 2023-12-019746, 2023-12-019747 | |



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| pp. 96-100, 2022 AAR | 27. Other Incentives for Transformative Performance Towards Service Excellence under the PRAISE system of the PGLU that were granted en masse to all employees in the total amount of ₱181,050,614.76 for CY 2021 and 2022 do not adhere to the principle of providing incentives and awards based on performance, innovative ideas, and exemplary behavior envisioned under Civil Service Commission (CSC) Memorandum Circular (MC) No. 01, s. 2001 due to the absence of appropriate criteria for the selection and recognition of eligible employees, thus defeating the purpose and essence of the system. | We recommended that the Provincial Governor direct the PRAISE and LFC Committee to: a. Establish suitable criteria or appropriate guidelines in the selection of deserving employees who made exemplary suggestions, innovations, or accomplishments which contributed to the efficiency, economy, or improvement of government operations, as evidenced by the awards received by PGLU; and | To establish suitable criteria or appropriate guidelines in the selection of deserving employees who made exemplary suggestions, innovations, or accomplishments which contributed to the efficiency, economy, or improvement of government operations, as evidenced by the awards received by PGLU | OPA-HRMU, PRAISE Committee | 2023 | Dec-24 | Partially Implemented | The scheduled PRAISE Committee meeting on September 18 to approve the said guidelines was postponed and will be rescheduled for October | Enhanced guidelines were drafted and consulted with CSC Region. The PGLU has stopped giving transformative governance incentive under the PRAISE. | |
| | | b. Submit subsequent amendments to the PRAISE guidelines to the Civil Service Commission for their evaluation and approval. | To submit subsequent amendments to the PRAISE guidelines to the Civil Service Commission for their evaluation and approval | OPA-HRMU, PRAISE Committee | 2023 | Dec-24 | Fully Implemented | | Subsequent amendments to PRAISE guidelines were submitted to CSC and the latter made its recommendations on the matter. See link: https://drive.google.com/drive/folders/12Hjj_29EY9ybHBJfG8DchWlmyYQQe8qV?usp=sharing The PGLU has stopped giving transformative governance incentive under the PRAISE. | |



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| pp. 100-103, 2022 AAR | 28. Savings from completed and implemented projects funded from the Share on Tobacco Excise Tax Funds (RA Nos. 7171 and 8240) totaling ₱93,195,125.36 were not reverted to unappropriated surplus for re-appropriation to new programs/projects/activities contrary to Section 322 of RA No. 7160 and Article 454[b][1], IRR of RA No. 7160 due to voluminous PPAs being and yet to be implemented, thereby resulting in the accumulation of idle funds and preventing the LGU from funding and implementing other PPAs that will advance the self-reliance of tobacco farmers and promote the development of the tobacco industry in the Province. | We recommended that the Provincial Governor direct the PBO to revert the savings from completed projects under the Share from Tobacco Excise Tax Fund (RA No. 7171 and 8240) to the unappropriated surplus and re-appropriate the same to new PPAs allowed under the said fund. | To revert the savings from completed projects under the Share from Tobacco Excise Tax Fund (RA No. 7171 and 8240) to the unappropriated surplus and re-appropriate the same to new PPAs allowed | PBO | Jan 24 | Dec 24 | Partially Implemented | Coordination with concerned offices in identifying the list of projects to be funded from the unappropriated surplus is on-going. | Actions to be taken: On-going coordination with concerned offices in identifying the list of projects to be funded from the unappropriated surplus | Savings |
| pp. 106-110, 2022 AAR | 29. The Notices to Proceed (NTPs) and Purchase Orders (POs) of 42 contracts involving the procurement of various goods worth ₱32,531,681.18 were only received by the winning bidders and suppliers with the Single or Lowest Calculated and Responsive Quotation (LCRQ) after a period ranging one to five months due to bottlenecks in the internal procedures of the PGLU involving the preparation and approval of documents contrary to Section 37.4 and Annex H of the IRR of RA No. 9184 resulting in a substantial delay in the fulfillment of the obligation to effect delivery, thereby, ultimately depriving the end-users/beneficiaries of the timely distribution and consummation of intended benefits of the procured goods. | We recommended that the Provincial Governor, in coordination with the BAC and the OPG reviewing units ensure that procurement documents are prepared, reviewed, approved, issued, and eventually received by the winning bidder/supplier within the timelines provided under our Procurement Laws, Rules, and Regulations. | To ensure that procurement documents are prepared, reviewed, approved, issued, and eventually received by the winning bidder/supplier within the timelines provided under our Procurement Laws, Rules, and Regulations | BAC, IAS | 2023 | Dec 24 | Fully Implemented | | BAC ensures that procurement documents are prepared, reviewed, approved, issued, and eventually received by the winning bidder/supplier within the timelines provided under our Procurement Laws, Rules, and Regulations | |

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| pp. 110-113, 2022 AAR | 30. Various suppliers of the PGLU were not able to completely deliver within the agreed contract period the various goods aggregating to ₱36,449,544.27, and liquidated damages for the same with an estimated amount of ₱1,574,677.95 were not imposed due to the injudicious leniency of the Management in granting requests for extensions based on unmeritorious grounds contrary to Section 3 of Annex D of the 2016 Revised IRR of RA No. 9184 and Guidelines on Contract Implementation of the Generic Procurement Manual Volume II, thereby compromising the timely consumption of the subject goods to the disadvantage of the end-users. | We recommended that the Provincial Governor, in coordination with the BAC, End users, and Accounting Office: a. Intensify their post-qualification procedures to ensure that potential contractors/suppliers are qualified to be awarded the contract, such that the availability of stocks that comply with the technical specifications is prudently ascertained to be available and delivered within the contract period; and | To intensify post-qualification procedures to ensure that potential contractors/suppliers are qualified to be awarded the contract, such that the availability of stocks that comply with the technical specifications is prudently ascertained to be available and delivered within the contract period | BAC, end-users, OPAcct | 2023 | Dec 24 | Fully Implemented | | BAC conducts on site inspection to ensure that the availability of stocks that comply with the technical specifications is prudently ascertained to be available and delivered within the contract period | |
| | | b. Institutionalize a judicious set of procedures and guidelines in the deliberation, investigation, and assessment of the propriety of every request for delivery extensions from suppliers; | To institutionalize a judicious set of procedures and guidelines in the deliberation, investigation, and assessment of the propriety of every request for delivery extensions from suppliers | BAC, end-users, OPAcct | 2023 | Dec 24 | Fully Implemented | | Deliberations and investigations are being conducted by the BAC for request for delivery extensions | |

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| pp. 114-126, 2022 AAR | 31. Inventories held for distribution and consumption amounting to ₱25,990,523.04 are either: (a) exposed to elements that lead to possible deterioration, destruction, or loss; (b) expired or nearly expired; or (c) slow-moving or remain idle due to the absence of an appropriate storage facility, lack of proper management and monitoring of stocks, and inefficient procurement planning, contrary to Section 2 of Presidential Decree (PD) No. 1445, COA Circular No. 92-386, and Article II of RA No. 9184, which entailed wastage of government funds and hindered the maximum delivery of desired benefits to the constituents or intended recipients. | <p>We recommended that the Provincial Governor:</p> <p>a. In coordination with the LFC to:</p> <p>i. Reassess the necessity of having a PGLU warehouse for their inventories; otherwise, devise alternative strategies that would ensure that their inventories are properly stored and not exposed to various elements that lead to possible deterioration, destruction, or loss;</p> | To reassess the necessity of having a PGLU warehouse for their inventories; otherwise, devise alternative strategies that would ensure that their inventories are properly stored and not exposed to various elements that lead to possible deterioration, destruction, or loss | LFC, PGSO | 2023 | Dec 24 | Fully Implemented | | <p>The Multipurpose Building in the Sevilla Complex is currently being used as a temporary warehouse.</p> <p>The PGSO already issued a letter requesting the Provincial Engineering Office to make a Program of Work (POW) and Cost Estimates for the Upgrading/ re-purposing of Multi-purpose Building (Sevilla Motorpool) and Upgrading of equipment for warehousing. You may access the letter through this link: https://bit.ly/4gYv5Og</p> | |
| | | iii. Thoroughly review the totality of approved PPAs of the PGLU, especially the procurement of various goods for distribution and consumption, to avoid the instance of overstocking and overlapping purchase of goods; | To review the totality of approved PPAs of the PGLU, especially the procurement of various goods for distribution and consumption, to avoid the instance of overstocking and overlapping purchase of goods | LFC | 2023 | Dec 24 | Fully Implemented | | Prior to procurement project proposals are being reviewed by LFC. The period of implementation and beneficiaries are stated in the proposals. Required implementing offices to submit beneficiaries of procured goods for distribution. | |

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| | | b. Direct the GSO to devise an internal control system that would ensure that the expiration dates of perishable inventories are adequately monitored; | To devise an internal control system that would ensure that the expiration dates of perishable inventories are adequately monitored | PGSO | 2023 | Dec 24 | Fully Implemented | | The PGSO has a monthly report on Inventory of Supplies and Materials for Non-Food and Food Items submitted to the OPA for them to notify and remind the PDRMO and PSWDO to process immediately the request for issuance that can be used or distributed to avoid waste. https://bit.ly/4dLdrgO | |
| | | c. In coordination with the concerned PGLU offices/end-users of the slow-moving/idle inventories to provide a plausible plan and action on the direction and eventual utilization of these inventories; | For the concerned PGLU offices/end-users of the slow-moving/idle inventories to provide a plausible plan and action on the direction and eventual utilization of these inventories | PGSO, end-users | 2023 | Dec 24 | Fully Implemented | | The PGSO has a monthly report on Inventory of Supplies and Materials for Non-Food and Food Items submitted to the OPA for them to notify and remind the PDRMO and PSWDO to process immediately the request for issuance that can be used or distributed to avoid waste. https://bit.ly/4dLdrgO | |
| | | d. Instruct the different PGLU offices/end-users to timely prepare their Project Procurement Management Plan (PPMP) based on approved project proposals so that the BAC will be able to schedule its procurement properly; and | To timely prepare their Project Procurement Management Plan (PPMP) based on approved project proposals so that the BAC will be able to schedule its procurement properly | OPA, PBO, end-users | 2023 | Dec 24 | Fully Implemented | | Offices/end-users are required to prepare project proposals for all PPAS and those in the PPMPs. Although the Budget Operations Manual clearly states the responsibility of the Provincial Budget Office with regard to PPMP Preparation during the AIP Formulation offices were also required to submit draft PPMPs whose soft copies are also endorsed to the PBO. Please see attached memo and links. But accountability center should be under the PBO as articulated in the BOM. | Letter to PBO re Draft PPMP Memo on AIP Formulation |

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| | | e. Direct the BAC to meticulously and holistically prepare the APP based on the PPMPs submitted by the different PGLU offices/end-users. | To timely prepare their Project Procurement Management Plan (PPMP) based on approved project proposals so that the BAC will be able to schedule its procurement properly | BAC | 2023 | Dec 24 | Fully Implemented | | Approved project proposals are required for procurement. Please find memo for the implementation of project proposal: https://drive.google.com/file/d/1rOHOOqelgOq0IOWj494uYLN4B4QmVhcn/view?usp=sharing , https://drive.google.com/file/d/1yd9rzIBqn5MWv25K5ptcE2QhTINTY9Vb/view?usp=sharing | |
| pp. 126-131, 2022 AAR | 32. Deviations were noted in the Implementation of the "Bakuna Muna Vaccination Incentives Program" and "Conduct of Search for the Cleanest, Safest, and Greenest LGUs". More particularly, instead of prizes in the form of projects, 20 awards in the form of cash prizes and financial incentives totaling ₱16,950,000.00 were fund transferred to various LGUs in the Province due to inadequate planning and indicating that the projects are not procurement-and-implementation ready, contrary to DBM-DOF-DILG-JMC No. 1 dated November 4, 2020, which exposes the fund to the risks of non-attainment of desirable socio-economic development and environmental management outcomes for which the fund was established and non-attainment of expected outputs or objectives as indicated in the CY 2022 Annual Investment Program and project proposals. | We recommended that the Local Chief Executive direct the following: a.ii The implementing units to implement the PPAs in accordance with the approved expected outcomes/objectives in the project proposals and AIP; and | To implement the PPAs in accordance with the approved expected outcomes/objectives in the project proposals and AIP | Implementing office of CSG-PGENRO | 2022 | Dec 2024 | Partially Implemented | Amending the ordinance is still on process; 2nd hearing was conducted last Sept 25, 2024 | Endorsed to SP the request for the enactment of Ordinance amending Section 4, 5, 8, 10 and 11 of the Provincial Ordinance No. 267-2020 entitled <i>"Institutionalizing the Search for Cleanest, Safest and Greenest Local Government Unit in La Union"</i> (Section 10. Appropriation. The budgetary requirement/logistics for Annual CSG Search shall be chargeable against the General Fund-Proper) https://drive.google.com/file/d/12l2qalCZ4_SqncLnHfEPnkKv6FdTs3oL/view?usp=drive_link | |

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| | | c. The Budget Officer and PPDC to ensure that PPAs charged against the 20% DF are in accordance with the expected outcomes of the AIP aligned with the DBM-DOF-DILG-JMC No. 1 dated November 4, 2020, to achieve the desired socio-economic development and environmental management outcomes of the Province. | To ensure that PPAs charged against the 20% DF are in accordance with the expected outcomes of the AIP aligned with the DBM-DOF-DILG-JMC No. 1 dated November 4, 2020, to achieve the desired socio-economic development and environmental management outcomes of the Province | PPDC, PBO | January 2024 | December 2024 | Fully Implemented | | Action to be taken: "Conduct of Search for the Cleanest, Safest, and Greenest LGUs" to be funded under the General Fund to be facilitated by the PG-ENRO . The Provincial Planning and Development Coordinator has consistently reminded the PBO to align PPAs funded under the LEP with the approved AIP. Funding requirements in the AIP should be consistent with approved ordinances unless amended prior to the approval of the AIP. | Letter to PBO regarding Approved AIP |
| pp. 131-136, 2022 AAR | 33. Requirements and procedures for the availment, release, and utilization of funds granted to 138 NGOs/POs amounting to ₱5,132,445.00 were not strictly observed, contrary to COA Circular No. 2007-001 dated October 25, 2007, which resulted in the duplication of the agency's PPAs as well as the funding of other PPAs that are not included in the Work and Financial Plan of the agency, thereby affecting the regularity of the transactions. | We recommended that the Provincial Governor direct the concerned LGU officials and employees to submit the MOA for the 138 grants of fund transfers to various NGOs/POs. | To submit the MOA for the 138 grants of fund transfers to various NGOs/POs | PPDC, OPAG | January 2024 | December 2024 | Partially Implemented | For the UNLAD Elyupreneur, 20 Memorandum of Agreement (MOA) with attachments were already approved and ready for submission. The delay was caused by the granting of SB Resolution to the Mayor to enter into a MOA with the PGLU. | Kindly please see status report of liquidation of the 2022 Financial Assistance to CSOs at 85.44%. And the follow up letters to the pending CSOs. Moreover, please also see attached revised guidelines for the claiming of FA for 2023 and Approved IRR of Provincial Ordinance 44-2024 for claiming of FA for 2024 which addresses the COA Findings. | CY 2022 CSO FA Liquidations Follow up letter to CSOs Provincial Ordinance 444-2024 IRR for the FA Ordinance ■ UNLAD ELYUPR... |

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| | | <p>Additionally, submit the other pertinent documents as prescribed under COA Circular No. 2007-001, particularly the following:</p> <p>a. Authenticated copy of the latest Articles of Incorporation, or the Articles of Cooperation as the case may be, showing the original incorporators/organizers and the Secretary's certificate for incumbent officers, together with the Certificate of Filing with the SEC/Certificate of Approval by the CDA;</p> | <p>To submit the other pertinent documents as prescribed under COA Circular No. 2007-001, particularly the following:</p> <p>a. Authenticated copy of the latest Articles of Incorporation, or the Articles of Cooperation as the case may be, showing the original incorporators/organizers and the Secretary's certificate for incumbent officers, together with the Certificate of Filing with the SEC/Certificate of Approval by the CDA;</p> | PPDC, OPAG | January 2024 | December 2024 | Partially Implemented | <p>The UNLAD Elyupreneur, 20 MOA with attachments were already approved and ready for submission.</p> | <p>Kindly please see status report of liquidation of the 2022 Financial Assistance to CSOs at 85.44%. And the follow up letters to the pending CSOs. Moreover, please also see attached revised guidelines for the claiming of FA for 2023 and Approved IRR of Provincial Ordinance 44-2024 for claiming of FA for 2024 which addresses the COA Findings.</p> | <p>CY 2022 CSO FA Liquidations</p> <p>Follow up letter to CSOs</p> <p>Provincial Ordinance 444-2024</p> <p>IRR for the FA Ordinance</p> <p>■ UNLAD ELYUPR...</p> |
| | | <p>b. Disclosure by the NGO/PO of other related business, if any, and extent of ownership therein;</p> | <p>To submit disclosure by the NGO/PO of other related business, if any, and extent of ownership therein</p> | PPDC, OPAG | January 2024 | December 2024 | Partially Implemented | <p>The UNLAD Elyupreneur, 20 MOA with attachments were already approved and ready for submission.</p> | <p>Kindly please see status report of liquidation of the 2022 Financial Assistance to CSOs at 85.44%. And the follow up letters to the pending CSOs. Moreover, please also see attached revised guidelines for the claiming of FA for 2023 and Approved IRR of Provincial Ordinance 44-2024 for claiming of FA for 2024 which addresses the COA Findings.</p> | <p>CY 2022 CSO FA Liquidations</p> <p>Follow up letter to CSOs</p> <p>Provincial Ordinance 444-2024</p> <p>IRR for the FA Ordinance</p> <p>■ UNLAD ELYUPR...</p> |



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| | | c. WFP, and Sources and Details of Proponents' Equity Participation in the Project; | To submit WFP, and Sources and Details of Proponents' Equity Participation in the Project | PPDC, OPAG | January 2024 | December 2024 | Fully Implemented | For the UNLAD Elyupreneur, already included in the submitted Project Proposals | Kindly please see status report of liquidation of the 2022 Financial Assistance to CSOs at 85.44%. And the follow up letters to the pending CSOs. Moreover, please also see attached revised guidelines for the claiming of FA for 2023 and Approved IRR of Provincial Ordinance 44-2024 for claiming of FA for 2024 which addresses the COA Findings. | CY 2022 CSO FA Liquidations Follow up letter to CSOs Provincial Ordinance 444-2024 IRR for the FA Ordinance |
| | | d. An affidavit of the Secretary of the NGO/PO that none of its incorporators, organizers, directors, or officials is an agent of or related by consanguinity or affinity up to the fourth civil degree to the officials of the GO authorized to process and/or approve the proposal, the MOA and the release of fund. | To submit an affidavit of the Secretary of the NGO/PO that none of its incorporators, organizers, directors, or officials is an agent of or related by consanguinity or affinity up to the fourth civil degree to the officials of the GO authorized to process and/or approve the proposal, the MOA and the release of fund | PPDC, OPAG | January 2024 | December 2024 | Partially Implemented | The UNLAD Elyupreneur, 20 MOA with attachments were already approved and ready for submission. | Kindly please see status report of liquidation of the 2022 Financial Assistance to CSOs at 85.44%. And the follow up letters to the pending CSOs. Moreover, please also see attached revised guidelines for the claiming of FA for 2023 and Approved IRR of Provincial Ordinance 44-2024 for claiming of FA for 2024 which addresses the COA Findings. | CY 2022 CSO FA Liquidations Follow up letter to CSOs Provincial Ordinance 444-2024 IRR for the FA Ordinance ■ UNLAD ELYUPR... |

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| | | <p>We further recommended that the Provincial Governor direct the LFC to:</p> <p>a. Ensure strict compliance with Section 4.5 of the said Circular pertaining to the availment, release, and utilization of government funds; and</p> | <p>To ensure strict compliance with Section 4.5 of the said Circular pertaining to the availment, release, and utilization of government funds</p> | LFC | January 2024 | December 2024 | Fully Implemented | | <p>Requested assistance of OPAG and PPDC to comply with COA Circular in the implementation of their PPAs.</p> <p>Provincial Ordinance No. 444-2024 otherwise known as "An Ordinance Granting Financial Assistance to Accredited La Union Civil Society Organizations was enacted for the grant of financial assistance to Civil Society Organizations (CSOs)/NGOs /POs and its Implementing Rules and Regulations was already formulated to serve as guide for the grant of cash assistance to CSOs/NGOs/POs taking into consideration the COA rules and regulations. Please see ordinance https://drive.google.com/file/d/14bOLBif_txzE-fBYcAo2QJRBv2E0CJsA/view?usp=sharing</p> <p>Kindly please see status report of liquidation of the 2022 Financial Assistance to CSOs at 85.44%. And the follow up letters to the pending CSOs. Moreover, please also see attached revised guidelines for the claiming of FA for 2023 and Approved IRR of Provincial Ordinance 44-2024 for claiming of FA for 2024 which addresses the COA Findings.</p> | <p>CY 2022 CSO FA Liquidations</p> <p>Follow up letter to CSOs</p> <p>Provincial Ordinance 444-2024</p> <p>IRR for the FA Ordinance</p> |
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| | | b. Ensure that government funds entrusted to NGOs/POs cover the implementation of a project included in the WFP and budget of the Province so as to avoid duplication of PPAs and ascertain that projects pertain to items enumerated in Section 4.3 of COA Circular No. 2007-001. | To ensure that government funds entrusted to NGOs/POs cover the implementation of a project included in the WFP and budget of the Province so as to avoid duplication of PPAs and ascertain that projects pertain to items enumerated in Section 4.3 of COA Circular No. 2007-001 | LFC | January 2024 | December 2024 | Fully Implemented | | The items in the said COA Circular are incorporated in Provincial Ordinance No. 444-2024. Also implementing offices are reminded of the provisions of COA Circular No. 2007-001 as per this link: https://drive.google.com/file/d/1iv1y_d14gTsZtJMjXKKBG83lt1jN3dXrq/view?usp=sharing See also ordinance: https://drive.google.com/file/d/14bOLBif_txzE-fBYcAo2QJRBv2E0CJsA/view?usp=sharing | |
| pp. 137-140, 2022 AAR | 34. The 135-day extension granted for the delivery of the PRDP I-REAP funded project for the procurement of bagging materials and plastic crates amounting to ₱2,258,420.00 exceeded the maximum allowable extension provided under the Guidelines on Contract Implementation of the Generic Procurement Manual Volume II due to the unpremeditated granting of extensions on grounds which are not reasonably meritorious, thereby compromising the timely implementation of the project. | We recommended that the Provincial Governor: a. Direct the BAC to intensify their post-qualification procedures to ensure that potential contractors/suppliers are qualified to be awarded the contract such that the availability of stocks that comply with the technical specifications are prudently ascertained to be available and delivered within the contract period; | To intensify their post-qualification procedures to ensure that potential contractors/suppliers are qualified to be awarded the contract such that the availability of stocks that comply with the technical specifications are prudently ascertained to be available and delivered within the contract period | BAC | January 2024 | December 2024 | Fully Implemented | | BAC post-qualifies technical and financial documents as well as other required Bidding documents | |

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| | | b. Grant delivery extensions only for grounds which were cautiously investigated to be meritorious and to attach supporting documents and justification in the disbursement vouchers for all grants of delivery extension, including the subject of this AOM; and | To grant delivery extensions only for grounds which were cautiously investigated to be meritorious and to attach supporting documents and justification in the disbursement vouchers for all grants of delivery extension, including the subject of this AOM | BAC | January 2024 | December 2024 | Fully Implemented | | Requests for extensions are evaluated by the BAC members and the OPAcct requires approved requests for extensions as attachments to disbursement vouchers | |
| | | c. Ensure that delivery extensions granted based on meritorious grounds shall not exceed the maximum allowable period. | To ensure that delivery extensions granted based on meritorious grounds shall not exceed the maximum allowable period | BAC | January 2024 | December 2024 | Fully Implemented | | The Bids and Awards Committee (BAC) assured that timelines of delivery and grant of extension tendered by the supplier/manufacturer/distributor are meticulously reviewed, if based on meritorious ground, the circumstances asserted by the supplier/manufacturer/distributor to eliminate the risk of delays of the deliveries to be incurred by the end-user. | |



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| pp. 140-148, 2022 AAR | 35. Out of the ₱5,030,386.88 total revenue, gross profit from the 24-hour cash pharmacies amounted to only ₱398,894.84 for CY 2022 due to the absence of a business plan detailing the proper operational, marketing, and financial management contrary to Ordinance No. 128-2018 dated February 1, 2018, Section 313 of RA No. 7160, and Local Budget Circular (LBC) No. 111 dated June 10, 2016, or the Manual on the Setting Up and Operation of Local Economic Enterprises (LEEs), thereby precluding this revenue enhancement program of the District Hospitals to maximize its profit-making capacity and to realize the goals and objectives of the local economic enterprises. | We also recommended that the Provincial Governor, with the assistance of the Provincial Health Office, LFC, and Chiefs of Hospitals create a technical committee assigned explicitly to studying and updating the price list of drugs and medicines according to brand names and generic brands to maximize profits from the sale of drugs and medicines. | To create a technical committee assigned explicitly to studying and updating the price list of drugs and medicines according to brand names and generic brands to maximize profits from the sale of drugs and medicines | PHO, LFC, Hospitals | January 2024 | September 2024 | Fully Implemented | | Creation of Provincial Pharmacy and Therapeutics Committee (PTC) in the Province of La Union by virtue of Executive Order No. 14, series of 2022 *Cash Pharmacy in the District Hospitals (DHs) has not been operational since CY 2023. But the PHO is assessing/reviewing, together with the DHs, on how this can be improved and be operational again. | EO No. 14, s. 2022 (Creation of PTC) |
| pp. 150-156, 2022 AAR | 36. Management was unable to fill two hundred nineteen (219) vacant plantilla positions, which have a total appropriation of ₱75,385,140.00 for salaries and wages, affecting the PGLU's effective and efficient operations and denying deserving employees the opportunity for career advancement, as well as defeating the government's development agenda to employ the citizenry. Similarly, despite the availability of vacant plantilla positions, Management has engaged 367 Job Order Contract (JOC)/Contract of Service (COS) workers who performed key activities at various PGLU offices. | COA recommended that the Provincial Governor, in coordination with the Human Resource Office and the PGLU Department Heads: a. Revisit and study the organizational structure of the PGLU, particularly the staffing pattern of all its offices, and consider abolishing items that are not regarded as vital, specifically those that have been left vacant for an extended period; | To revisit and study the organizational structure of the PGLU, particularly the staffing pattern of all its offices, and consider abolishing items that are not regarded as vital, specifically those that have been left vacant for an extended period | OPA-HRMU | January 2024 | December 2024 | Fully Implemented | The HRMU had undertaken a review of the plantilla and recommended positions that can be abolished to concerned office heads due to duplicative nature. The abolished positions are reflected in the LBP Form 3 | Filling-up of positions is on-going; | |

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| | | b. Fill up all vacant positions that are still considered vital by hiring new employees or expediting the promotion of deserving employees; | To fill up all vacant positions that are still considered vital by hiring new employees or expediting the promotion of deserving employees | OPA-HRMU | January 2024 | December 2024 | Partially Implemented | The conduct of Human Resource Merit Promotion and Selection Board (HRMPSB) interviews or deliberation is spread on a monthly basis | 216 positions have already been filled up, as of October 11, 2024 | |
| | | c. Stop the practice of creating new vacant positions that would later be abolished to avoid having unused appropriated funds that could have been appropriated to other priority projects; | To stop the practice of creating new vacant positions that would later be abolished to avoid having unused appropriated funds that could have been appropriated to other priority projects | OPA-HRMU | January 2024 | December 2024 | Fully Implemented | | Guided the different offices in the study of the priority positions to be created/retained and the abolition of positions that are less vital in the execution of the office PPAs. | |
| pp. 61-64, 2021 AAR | 37. Lack of proper planning and coordination with the DOH CHD-I, Municipalities and barangays resulted in the delays in the full liquidation of Covid-19 Special Risk Allowance (SRA) of eligible health workers amounting to ₱37,615,418.18 covering the period December 20, 2020 to April 30, 2021 leaving an undisbursed amount of ₱17,537,748.02 as of December 31, 2021 which consequently incumbered the release of the funding for the same SRA covering the period May 1, 2021 to June 30, 2021. | We recommended that the Provincial Governor direct the Provincial Health Officer in coordination with the Provincial Accountant to facilitate the creation of a database of all the public health workers in La Union, regardless of nature of appointment, by coordinating with the LGUs within their jurisdiction. | To facilitate the creation of a database of all the public health workers in La Union, regardless of nature of appointment, by coordinating with the LGUs within their jurisdiction | PHO | January 2024 | December 2024 | Partially Implemented | Data banking of all public health workers in La Union is on-going. | <ul style="list-style-type: none"> - Frontliners Database System (FDS) was created by ICTU for the data banking of all public health workers (PHWs) in La Union; - Listed as one of the agenda in the next Provincial Health Board (PHB) meeting to seek the assistance of the Association of Municipal Health Officers of the Philippines (AMHOP) – La Union Chapter for the updating of the list and profile of PHWs in their respective LGUs as needed in the FDS; - Population of data/profile of PHWs in the FDS | frontliners.launion.gov.ph/login.php |



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| pp. 79-81, 2021 AAR | 38. Incorrect classification and usage of expenditure accounts during budget preparation due to lack of judicious planning affected the budget execution and accountability phase which resulted in a) discrepancies amounting to ₱113,556,814.38 between the SAAOB and the SFPer, and b) reconciling items amounting to ₱123,982,356.73 in Reconciliation Statement between the SCBAA and SFPer, thus, affecting the delivery of accurate information in the financial reports. | We recommended that the Provincial Governor direct the Department Heads to properly and adequately plan their PPAs so that specific PPAs are already identified during the budget preparation. | To properly and adequately plan their PPAs so that specific PPAs are already identified during the budget preparation | All offices | January 2024 | December 2024 | Fully Implemented | | PPAs are supported with approved project proposals | |
| pp. 82-84, 2021 AAR | 39. Implemented Programs/Projects/Activities under the 20% DF totaling to ₱25,147,043.99 were only supported with SPP instead of SP Resolution Authorizing the LCE to enter into contract and Appropriation Ordinance while procurement totaling ₱7,949,213.80 awarded in CY 2020 were charged against the current appropriations in CY 2021 instead of continuing appropriations because the concerned department heads did not ensure availability of specific appropriations prior to procurement, hence affecting the regularity of the transactions. | We recommended that the Provincial Governor direct the PBO to charge the amount of ₱7,949,213.80 to continuing appropriations and revert the same amount to the current appropriations. | To charge the amount of ₱7,949,213.80 to continuing appropriations and revert the same amount to the current appropriations | PBO | January 2024 | December 2024 | Fully Implemented | | Reported as continuing appropriations | |

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| pp. 85-87, 2021 AAR | 40. Lack of adequate planning, coordination among the department heads and monitoring of utilization of funds and accomplishments resulted in the reprogramming of Programs/Projects/Activities and consequently, 14 ordinances with a total amount of P282,788,164.38 were enacted but not submitted to the DBM Regional Office for review contrary to Article 454(b) of the IRR of RA No. 7160. | We recommended that the Provincial Governor direct the: a. Department heads to adequately and properly plan their PPAs to avoid reversion and re-programming during the year; | To adequately and properly plan their PPAs to avoid reversion and re-programming during the year | PPDC, PBO | January 2024 | December 2024 | Fully Implemented | | Projects proposals are attached for all PPAs. The Provincial Planning and Development Coordinator consistently sticks with the plan, only amendments approved by the PDC are considered in the AIP. However, as for reprogramming funds this should be answered by the PBO. Please see PDC Resolutions approving 2023 and 2024 SAIPs which in accordance with the mandate of the office. The PBO shall ensure that all PPAs to be budgeted is in accordance with the approved AIP. | |
| | | b. Provincial Accountant and the Provincial Treasurer as signatories in the Certification of savings to ensure that these are really savings and no awards of contract were undertaken yet from these declared sources of funds; | For the Provincial Accountant and the Provincial Treasurer as signatories in the Certification of savings to ensure that these are really savings and no awards of contract were undertaken yet from these declared sources of funds | OPAcct, PTO | January 2024 | December 2024 | Fully Implemented | | Ensures that declared savings are properly supported with documents | |
| | | c. Secretary to the SP to ensure submission of the approved Supplemental Budget within the reglementary period. | For the Secretary to the SP to ensure submission of the approved Supplemental Budget within the reglementary period | SP, PBO | January 2024 | December 2024 | Fully Implemented | | As per BOM, the Secretary to the Sangguniang Panlalawigan shall transmit to the DBM within 3 days after the approval, copies of AO for review. The Sangguniang Panlalawigan commits to abide and comply with this regulation. | https://docs.google.com/spreadsheets/d/1kCnx6E9THjYoX4WfR0UPLpeDQjkCeirEYtu9qYH5xTA/edit?usp=sharing |



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| pp. 87-88, 2021 AAR | 41. Appropriation Ordinances not reviewed by DBM | We recommended that the Provincial Governor request the Secretary to the SP to submit the approved Supplemental Budget within the reglementary period in order to ensure validity of the transactions paid out of the AOs. | To submit the approved Supplemental Budget within the reglementary period in order to ensure validity of the transactions paid out of the AOs | OPA, Secretary to the SP | January 2024 | December 2024 | Fully Implemented | | This is duly noted. The OSSP now adopts the notification system for the legislative measures with "required review period". | |
| pp. 91-93, 2021 AAR | 42. Piecemeal procurement thru Small Value Procurement (SVP) and Shopping for various PPAs totaling ₱21,181,530.32 | We recommended that the Provincial Governor direct the: a. Department Heads to include in their PPMP not only office supplies but for all PPAs that are to be procured; | To include in their PPMP not only office supplies but for all PPAs that are to be procured | All offices | January 2024 | December 2024 | Fully Implemented | | All offices are required to include in their PPMPs all PPAs that are to be procured | |
| | | b. Provincial Administrator to enjoin the End-Users to stop the practice of independently preparing purchase requisitions by Office for COs which are only supported by SPP; and | For the Provincial Administrator to enjoin the End-Users to stop the practice of independently preparing purchase requisitions by Office for COs which are only supported by SPP | OPA | January 2024 | December 2024 | Fully Implemented | | All offices are advised to coordinate with the Provincial General Services Office (PGSO) and the Office of the Provincial Governor - Information and Communications Technology Unit (OPG-ICTU) for any purchase requisitions that need to be consolidated prior to procurement. OPA Memorandum No. 394, series of 2024 | https://drive.google.com/file/d/1ZKC6EUcldsYY2uO-aPrM_lGhDx-Ex3/view?usp=sharing |
| | | c. BAC to include COs in the consolidation of the APP. | For BAC to include COs in the consolidation of the APP | BAC | January 2024 | December 2024 | Fully Implemented | | Capital outlays (COs) reflected in the PPMPs of the various offices are included in the consolidated APP | |
| pp. 110-112, 2021 AAR | 43. Vinegar Processing Center not yet fully operational | We recommended the Provincial Governor to direct the: a. Provincial Agriculturist to ensure the sustainability of the project once it became fully operational by conducting periodic inspection and requiring the Association to submit quarterly reports of operations. | To ensure the sustainability of the project once it became fully operational by conducting periodic inspection and requiring the Association to submit quarterly reports of operations | OPAG | January 2024 | December 2024 | Fully Implemented | | please attach quarterly report of operations of the Association | |

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| | | b. Provincial Engineer to correct all the deficiencies noted in the construction and design of the Center and refer to AO No. 153 s. 2004 of the DOH so that other infractions not noted will also be corrected. | To correct all the deficiencies noted in the construction and design of the Center and refer to AO No. 153 s. 2004 of the DOH so that other infractions not noted will also be corrected | PEO | January 2024 | December 2024 | Fully Implemented | | This is a project of OPAG and the original design came from them. PEO only implemented the project. However, PEO already complied all the deficiencies in the construction and design of the facility as per BFAD Guidelines. The processing center is already being utilized by the end-users. | https://drive.google.com/file/d/18i6YQw9V40-dKpUdMOUELgokVaQwaldZ/view?usp=sharing |
| pp. 113-116, 2021 AAR | 44. Various medical equipment with over-the-top specifications | We recommended that the Provincial Governor direct: a.ii All offices/units in the PGLU to refrain from initiating purchase requests without closely coordinating with the main end-users; and | To refrain from initiating purchase requests without closely coordinating with the main end-users | All offices | January 2024 | December 2024 | Fully Implemented | | End-users are invited by the BAC for judicious review of purchase request/ BAC conducted training workshop to update the procurement personnel on September 10-11, 2024 | |
| | | b.i The Provincial Administrator in coordination with the General Services Officer and the TWG of the BAC to judiciously review the propriety of every purchase request by evaluating whether the specifications listed are commensurate and not disproportionate to the intended purpose. | To judiciously review the propriety of every purchase request by evaluating whether the specifications listed are commensurate and not disproportionate to the intended purpose | OPA, PGSO, BAC | January 2024 | December 2024 | Fully Implemented | | End-users are invited by the BAC for judicious review of purchase request/ BAC conducted training workshop to update the procurement personnel on September 10-11, 2024 | |
| pp. 87-89 of CY 2020 AAR | 45. Revised APP and Procurement Monitoring Report (PMR) for CY 2020 were not prepared contrary to GPPB Circular No. 02-2020 dated May 20, 2020 and 2016 IRR of RA No. 9184, therefore, maximization of their use as effective procurement activity monitoring tool from posting of opportunities up to payment of projects/programs/activities was not attained. | We recommended that the Provincial Governor, who is the Head of the Procuring Entity direct the BAC Chairman to submit the perfected contracts with all the necessary attachments to this office within the prescribed period. | To submit the perfected contracts with all the necessary attachments to COA within the prescribed period | BAC | January 2024 | December 2024 | Fully Implemented | | Perfected contracts are submitted to COA | |

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| pp. 90-92 of CY 2020 AAR | 46. Collection from lease may be classified as an exercise of proprietary activity as stated in RA No. 7160, thus, raising a possibility of estimated basic tax dues payment amounting to ₱118,333,202.32 exclusive of legal increments as an adherence to salient provisions of the National Internal Revenue Code (NIRC). | We recommended that the Provincial Governor direct: a. Provincial Accountant to file income tax and VAT returns for the lease income from Globe Telecom and Royal AGL Quality Foods as this is an exercise of proprietary function; and | To file income tax and VAT returns for the lease income from Globe Telecom and Royal AGL Quality Foods as this is an exercise of proprietary function | OPAcct | January 2024 | December 2024 | Not Applicable | This is a governmental function not a proprietary function, hence not subject to internal revenue taxes. The PGLU is not in the business of leasing properties to the public. The lease of some of the unutilized space of the building is an added revenue to defray the cost for the upkeep and maintenance of the building. The said lease may be terminated anytime if the PGLU needs the space. | Already filed a letter or explanation with BIR. The Certificate of Registration of PGLU does not include filing of such returns. Please see link: https://drive.google.com/drive/folders/1sCUDWrU0KtubWDG0LiAd1OYHqpRTqGFv?usp=sharing | |
| | | b. The Provincial Accountant to provide separate financial statements on the leasing activity including the related expenses attributed therefrom. | To provide separate financial statements on the leasing activity including the related expenses attributed therefrom | OPAcct | January 2024 | December 2024 | Not Applicable | Leasing activities for maintenance purposes are governmental functions, hence, no separate financial statements but the transactions on this activities are reported in the General-Fund Proper as additional revenue. | Already filed a letter or explanation with BIR. The Certificate of Registration of PGLU does not include filing of such returns. Please see link: https://drive.google.com/drive/folders/1sCUDWrU0KtubWDG0LiAd1OYHqpRTqGFv?usp=sharing | |
| pp. 107-108 of CY 2020 AAR | 47. The PGLU used 12% instead of the 5% in computing the Value-Added Tax (VAT) component of the ABCs and Programs of Works (POWs) of three sub-projects of PRDP-I-Build with an aggregate contract cost of ₱115,950,177.42, hence resulted in excessive project cost of ₱7,012,593.85. | We recommended that the Provincial Governor direct the contractors of the PRDP-I-Build projects to refund the excess costs billed due to overstated indirect costs mainly the programming of 12% instead of 5% VAT component. Thereafter, ensure that the indirect costs computations are within the allowable rate. | Contractors of the PRDP-I-Build projects to refund the excess costs billed due to overstated indirect costs mainly the programming of 12% instead of 5% VAT component. Thereafter, ensure that the indirect costs computations are within the allowable rate. | PRDP | January 2024 | December 2024 | Fully Implemented | This was already justified that our office follows the DA/World Bank-PRDP Guidelines. However, this does not comply with COA rules and regulations. A letter to DA is already being drafted to raise the concern of COA. | As per query during the PRDP RPCO-P/MPMIU I-BUILD Assessment and Action Planning Workshop held on October 3-4, 2024 at Azalea Hotels and Residences, Baguio City regarding the VAT issues, the Department of Agriculture (DA) instructed PEO to bring this issue to them formally through a letter in order for them to answer the COA-AOM. | |

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| p. 53 of CY 2019 AAR | 48. The accuracy, ownership, and existence of Land account in the aggregate amount of ₱746,927,961.99 could not be ascertained due to non-reconciliation of records between the Provincial Accountant and GSO and that of the Provincial Assessor and the absence of Transfer Certificates of Titles (TCTs), or its equivalent in the name of the Province, thereby casting doubt on the fair presentation of the financial statements. | We recommended that Management direct the Provincial Accountant and GSO to reconcile their records with the Provincial/City Assessors in order to ascertain the ownership and valuation thereof. Likewise, exhaust all possible means to document the legality of ownership of the lots through a TCT in the name of the Province pursuant to Section 39 of PD No. 1445. | To ascertain the ownership and valuation of land | OPAss, OPAct and PGSO | January 2024 | December 2024 | Fully Implemented | | Coordination meetings through the Local Road Asset Management and letters addressed to the OP Assessor were conducted and issued letters to verify land ownership and valuation. | |
| pp. 56-57 of CY 2019 AAR | 49. The accuracy of the balance of Road Networks and CIP accounts amounting to ₱1,924,447,824.32 and ₱178,703,687.27, respectively, could not be ascertained due to various deficiencies noted inconsistent with the provisions of IPSAS 17, and COA Circular No. 2015-008, thereby, casting doubt on the fair presentation of the Financial Statements. | We recommended the Provincial Governor to direct the Provincial Engineer to complete the cost segregation and mapping of LRN and furnish copy of report to the Provincial Accountant and the Provincial GSO. | To complete the cost segregation and mapping of LRN and furnish copy of report to the Provincial Accountant and the Provincial GSO | PEO | January 2024 | December 2024 | Partially Implemented | The cost segregation and mapping of Local Road Network is ongoing. The report will be transmitted to concerned offices once completed. | All projects completed within the provincial roads as of December 31, 2023 are cost segregated as per COA regulations and submitted to the Provincial Accountant. | |

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| | | We recommended the Provincial Governor to direct the Provincial GSO to render a Report on LRN and Road Map using the prescribed format. | To render a Report on LRN and Road Map using the prescribed format | PGSO | January 2024 | December 2024 | Partially Implemented | Pending verification of documents or data from PEO for the list of roads, condition, and other information of the provincial roads and from the OPASS for the copies of tax declaration/conveyances for the ownership of land. A meeting was conducted on October 11, 2024 with the LRAM Team for the updating of the list and tax dec. There are 80 Provincial Roads subject to verification if they are indeed compliant with the criteria of a Provincial Road and if the same are already owned by the PGLU. We can provide the Report but there will be questions on the completeness of staff work. | Ongoing updating and finalization. Letter was issued to PEO to provide the list and status of Provincial Roads so the PGSO can create and update the LRN and Road Map. Meeting conducted on October 11, 2024 | https://drive.google.com/file/d/1Hf5jFnykXJxc4b3CQ8PoajQ-fSMMTOm/view?usp=sharing |
| p. 72 of CY 2019 AAR | 50. Infractions in the post qualification of bidders and evaluation of bids were noted, contrary to Sections 34.1 and 34.3 of the RIRR of RA No. 9184, thereby exposing the Provincial Government to risks of delay in project completion and substandard quality of work. | We recommended that the Provincial Governor direct the BAC and the TWG to conduct an in-depth post-qualification by verifying, validating, and ascertaining all statements made and documents submitted by the bidder with the Lowest Calculated Bid and ensure that the Post-Qualification Evaluation Report contains comprehensive results on the verification of technical requirements. | For the BAC and the TWG to conduct an in-depth post-qualification by verifying, validating, and ascertaining all statements made and documents submitted by the bidder with the Lowest Calculated Bid and ensure that the Post-Qualification Evaluation Report contains comprehensive results on the verification of technical requirements. | BAC, TWG | January 2024 | December 2024 | Fully Implemented | | Post-qualification and evaluation by TWG are conducted onsite | |

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| pp. 89-91 of CY 2019 AAR | 51. Delayed submission of copies of the perfected contracts awarded within the year with an aggregate amount of P229,657,758.18 was not in accordance with the provisions of COA Circular No. 2009-001 dated February 12, 2009 thus, precluding the Auditor on the timely auditorial and technical review and prompt detection/correction of possible deficiencies. | We have recommended that the Local Chief Executive require the BAC through the BAC Secretariat to submit immediately the copies of awarded contracts and all related documents forming part thereof as enumerated in Annex A to this Office. Thereafter, submit within 5 days upon perfection contracts and its supporting documents in compliance with COA Circular No. 2009-001 for auditorial and technical review to avoid administrative disciplinary action provided in (a) Section 127 of Presidential Decree No. 1445; (b) Section 55, Title I-B, Book V of the Revised Administrative Code of 1987; and (c) Section 11 of RA No. 6713. | To submit immediately the copies of awarded contracts and all related documents forming part thereof | BAC, BAC Sec | January 2024 | December 2024 | Fully Implemented | | Submitted copies of awarded contracts to COA | https://drive.google.com/file/d/1nsy4aCVV3bnLDI4yn3ZeEYSIWmOLrWbm/view?usp=sharing |
| pp. 102-104 of CY 2019 AAR | 52. Unserviceable properties amounting to P11,044,089.67 were not disposed of contrary to COA Circular No. 89-296 dated January 27, 1989 and Section 79 of Presidential Decree (PD) No. 1445. The non-disposal would entail further deterioration and loss of income that could have accrued to the Province. | We recommended that the Disposal Committee fast track the disposal of the unserviceable properties inasmuch as additional income which can be earned therefrom will finance other projects greatly needed by the constituents. | To fast track the disposal of the unserviceable properties | PGSO | January 2024 | December 2024 | Partially Implemented | Disposals of unserviceable equipment and waste materials for the year are ongoing. Committee on Award for Disposal of Supplies and Property (CADSP) meeting conducted on September 6, 2024. CADSP Resolution No. 1, Series of 2024, has been endorsed to CADSP members for review and signature. | Conducted disposal of the unserviceable properties on September 18, 2021 and October 6, 2023 for Unserviceable motor vehicles. | https://drive.google.com/file/d/1-EyAdA7DNBAgL0Q3ISJNMtIN7UD3bLg5/view?usp=sharing |
| p. 115 of CY 2019 AAR | 53. Claims from the Philippine Health Insurance Corporation (PHIC) totaling to P1,381,750.00 were denied/disallowed and remained uncollected due to the lapses of the billing/PhilHealth sections to strictly comply with pertinent requirements of the RIRR of RA No. 7875, hence, resulting to accumulation of uncollected receivables from PHIC and loss of income. | We recommended and the Local Chief Executive agreed to direct the officers concerned to monitor intensively the processing of PhilHealth claims and ensure the timely processing thereof. | To monitor intensively the processing of PhilHealth claims and ensure the timely processing thereof | PHO, Hospitals | January 2024 | September 2024 | Fully Implemented | | Close monitoring of the PHO and Chiefs of Hospitals with the on-time processing of Philhealth claims with complete documentary requirements to avoid claims being returned due to lack of requirements. *During the Program Implementation Review (PIR) of the District Hospitals (DHs) last August 26-30, 2024, there has been a remarkable improvement with the increase in the payment of Philhealth claims as of June 2024. The DHs has committed to the on-time processing of claims. | |

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| pp. 48 – 49 of CY 2018 AAR | 54. Absence of proof of investment for the recorded Financial Assets- Other Investment account under the TF amounting to P290,073.40, thus, casted doubt on the existence, reliability and fair presentation of account. | We recommended that the Provincial Accountant and OIC-Provincial Treasury locate the document/s pertaining to the Other Investment account to ascertain the existence, reliability and fair presentation of the account. | To locate the document/s pertaining to the Other Investment account to ascertain the existence, reliability and fair presentation of the account | OPAcct. PTO | January 2024 | December 2024 | Partially Implemented | On-going preparation of supporting documents pursuant to COA Circular on the writing-off of dormant accounts. | Exerted efforts to locate and as per prior year financial statements, said account constitutes balance of Investment in Securities for Other Interest Bearing Loans that has been entered in the books if account in December 1998. This will be included in the request for dormant accounts to be written off. | |
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