



Republic of the Philippines
PROVINCE OF LAUNION
City of San Fernando



Periodic Maintenance Services of PGLU Transportation Equipment - Framework Agreement

For Vehicles under Service Warranty
ITB No. 2025-01-31

March 5, 2025

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid



Republic of the Philippines
PROVINCE OF LA UNION
City of San Fernando



INVITATION TO BID FOR THE PERIODIC MAINTENANCE SERVICES OF PGLU TRANSPORTATION EQUIPMENT – FRAMEWORK AGREEMENT

For Vehicles under Service Warranty

1. The **Provincial Government of La Union (PGLU)**, using a single-year Framework Agreement, through the **PGLU Annual Budget CY 2025 (General Fund)** intends to apply the sum of **Seven Million Eight Hundred Seventy-Four Thousand Nine Hundred Sixteen Pesos (₱7,874,916.00)** being the ABC to payments under the contract for the **Periodic Maintenance Services of PGLU Transportation Equipment – Framework Agreement for Vehicles under Service Warranty /ITB No. 2025-01-31**. Bids received in excess of the ABC shall be automatically rejected.
2. The **PGLU** now invites bids for the Periodic Maintenance Services of PGLU Transportation Equipment – Framework Agreement for Vehicles under Service Warranty. Delivery of the Goods shall be in accordance with the delivery schedule under Section VI. Bidders should have completed, within six (6) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the PGLU and inspect the Bidding Documents at the address given below during the following office hours:

8:00 AM to 4:30 PM	Monday to Thursday
8:00 AM to 12:00NN	Friday
5. A complete set of Bidding Documents may be acquired by interested Bidders on **March 5 – March 25, 2025** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Ten Thousand Pesos (₱ 10,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

6. The **PGLU** will hold a Pre-Bid Conference on **March 13, 2025 at 10:00 a.m. at the BAC Conference Room, Provincial Capitol, City of San Fernando, Province of La Union**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **March 25, 2025 at 9:59 a.m.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **March 25, 2025 at 10:00 AM** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
10. The **PGLU** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

PGLU-BAC Secretariat
BAC Office, Provincial Capitol, Brgy. II
City of San Fernando, Province of La Union
Email Add: philgeps_baclu@yahoo.com
Telefax No. (072) 242-5550-loc 249
12. You may visit the following websites:

For downloading of Bidding Documents: <https://launion.gov.ph/goods-and-services/>

March 5, 2025

ENGR. RESSIE A. ESTRELLA
*Chairperson, Bids and Awards
Committee (BAC)*

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, Provincial Government of La Union wishes to receive Bids for the **Periodic Maintenance Services of PGLU Transportation Equipment – Framework Agreement for Vehicles under Service Warranty**, with identification number **ITB No. 2025-01-31**.

The Procurement Project (referred to herein as “Project”) is composed of 175 items, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

- a. The GOP through the source of funding as indicated below for 2025 in the amount of **Seven Million Eight Hundred Seventy-Four Thousand Nine Hundred Sixteen Pesos (₱7,874,916.00)**.
- b. The source of funding is: LGUs, the Annual Budget, as approved by the Sanggunian.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

- 5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
 - a. For procurement of Non-expendable Supplies and Services where the Procuring Entity has determined, after the conduct of market research, that imposition of at least fifty percent (50%) of the ABC will likely result to failure of bidding or monopoly that will defeat the purpose of public bidding: the Bidder should comply with the following requirements:
 - i. Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least *fifty percent (50%)* of the ABC for this Project; and
 - ii. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

7.1. The Procuring Entity has prescribed that Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within **six (6) years** prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:

- a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex- showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in the BDS.

b. For Goods offered from abroad:

- i. Unless otherwise stated in the BDS, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the BDS. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
- ii. The price of other (incidental) services, if any, as listed in **Section VII. Technical Specifications**.

12.2 For Framework Agreement, the following should also apply in addition to Clause 12.1:

- a. For a single year Framework Agreement, the prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.
- b. For a multi-year Framework Agreement, the prices quoted by the Bidder during submission of eligibility documents shall be the ceiling and the price quoted during mini- competition must not exceed the initial price offer. The price quoted during call for mini- competition shall be fixed during the Bidder's performance of that Call-off and not subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in:

- a. Philippine Pesos.

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid for 120 days. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit two (2) copies of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

16.2. For multi-year Framework Agreement, the submission of bids shall be for the initial evaluation of their technical and financial eligibility. Thereafter, those declared eligible during the said initial eligibility evaluation and entered into a Framework Agreement with the Procuring Entity shall submit anew their best financial offer at the address and on or before the date and time indicated in the Call for each mini-competition.

17. Opening and Preliminary Examination of Bids

17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

18.2. For multi-year Framework Agreement, determination of margin of preference shall be conducted every call for Mini-Competition.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring Entity's Bids and Awards Committee shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The Bids and Awards Committee shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- a. In the case of single-year Framework Agreement, the Lowest Calculated Bid shall be determined outright after the detailed evaluation;
 - b. For multi-year Framework Agreement, the determination of the eligibility and the compliance of bidders with the technical and financial aspects of the projects shall be initially made by the BAC, in accordance with Item 7.4.2 of the Guidelines on the Use of Framework Agreement.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in Section VII. Technical Specifications, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project may be awarded as follows:
- One Project having several items that shall be awarded as one contract.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.1 For multi-year Framework Agreement, all bidders initially determined to be eligible and financially compliant shall be subject to initial post-qualification. The BAC shall then recommend the execution of a Framework Agreement among all eligible, technically and financially compliant bidders and the Procuring Entity and shall be issued by HoPE a Notice to Execute Framework Agreement. The determination of the Lowest Calculated Bid (LCB) shall not be performed by the BAC until a Mini-Competition is conducted among the bidders who executed a Framework Agreement. When a Call for Mini-Competition is made, the BAC shall allow the bidders to submit their best

financial proposals on such pre-scheduled date, time and place to determine the bidder with the LCB.

- 20.2 Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the Bids and Awards Committee that it submitted the Lowest Calculated Bid, or in the case of multi-year Framework Agreement, that it is one of the eligible bidders who have submitted bids that are found to be technically and financially compliant, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the BDS. For every mini-competition in Framework Agreement, the LCB shall likewise submit the required documents for final Post Qualification.

21. Signing of the Contract

- 21.1 The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional documents are indicated in the **BDS**.
- 21.2 At the same time as the Procuring Entity notifies the successful Bidder that its bid has been accepted, the Procuring Entity shall send the Framework Agreement Form to the Bidder, which contract has been provided in the Bidding Documents, incorporating therein all agreements between the parties.
- 21.3 Within ten (10) calendar days from receipt of the Notice to Execute Framework Agreement with the Procuring Entity, the successful Bidder or its duly authorized representative shall formally enter into a Framework Agreement with the procuring entity for an amount of One Peso to be paid to the procuring entity as a consideration for the option granted by the procuring entity to procure the items in the Framework Agreement List when the need arises.
- 21.4 The Procuring Entity shall enter into a Framework Agreement with the successful Bidder within the same ten (10) calendar day period provided that all the documentary requirements are complied with.
- 21.5 The following documents shall form part of the Framework Agreement:
- a. Framework Agreement Form;
 - b. Bidding Documents;
 - c. Call-offs;
 - d. Winning bidder's bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g., bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - e. Performance Security or Performance Securing Declaration, as the case may be;
 - f. Notice to Execute Framework Agreement; and
 - g. Other contract documents that may be required by existing laws and/or specified in the BDS.

Section III. Bid Data Sheet

Bid Data Sheet

ITB Clause				
5.3	For this purpose, contracts similar to the Project shall be: <ul style="list-style-type: none"> a. Repair and Maintenance of Transport Vehicle b. Completed within six (6) years prior to the deadline for the submission and receipt of bids. 			
7.1	Subcontracting is not allowed.			
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:			
	a. The amount of not less than ₱ 157,498.32, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or			
	b. The amount of not less than ₱ 393,745.80, if bid security is in Surety Bond.			
19.3	ITEM NO.	ITEM DESCRIPTION	TOTAL QUANTITY	ABC (₱)
		INNOVA NEW MODEL AT - E5		
	1	Drain Plug Gasket	92	7,268.00
	2	Washer fluid	92	12,052.00
	3	Injector Cleaner	92	90,344.00
	4	Engine Flushing	92	80,868.00
	5	Oil Treatment	184	293,296.00
	6	Change Oil (Engine Oil)	736	629,280.00
	7	Oil Filter	92	55,476.00
	8	Materials w/ Engine Wash	92	205,712.00
	9	Labor	92	343,528.00
		INNOVA NEW MODEL AT - E20		0.00
	10	Change Brake pad	27	111,213.00
	11	Wiper Rubber Rear	27	8,856.00
	12	Wiper Rubber Front RH	27	12,771.00
	13	Wiper Rubber Front LH	27	18,981.00
	14	Tail Light/Brake Light	54	10,206.00
	15	Stop Light	54	10,206.00
	16	Peanut Bulb	54	6,264.00

17	Aircare	27	142,695.00
18	Aircon Filter	27	67,527.00
	INNOVA NEW MODEL AT- E40		0.00
19	Head Light	38	94,962.00
20	Signal Light (Flasher)	38	13,148.00
21	Manual Gear Oil	76	32,300.00
22	Diff Gear Oil	76	28,956.00
23	Brake Fluid	38	11,058.00
24	Automatic Transmission Fluid	76	53,048.00
25	General Aircon Cleaning	19	304,703.00
26	Air Filter	19	34,162.00
27	Fuel Filter (Diesel)	19	21,774.00
	INNOVA NEW MODEL AT - E50		0.00
28	Timing Belt	13	41,275.00
29	Serpentine Belt	13	57,473.00
30	Fan and alt Belt	13	57,473.00
	INNOVA NEW MODEL AT - E60		0.00
31	Rackened/Tierod	4	66,704.00
32	Shock Absorber front	4	59,128.00
33	Shock Absorber rear	4	13,084.00
	INNOVA NEW MODEL AT - E75		0.00
34	Change Brake shoe	4	21,308.00
	INNOVA NEW MODEL AT - ANNUAL		0.00
35	Sludgenizer (annual)	23	135,355.00
	FORTUNER MODEL - E5		0.00
36	Drain Plug Gasket	8	632.00
37	Washer fluid	8	1,048.00
38	Injector Cleaner	8	7,856.00
39	Engine Flushing	8	7,032.00
40	Oil Treatment	16	25,504.00
41	Change Oil (Engine Oil)	64	54,720.00
42	Oil Filter	8	4,824.00
43	Materials w/ Engine Wash	8	17,888.00
44	Labor	8	29,872.00
	FORTUNER MODEL - E20		0.00

45	Change Brake pad	4	17,112.00
46	Wiper Rubber Rear	4	1,312.00
47	Wiper Rubber Front RH	4	1,892.00
48	Wiper Rubber Front LH	4	2,540.00
49	Tail Light/Brake Light	8	1,264.00
50	Stop Light	8	1,384.00
51	Peanut Bulb	8	928.00
52	Aircare	4	21,140.00
53	Aircon Filter	4	10,004.00
	FORTUNER MODEL - E40		0.00
54	Head Light	4	9,852.00
55	Signal Light (Flasher)	4	1,132.00
56	Manual Gear Oil	8	3,416.00
57	Diff Gear Oil	8	8,816.00
58	Brake Fluid	4	1,180.00
59	Automatic Transmission Fluid	8	25,512.00
60	General Aircon Cleaning	2	31,494.00
61	Air Filter	2	3,228.00
62	Fuel Filter	2	4,722.00
	FORTUNER MODEL - ANNUAL		0.00
63	Sludgenizer (annual)	2	11,770.00
	HILUX NEW MODEL - E5		0.00
64	Drain Plug Gasket	96	7,584.00
65	Washer fluid	96	12,576.00
66	Injector Cleaner	96	94,272.00
67	Engine Flushing	96	84,384.00
68	Oil Treatment	192	306,048.00
69	Change Oil (Engine Oil)	768	656,640.00
70	Oil Filter	96	57,888.00
71	Materials w/ Engine Wash	96	214,656.00
72	Labor	96	358,464.00
	HILUX NEW MODEL - E20		0.00
73	Change Brake pad	30	127,890.00
74	Wiper Rubber Front RH	30	14,190.00
75	Wiper Rubber Front LH	30	19,050.00

76	Tail Light/Brake Light	60	20,280.00
77	Stop Light	60	20,280.00
78	Peanut Bulb	60	6,960.00
79	Aircare	30	158,550.00
80	Aircon Filter	30	75,030.00
	HILUX NEW MODEL - E40		0.00
81	Head Light	24	31,464.00
82	Signal Light (Flasher)	24	4,896.00
83	Manual Gear Oil	48	20,400.00
84	Diff Gear Oil	48	53,424.00
85	Brake Fluid	24	6,984.00
86	Automatic Transmission Fluid	48	18,288.00
87	General Aircon Cleaning	12	192,444.00
88	Air Filter	12	19,620.00
89	Fuel Filter	12	62,040.00
	HILUX NEW MODEL - E50		0.00
90	Timing Belt	7	22,645.00
91	Serpentine Belt	7	31,535.00
92	Fan and alt Belt	7	31,535.00
	HILUX NEW MODEL - E60		0.00
93	Rackened/Tierod	4	67,976.00
94	Shock Absorber front	4	60,256.00
95	Shock Absorber rear	4	13,332.00
	HILUX NEW MODEL - E75		0.00
96	Change Brake shoe	1	5,080.00
	HILUX NEW MODEL - ANNUAL		0.00
97	Sludgenizer (annual)	14	82,390.00
	PRADO MODEL - E5		0.00
98	Drain Plug Gasket	4	316.00
99	Washer fluid	4	524.00
100	Injector Cleaner	4	3,928.00
101	Engine Flushing	4	3,516.00
102	Oil Treatment	8	12,752.00
103	Change Oil (Engine Oil)	32	27,360.00
104	Oil Filter	4	2,412.00

105	Materials w/ Engine Wash	4	8,944.00
106	Labor	4	14,936.00
	PRADO MODEL - E20		0.00
107	Change Brake pad	2	15,586.00
108	Wiper Rubber Rear	2	656.00
109	Wiper Rubber Front RH	2	1,278.00
110	Wiper Rubber Front LH	2	1,406.00
111	Tail Light/Brake Light	4	692.00
112	Stop Light	4	692.00
113	Peanut Bulb	4	464.00
114	Aircare	2	10,570.00
115	Aircon Filter	2	5,002.00
	PRADO MODEL - E40		0.00
116	Head Light	2	2,622.00
117	Signal Light (Flasher)	2	408.00
118	Manual Gear Oil	4	1,700.00
119	Diff Gear Oil	4	4,452.00
120	Brake Fluid	2	582.00
121	Automatic Transmission Fluid	4	12,956.00
122	General Aircon Cleaning	1	16,037.00
123	Air Filter	1	1,558.00
124	Fuel Filter	1	2,026.00
	PRADO MODEL - ANNUAL		0.00
125	Sludgenizer (annual)	1	5,885.00
	GRANDIA MODEL - E5		0.00
126	Drain Plug Gasket	32	2,528.00
127	Washer fluid	32	4,192.00
128	Injector Cleaner	32	31,424.00
129	Engine Flushing	32	28,128.00
130	Oil Treatment	64	102,016.00
131	Change Oil (Engine Oil)	256	218,880.00
132	Oil Filter	32	19,296.00
133	Materials w/ Engine Wash	32	71,552.00
134	Labor	32	119,488.00
	GRANDIA MODEL - E20		0.00

135	Change Brake pad	12	137,088.00
136	Wiper Rubber Rear	12	5,736.00
137	Wiper Rubber Front RH	12	7,668.00
138	Wiper Rubber Front LH	12	9,240.00
139	Tail Light/Brake Light	24	4,152.00
140	Stop Light	24	4,152.00
141	Peanut Bulb	24	2,784.00
142	Aircare	12	63,420.00
143	Aircon Filter	12	30,012.00
	GRANDIA MODEL - E40		0.00
144	Head Light	10	24,990.00
145	Signal Light (Flasher)	10	2,330.00
146	Manual Gear Oil	20	8,500.00
147	Diff Gear Oil	20	22,260.00
148	Brake Fluid	10	2,910.00
149	Automatic Transmission Fluid	20	64,780.00
150	General Aircon Cleaning	5	80,185.00
151	Air Filter	5	10,040.00
152	Fuel Filter	5	14,695.00
	GRANDIA MODEL - E50		0.00
153	Timing Belt	4	12,940.00
154	Serpentine Belt	4	17,716.00
155	Fan and alt Belt	4	17,716.00
	GRANDIA MODEL - ANNUAL		0.00
156	Sludgenizer (annual)	6	35,310.00
	COASTER MODEL - E5		0.00
157	Drain Plug Gasket	4	316.00
158	Washer fluid	4	524.00
159	Injector Cleaner	4	3,928.00
160	Engine Flushing	4	3,516.00
161	Oil Treatment	8	12,752.00
162	Change Oil (Engine Oil)	32	27,360.00
163	Oil Filter	4	15,304.00
164	Materials w/ Engine Wash	4	8,944.00
165	Labor	4	14,936.00

		COASTER MODEL - E20		0.00
	166	Change Brake pad	1	14,901.00
	167	Wiper Rubber Rear	1	1,504.00
	168	Wiper Rubber Front RH	1	604.00
	169	Wiper Rubber Front LH	1	763.00
	170	Tail Light/Brake Light	2	378.00
	171	Stop Light	2	378.00
	172	Peanut Bulb	2	466.00
	173	Aircare	1	5,285.00
	174	Aircon Filter	1	2,205.00
		COASTER MODEL - ANNUAL		0.00
	175	Sludgenizer (annual)	1	5,885.00
				7,874,916.00
20.2	Document to be required during the Post-Qualification is the Latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS).			
21.2	No other required documents relevant to the Project.			

Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

- 2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.
- 2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.
- 2.3. For a single-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier in its bid.
- 2.4. For multi-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier during conduct of Mini-Competition.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184. In the case of Framework Agreement, the Bidder may opt to furnish the performance security or a Performance Securing Declaration as defined under the Guidelines on the Use of Framework Agreement.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>The delivery terms applicable to this Contract are delivered within the Province of La Union. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.</p> <p>Delivery of the Goods and Services shall be made by the Supplier in accordance with the terms specified in Section VI (Framework Agreement List).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is the PGLU Inspectorate Team.</p> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Framework Agreement List:</p> <ol style="list-style-type: none"> a. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; <p>Spare Parts –</p> <p>The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <ol style="list-style-type: none"> a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and

	<ul style="list-style-type: none"> b. Spare parts to be provided shall be genuine parts applicable to the vehicle being maintained.
2.2	<p>The terms of payment shall be as follows:</p> <ul style="list-style-type: none"> - Partial payment upon the submission of complete documentary requirements for billing after the completion and acceptance of every Call-Offs
4	<p>The inspections and tests that will be conducted are:</p> <ul style="list-style-type: none"> a. Completeness of the number of installed parts; and b. Functionality/operation test.

Section VI. Framework Agreement List

<i>Item / Service Type and nature of each item/service</i>		<i>Cost per item or service (in ₱)</i>	<i>Maximum Quantity</i>	<i>Total Cost per Item</i>
	INNOVA NEW MODEL AT - E5			
1	Drain Plug Gasket	79.00	92	7,268.00
2	Washer fluid	131.00	92	12,052.00
3	Injector Cleaner	982.00	92	90,344.00
4	Engine Flushing	879.00	92	80,868.00
5	Oil Treatment	1,594.00	184	293,296.00
6	Change Oil (Engine Oil)	855.00	736	629,280.00
7	Oil Filter	603.00	92	55,476.00
8	Materials w/ Engine Wash	2,236.00	92	205,712.00
9	Labor	3,734.00	92	343,528.00
	INNOVA NEW MODEL AT - E20			0.00
10	Change Brake pad	4,119.00	27	111,213.00
11	Wiper Rubber Rear	328.00	27	8,856.00
12	Wiper Rubber Front RH	473.00	27	12,771.00
13	Wiper Rubber Front LH	703.00	27	18,981.00
14	Tail Light/Brake Light	189.00	54	10,206.00
15	Stop Light	189.00	54	10,206.00
16	Peanut Bulb	116.00	54	6,264.00
17	Aircare	5,285.00	27	142,695.00
18	Aircon Filter	2,501.00	27	67,527.00
	INNOVA NEW MODEL AT- E40			0.00
19	Head Light	2,499.00	38	94,962.00
20	Signal Light (Flasher)	346.00	38	13,148.00
21	Manual Gear Oil	425.00	76	32,300.00
22	Diff Gear Oil	381.00	76	28,956.00
23	Brake Fluid	291.00	38	11,058.00
24	Automatic Transmission Fluid	698.00	76	53,048.00
25	General Aircon Cleaning	16,037.00	19	304,703.00
26	Air Filter	1,798.00	19	34,162.00
27	Fuel Filter (Diesel)	1,146.00	19	21,774.00
	INNOVA NEW MODEL AT - E50			0.00
28	Timing Belt	3,175.00	13	41,275.00
29	Serpentine Belt	4,421.00	13	57,473.00
30	Fan and alt Belt	4,421.00	13	57,473.00
	INNOVA NEW MODEL AT - E60			0.00
31	Rackened/Tierod	16,676.00	4	66,704.00
32	Shock Absorber front	14,782.00	4	59,128.00
33	Shock Absorber rear	3,271.00	4	13,084.00
	INNOVA NEW MODEL AT - E75			0.00
34	Change Brake shoe	5,327.00	4	21,308.00
	INNOVA NEW MODEL AT - ANNUAL			0.00
35	Sludgenizer (annual)	5,885.00	23	135,355.00
	FORTUNER MODEL - E5			0.00
36	Drain Plug Gasket	79.00	8	632.00
37	Washer fluid	131.00	8	1,048.00
38	Injector Cleaner	982.00	8	7,856.00
39	Engine Flushing	879.00	8	7,032.00
40	Oil Treatment	1,594.00	16	25,504.00

	<i>Item / Service Type and nature of each item/service</i>	<i>Cost per item or service (in ₱)</i>	<i>Maximum Quantity</i>	<i>Total Cost per Item</i>
41	Change Oil (Engine Oil)	855.00	64	54,720.00
42	Oil Filter	603.00	8	4,824.00
43	Materials w/ Engine Wash	2,236.00	8	17,888.00
44	Labor	3,734.00	8	29,872.00
	FORTUNER MODEL - E20			0.00
45	Change Brake pad	4,278.00	4	17,112.00
46	Wiper Rubber Rear	328.00	4	1,312.00
47	Wiper Rubber Front RH	473.00	4	1,892.00
48	Wiper Rubber Front LH	635.00	4	2,540.00
49	Tail Light/Brake Light	158.00	8	1,264.00
50	Stop Light	173.00	8	1,384.00
51	Peanut Bulb	116.00	8	928.00
52	Aircare	5,285.00	4	21,140.00
53	Aircon Filter	2,501.00	4	10,004.00
	FORTUNER MODEL - E40			0.00
54	Head Light	2,463.00	4	9,852.00
55	Signal Light (Flasher)	283.00	4	1,132.00
56	Manual Gear Oil	427.00	8	3,416.00
57	Diff Gear Oil	1,102.00	8	8,816.00
58	Brake Fluid	295.00	4	1,180.00
59	Automatic Transmission Fluid	3,189.00	8	25,512.00
60	General Aircon Cleaning	15,747.00	2	31,494.00
61	Air Filter	1,614.00	2	3,228.00
62	Fuel Filter	2,361.00	2	4,722.00
	FORTUNER MODEL - ANNUAL			0.00
63	Sludgenizer (annual)	5,885.00	2	11,770.00
	HILUX NEW MODEL - E5			0.00
64	Drain Plug Gasket	79.00	96	7,584.00
65	Washer fluid	131.00	96	12,576.00
66	Injector Cleaner	982.00	96	94,272.00
67	Engine Flushing	879.00	96	84,384.00
68	Oil Treatment	1,594.00	192	306,048.00
69	Change Oil (Engine Oil)	855.00	768	656,640.00
70	Oil Filter	603.00	96	57,888.00
71	Materials w/ Engine Wash	2,236.00	96	214,656.00
72	Labor	3,734.00	96	358,464.00
	HILUX NEW MODEL - E20			0.00
73	Change Brake pad	4,263.00	30	127,890.00
74	Wiper Rubber Front RH	473.00	30	14,190.00
75	Wiper Rubber Front LH	635.00	30	19,050.00
76	Tail Light/Brake Light	338.00	60	20,280.00
77	Stop Light	338.00	60	20,280.00
78	Peanut Bulb	116.00	60	6,960.00
79	Aircare	5,285.00	30	158,550.00
80	Aircon Filter	2,501.00	30	75,030.00
	HILUX NEW MODEL - E40			0.00
81	Head Light	1,311.00	24	31,464.00
82	Signal Light (Flasher)	204.00	24	4,896.00
83	Manual Gear Oil	425.00	48	20,400.00
84	Diff Gear Oil	1,113.00	48	53,424.00
85	Brake Fluid	291.00	24	6,984.00
86	Automatic Transmission Fluid	381.00	48	18,288.00
87	General Aircon Cleaning	16,037.00	12	192,444.00

	<i>Item / Service Type and nature of each item/service</i>	<i>Cost per item or service (in ₱)</i>	<i>Maximum Quantity</i>	<i>Total Cost per Item</i>
88	Air Filter	1,635.00	12	19,620.00
89	Fuel Filter	5,170.00	12	62,040.00
	HILUX NEW MODEL - E50			0.00
90	Timing Belt	3,235.00	7	22,645.00
91	Serpentine Belt	4,505.00	7	31,535.00
92	Fan and alt Belt	4,505.00	7	31,535.00
	HILUX NEW MODEL - E60			0.00
93	Rackened/Tierod	16,994.00	4	67,976.00
94	Shock Absorber front	15,064.00	4	60,256.00
95	Shock Absorber rear	3,333.00	4	13,332.00
	HILUX NEW MODEL - E75			0.00
96	Change Brake shoe	5,080.00	1	5,080.00
	HILUX NEW MODEL - ANNUAL			0.00
97	Sludgenizer (annual)	5,885.00	14	82,390.00
	PRADO MODEL - E5			0.00
98	Drain Plug Gasket	79.00	4	316.00
99	Washer fluid	131.00	4	524.00
100	Injector Cleaner	982.00	4	3,928.00
101	Engine Flushing	879.00	4	3,516.00
102	Oil Treatment	1,594.00	8	12,752.00
103	Change Oil (Engine Oil)	855.00	32	27,360.00
104	Oil Filter	603.00	4	2,412.00
105	Materials w/ Engine Wash	2,236.00	4	8,944.00
106	Labor	3,734.00	4	14,936.00
	PRADO MODEL - E20			0.00
107	Change Brake pad	7,793.00	2	15,586.00
108	Wiper Rubber Rear	328.00	2	656.00
109	Wiper Rubber Front RH	639.00	2	1,278.00
110	Wiper Rubber Front LH	703.00	2	1,406.00
111	Tail Light/Brake Light	173.00	4	692.00
112	Stop Light	173.00	4	692.00
113	Peanut Bulb	116.00	4	464.00
114	Aircare	5,285.00	2	10,570.00
115	Aircon Filter	2,501.00	2	5,002.00
	PRADO MODEL - E40			0.00
116	Head Light	1,311.00	2	2,622.00
117	Signal Light (Flasher)	204.00	2	408.00
118	Manual Gear Oil	425.00	4	1,700.00
119	Diff Gear Oil	1,113.00	4	4,452.00
120	Brake Fluid	291.00	2	582.00
121	Automatic Transmission Fluid	3,239.00	4	12,956.00
122	General Aircon Cleaning	16,037.00	1	16,037.00
123	Air Filter	1,558.00	1	1,558.00
124	Fuel Filter	2,026.00	1	2,026.00
	PRADO MODEL - ANNUAL			0.00
125	Sludgenizer (annual)	5,885.00	1	5,885.00
	GRANDIA MODEL - E5			0.00
126	Drain Plug Gasket	79.00	32	2,528.00
127	Washer fluid	131.00	32	4,192.00
128	Injector Cleaner	982.00	32	31,424.00
129	Engine Flushing	879.00	32	28,128.00
130	Oil Treatment	1,594.00	64	102,016.00

<i>Item / Service Type and nature of each item/service</i>		<i>Cost per item or service (in ₱)</i>	<i>Maximum Quantity</i>	<i>Total Cost per Item</i>
131	Change Oil (Engine Oil)	855.00	256	218,880.00
132	Oil Filter	603.00	32	19,296.00
133	Materials w/ Engine Wash	2,236.00	32	71,552.00
134	Labor	3,734.00	32	119,488.00
	GRANDIA MODEL - E20			0.00
135	Change Brake pad	11,424.00	12	137,088.00
136	Wiper Rubber Rear	478.00	12	5,736.00
137	Wiper Rubber Front RH	639.00	12	7,668.00
138	Wiper Rubber Front LH	770.00	12	9,240.00
139	Tail Light/Brake Light	173.00	24	4,152.00
140	Stop Light	173.00	24	4,152.00
141	Peanut Bulb	116.00	24	2,784.00
142	Aircare	5,285.00	12	63,420.00
143	Aircon Filter	2,501.00	12	30,012.00
	GRANDIA MODEL - E40			0.00
144	Head Light	2,499.00	10	24,990.00
145	Signal Light (Flasher)	233.00	10	2,330.00
146	Manual Gear Oil	425.00	20	8,500.00
147	Diff Gear Oil	1,113.00	20	22,260.00
148	Brake Fluid	291.00	10	2,910.00
149	Automatic Transmission Fluid	3,239.00	20	64,780.00
150	General Aircon Cleaning	16,037.00	5	80,185.00
151	Air Filter	2,008.00	5	10,040.00
152	Fuel Filter	2,939.00	5	14,695.00
	GRANDIA MODEL - E50			0.00
153	Timing Belt	3,235.00	4	12,940.00
154	Serpentine Belt	4,429.00	4	17,716.00
155	Fan and alt Belt	4,429.00	4	17,716.00
	GRANDIA MODEL - ANNUAL			0.00
156	Sludgenizer (annual)	5,885.00	6	35,310.00
	COASTER MODEL - E5			0.00
157	Drain Plug Gasket	79.00	4	316.00
158	Washer fluid	131.00	4	524.00
159	Injector Cleaner	982.00	4	3,928.00
160	Engine Flushing	879.00	4	3,516.00
161	Oil Treatment	1,594.00	8	12,752.00
162	Change Oil (Engine Oil)	855.00	32	27,360.00
163	Oil Filter	3,826.00	4	15,304.00
164	Materials w/ Engine Wash	2,236.00	4	8,944.00
165	Labor	3,734.00	4	14,936.00
	COASTER MODEL - E20			0.00
166	Change Brake pad	14,901.00	1	14,901.00
167	Wiper Rubber Rear	1,504.00	1	1,504.00
168	Wiper Rubber Front RH	604.00	1	604.00
169	Wiper Rubber Front LH	763.00	1	763.00
170	Tail Light/Brake Light	189.00	2	378.00
171	Stop Light	189.00	2	378.00
172	Peanut Bulb	233.00	2	466.00
173	Aircare	5,285.00	1	5,285.00
174	Aircon Filter	2,205.00	1	2,205.00
	COASTER MODEL - ANNUAL			0.00
175	Sludgenizer (annual)	5,885.00	1	5,885.00
TOTAL <i>(Approved Budget for the Contract)</i>		₱7,874,916.00		

<i>Item / Service Type and nature of each item/service</i>	<i>Cost per item or service (in ₱)</i>	<i>Maximum Quantity</i>	<i>Total Cost per Item</i>
Expected delivery timeframe after receipt of a Call-Off.	Within thirty (30) calendar days upon receipt of Call-off.		
Remarks	Call-offs must be in accordance with this Framework Agreement List		
	Payment shall be based on the actual services rendered.		
<i>SIGNATURE OVER PRINTED NAME</i>	<i>POSITION</i>	<i>DEPARTMENT/DIVISION</i>	

Section VII. Technical Specifications

Technical Specifications

<i>Item / Service</i>	<i>Maximum Quantity</i>	<i>Technical Specifications/ Scope of Work</i>	<i>Statement of Compliance</i>
		INNOVA NEW MODEL AT - E5	
1	92	Drain Plug Gasket	
2	92	Washer fluid	
3	92	Injector Cleaner	
4	92	Engine Flushing	
5	184	Oil Treatment	
6	736	Change Oil (Engine Oil)	
7	92	Oil Filter	
8	92	Materials w/ Engine Wash	
9	92	Labor	
		INNOVA NEW MODEL AT - E20	
10	27	Change Brake pad	
11	27	Wiper Rubber Rear	
12	27	Wiper Rubber Front RH	
13	27	Wiper Rubber Front LH	
14	54	Tail Light/Brake Light	
15	54	Stop Light	
16	54	Peanut Bulb	
17	27	Aircare	
18	27	Aircon Filter	
		INNOVA NEW MODEL AT- E40	
19	38	Head Light	
20	38	Signal Light (Flasher)	
21	76	Manual Gear Oil	
22	76	Diff Gear Oil	
23	38	Brake Fluid	
24	76	Automatic Transmission Fluid	
25	19	General Aircon Cleaning	
26	19	Air Filter	
27	19	Fuel Filter (Diesel)	
		INNOVA NEW MODEL AT - E50	
28	13	Timing Belt	
29	13	Serpentine Belt	

30	13	Fan and alt Belt	
		INNOVA NEW MODEL AT - E60	
31	4	Rackened/Tierod	
32	4	Shock Absorber front	
33	4	Shock Absorber rear	
		INNOVA NEW MODEL AT - E75	
34	4	Change Brake shoe	
		INNOVA NEW MODEL AT - ANNUAL	
35	23	Sludgenizer (annual)	
		FORTUNER MODEL - E5	
36	8	Drain Plug Gasket	
37	8	Washer fluid	
38	8	Injector Cleaner	
39	8	Engine Flushing	
40	16	Oil Treatment	
41	64	Change Oil (Engine Oil)	
42	8	Oil Filter	
43	8	Materials w/ Engine Wash	
44	8	Labor	
		FORTUNER MODEL - E20	
45	4	Change Brake pad	
46	4	Wiper Rubber Rear	
47	4	Wiper Rubber Front RH	
48	4	Wiper Rubber Front LH	
49	8	Tail Light/Brake Light	
50	8	Stop Light	
51	8	Peanut Bulb	
52	4	Aircare	
53	4	Aircon Filter	
		FORTUNER MODEL - E40	
54	4	Head Light	
55	4	Signal Light (Flasher)	
56	8	Manual Gear Oil	
57	8	Diff Gear Oil	
58	4	Brake Fluid	
59	8	Automatic Transmission Fluid	

60	2	General Aircon Cleaning	
61	2	Air Filter	
62	2	Fuel Filter	
		FORTUNER MODEL - ANNUAL	
63	2	Sludgenizer (annual)	
		HILUX NEW MODEL - E5	
64	96	Drain Plug Gasket	
65	96	Washer fluid	
66	96	Injector Cleaner	
67	96	Engine Flushing	
68	192	Oil Treatment	
69	768	Change Oil (Engine Oil)	
70	96	Oil Filter	
71	96	Materials w/ Engine Wash	
72	96	Labor	
		HILUX NEW MODEL - E20	
73	30	Change Brake pad	
74	30	Wiper Rubber Front RH	
75	30	Wiper Rubber Front LH	
76	60	Tail Light/Brake Light	
77	60	Stop Light	
78	60	Peanut Bulb	
79	30	Aircare	
80	30	Aircon Filter	
		HILUX NEW MODEL - E40	
81	24	Head Light	
82	24	Signal Light (Flasher)	
83	48	Manual Gear Oil	
84	48	Diff Gear Oil	
85	24	Brake Fluid	
86	48	Automatic Transmission Fluid	
87	12	General Aircon Cleaning	
88	12	Air Filter	
89	12	Fuel Filter	
		HILUX NEW MODEL - E50	
90	7	Timing Belt	

91	7	Serpentine Belt	
92	7	Fan and alt Belt	
		HILUX NEW MODEL - E60	
93	4	Rackened/Tierod	
94	4	Shock Absorber front	
95	4	Shock Absorber rear	
		HILUX NEW MODEL - E75	
96	1	Change Brake shoe	
		HILUX NEW MODEL - ANNUAL	
97	14	Sludgenizer (annual)	
		PRADO MODEL - E5	
98	4	Drain Plug Gasket	
99	4	Washer fluid	
100	4	Injector Cleaner	
101	4	Engine Flushing	
102	8	Oil Treatment	
103	32	Change Oil (Engine Oil)	
104	4	Oil Filter	
105	4	Materials w/ Engine Wash	
106	4	Labor	
		PRADO MODEL - E20	
107	2	Change Brake pad	
108	2	Wiper Rubber Rear	
109	2	Wiper Rubber Front RH	
110	2	Wiper Rubber Front LH	
111	4	Tail Light/Brake Light	
112	4	Stop Light	
113	4	Peanut Bulb	
114	2	Aircare	
115	2	Aircon Filter	
		PRADO MODEL - E40	
116	2	Head Light	
117	2	Signal Light (Flasher)	
118	4	Manual Gear Oil	
119	4	Diff Gear Oil	
120	2	Brake Fluid	

121	4	Automatic Transmission Fluid	
122	1	General Aircon Cleaning	
123	1	Air Filter	
124	1	Fuel Filter	
		PRADO MODEL - ANNUAL	
125	1	Sludgenizer (annual)	
		GRANDIA MODEL - E5	
126	32	Drain Plug Gasket	
127	32	Washer fluid	
128	32	Injector Cleaner	
129	32	Engine Flushing	
130	64	Oil Treatment	
131	256	Change Oil (Engine Oil)	
132	32	Oil Filter	
133	32	Materials w/ Engine Wash	
134	32	Labor	
		GRANDIA MODEL - E20	
135	12	Change Brake pad	
136	12	Wiper Rubber Rear	
137	12	Wiper Rubber Front RH	
138	12	Wiper Rubber Front LH	
139	24	Tail Light/Brake Light	
140	24	Stop Light	
141	24	Peanut Bulb	
142	12	Aircare	
143	12	Aircon Filter	
		GRANDIA MODEL - E40	
144	10	Head Light	
145	10	Signal Light (Flasher)	
146	20	Manual Gear Oil	
147	20	Diff Gear Oil	
148	10	Brake Fluid	
149	20	Automatic Transmission Fluid	
150	5	General Aircon Cleaning	
151	5	Air Filter	
152	5	Fuel Filter	

		GRANDIA MODEL - E50	
153	4	Timing Belt	
154	4	Serpentine Belt	
155	4	Fan and alt Belt	
		GRANDIA MODEL - ANNUAL	
156	6	Sludgenizer (annual)	
		COASTER MODEL - E5	
157	4	Drain Plug Gasket	
158	4	Washer fluid	
159	4	Injector Cleaner	
160	4	Engine Flushing	
161	8	Oil Treatment	
162	32	Change Oil (Engine Oil)	
163	4	Oil Filter	
164	4	Materials w/ Engine Wash	
165	4	Labor	
		COASTER MODEL - E20	
166	1	Change Brake pad	
167	1	Wiper Rubber Rear	
168	1	Wiper Rubber Front RH	
169	1	Wiper Rubber Front LH	
170	2	Tail Light/Brake Light	
171	2	Stop Light	
172	2	Peanut Bulb	
173	1	Aircare	
174	1	Aircon Filter	
		COASTER MODEL - ANNUAL	
175	1	Sludgenizer (annual)	

***Section VIII. Checklist of Technical and
Financial Documents***

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
and
- (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (g) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (i) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (j) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (k) The Supplier’s audited financial statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- (l) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC);
or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (m) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;

or

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

25 FINANCIAL COMPONENT ENVELOPE

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
 (b) Original of duly signed and accomplished Price Schedule(s).

Section IX. Forms

Bid Form

Date: _____
Project Identification N^o: 2025-01-31

To: Provincial Government of La Union
Provincial Capitol, Brgy. II
City of San Fernando City, La Union

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to **Periodic Maintenance Services of PGLU Transportation Equipment – Framework Agreement for Vehicles under Service Warranty** in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____
Legal Capacity: _____
Signature: _____
Duly authorized to sign the
Bid and behalf of: _____
Date: _____

Price Schedule

Name of Bidder _____

Invitation to Bid Number 2025-01-31

Page 1 of

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price exw per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
	INNOVA NEW MODEL AT - E5								
1	Drain Plug Gasket		92						
2	Washer fluid		92						
3	Injector Cleaner		92						
4	Engine Flushing		92						
5	Oil Treatment		184						
6	Change Oil (Engine Oil)		736						
7	Oil Filter		92						
8	Materials w/ Engine Wash		92						
9	Labor		92						
	INNOVA NEW MODEL AT - E20								
10	Change Brake pad		27						
11	Wiper Rubber Rear		27						
12	Wiper Rubber Front RH		27						
13	Wiper Rubber Front LH		27						
14	Tail Light/Brake Light		54						

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price exw per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
15	Stop Light		54						
16	Peanut Bulb		54						
17	Aircare		27						
18	Aircon Filter		27						
	INNOVA NEW MODEL AT- E40								
19	Head Light		38						
20	Signal Light (Flasher)		38						
21	Manual Gear Oil		76						
22	Diff Gear Oil		76						
23	Brake Fluid		38						
24	Automatic Transmission Fluid		76						
25	General Aircon Cleaning		19						
26	Air Filter		19						
27	Fuel Filter (Diesel)		19						
	INNOVA NEW MODEL AT - E50								
28	Timing Belt		13						
29	Serpentine Belt		13						
30	Fan and alt Belt		13						
	INNOVA NEW MODEL AT - E60								

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price exw per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
31	Rackened/Tierod		4						
32	Shock Absorber front		4						
33	Shock Absorber rear		4						
	INNOVA NEW MODEL AT - E75								
34	Change Brake shoe		4						
	INNOVA NEW MODEL AT - ANNUAL								
35	Sludgenizer (annual)		23						
	FORTUNER MODEL - E5								
36	Drain Plug Gasket		8						
37	Washer fluid		8						
38	Injector Cleaner		8						
39	Engine Flushing		8						
40	Oil Treatment		16						
41	Change Oil (Engine Oil)		64						
42	Oil Filter		8						
43	Materials w/ Engine Wash		8						
44	Labor		8						
	FORTUNER MODEL - E20								
45	Change Brake pad		4						

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price exw per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
46	Wiper Rubber Rear		4						
47	Wiper Rubber Front RH		4						
48	Wiper Rubber Front LH		4						
49	Tail Light/Brake Light		8						
50	Stop Light		8						
51	Peanut Bulb		8						
52	Aircare		4						
53	Aircon Filter		4						
	FORTUNER MODEL - E40								
54	Head Light		4						
55	Signal Light (Flasher)		4						
56	Manual Gear Oil		8						
57	Diff Gear Oil		8						
58	Brake Fluid		4						
59	Automatic Transmission Fluid		8						
60	General Aircon Cleaning		2						
61	Air Filter		2						
62	Fuel Filter		2						
	FORTUNER MODEL - ANNUAL								

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price exw per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
63	Sludgenizer (annual)		2						
	HILUX NEW MODEL - E5								
64	Drain Plug Gasket		96						
65	Washer fluid		96						
66	Injector Cleaner		96						
67	Engine Flushing		96						
68	Oil Treatment		192						
69	Change Oil (Engine Oil)		768						
70	Oil Filter		96						
71	Materials w/ Engine Wash		96						
72	Labor		96						
	HILUX NEW MODEL - E20								
73	Change Brake pad		30						
74	Wiper Rubber Front RH		30						
75	Wiper Rubber Front LH		30						
76	Tail Light/Brake Light		60						
77	Stop Light		60						
78	Peanut Bulb		60						
79	Aircare		30						

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price exw per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
80	Aircon Filter		30						
	HILUX NEW MODEL - E40								
81	Head Light		24						
82	Signal Light (Flasher)		24						
83	Manual Gear Oil		48						
84	Diff Gear Oil		48						
85	Brake Fluid		24						
86	Automatic Transmission Fluid		48						
87	General Aircon Cleaning		12						
88	Air Filter		12						
89	Fuel Filter		12						
	HILUX NEW MODEL - E50								
90	Timing Belt		7						
91	Serpentine Belt		7						
92	Fan and alt Belt		7						
	HILUX NEW MODEL - E60								
93	Rackened/Tierod		4						
94	Shock Absorber front		4						
95	Shock Absorber rear		4						

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price exw per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
	HILUX NEW MODEL - E75								
96	Change Brake shoe		1						
	HILUX NEW MODEL - ANNUAL								
97	Sludgenizer (annual)		14						
	PRADO MODEL - E5								
98	Drain Plug Gasket		4						
99	Washer fluid		4						
100	Injector Cleaner		4						
101	Engine Flushing		4						
102	Oil Treatment		8						
103	Change Oil (Engine Oil)		32						
104	Oil Filter		4						
105	Materials w/ Engine Wash		4						
106	Labor		4						
	PRADO MODEL - E20								
107	Change Brake pad		2						
108	Wiper Rubber Rear		2						
109	Wiper Rubber Front RH		2						
110	Wiper Rubber Front LH		2						

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price exw per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
111	Tail Light/Brake Light		4						
112	Stop Light		4						
113	Peanut Bulb		4						
114	Aircare		2						
115	Aircon Filter		2						
	PRADO MODEL - E40								
116	Head Light		2						
117	Signal Light (Flasher)		2						
118	Manual Gear Oil		4						
119	Diff Gear Oil		4						
120	Brake Fluid		2						
121	Automatic Transmission Fluid		4						
122	General Aircon Cleaning		1						
123	Air Filter		1						
124	Fuel Filter		1						
	PRADO MODEL - ANNUAL								
125	Sludgenizer (annual)		1						
	GRANDIA MODEL - E5								
126	Drain Plug Gasket		32						

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price exw per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
127	Washer fluid		32						
128	Injector Cleaner		32						
129	Engine Flushing		32						
130	Oil Treatment		64						
131	Change Oil (Engine Oil)		256						
132	Oil Filter		32						
133	Materials w/ Engine Wash		32						
134	Labor		32						
	GRANDIA MODEL - E20								
135	Change Brake pad		12						
136	Wiper Rubber Rear		12						
137	Wiper Rubber Front RH		12						
138	Wiper Rubber Front LH		12						
139	Tail Light/Brake Light		24						
140	Stop Light		24						
141	Peanut Bulb		24						
142	Aircare		12						
143	Aircon Filter		12						
	GRANDIA MODEL - E40								

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price exw per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
144	Head Light		10						
145	Signal Light (Flasher)		10						
146	Manual Gear Oil		20						
147	Diff Gear Oil		20						
148	Brake Fluid		10						
149	Automatic Transmission Fluid		20						
150	General Aircon Cleaning		5						
151	Air Filter		5						
152	Fuel Filter		5						
	GRANDIA MODEL - E50								
153	Timing Belt		4						
154	Serpentine Belt		4						
155	Fan and alt Belt		4						
	GRANDIA MODEL - ANNUAL								
156	Sludgenizer (annual)		6						
	COASTER MODEL - E5								
157	Drain Plug Gasket		4						
158	Washer fluid		4						
159	Injector Cleaner		4						

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price exw per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
160	Engine Flushing		4						
161	Oil Treatment		8						
162	Change Oil (Engine Oil)		32						
163	Oil Filter		4						
164	Materials w/ Engine Wash		4						
165	Labor		4						
	COASTER MODEL - E20								
166	Change Brake pad		1						
167	Wiper Rubber Rear		1						
168	Wiper Rubber Front RH		1						
169	Wiper Rubber Front LH		1						
170	Tail Light/Brake Light		2						
171	Stop Light		2						
172	Peanut Bulb		2						
173	Aircare		1						
174	Aircon Filter		1						
	COASTER MODEL - ANNUAL								
175	Sludgenizer (annual)		1						
	T O T A L (in figures)								

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price exw per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
AMOUNT IN WORDS:									

Name: _____
 Legal Capacity: _____
 Signature: _____
 Duly authorized to sign the _____
 Bid and behalf of: _____

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION
Project Identification No.: 2025-01-31

To: Provincial Government of La Union
Provincial Capitol, Brgy. II
City of San Fernando City, La Union

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ___ day of [month]
[year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the *Periodic Maintenance Services of PGLU Transportation Equipment – Framework Agreement for Vehicles under Service Warranty* of the *Provincial Government of La Union*, as shown in the attached duly notarized *Special Power of Attorney*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the *Periodic Maintenance Services of PGLU Transportation Equipment – Framework Agreement for Vehicles under Service Warranty* of the *Provincial Government of La Union*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary’s Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)]*;

3. *[Name of Bidder]* is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. ***Select one, delete the rest:***

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or

services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

PERFORMANCE SECURING DECLARATION

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents] To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacturer/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year for the first offense, or two (2) years for the second offense, upon receipt of your Blacklisting Order if I/We have violated my/our obligations under the Contract;
3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
 - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
 - i. Procuring Entity has no claims filed against the contract awardee;
 - ii. It has no claims for labor and materials filed against the contractor; and
 - iii. Other terms of the contract; or
 - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 as required by the end-user.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this__day of [month] [year] at [place of execution].

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant*

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

FINANCIAL DOCUMENTS FOR ELIGIBILITY CHECK

- A. Summary of the Applicant Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the attached audited financial statement, stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent, for the immediately preceding year:

		Year 20____
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

- B. The **Net Financial Contracting Capacity (NFCC)** based on the above data is computed as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

NFCC = P _____

Submitted by:

Name of Supplier / Distributor / Manufacturer

Signature of Authorized Representative

Date: _____

**STATEMENT OF ALL ONGOING GOVERNMENT AND PRIVATE CONTRACTS
INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED**

Business Name : _____
 Business Address: _____

Name of Contract/Project Cost	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidder's Role		a. Date Awarded b. Date Started c. Date of Completion	% of Accomplishment		Value of Outstanding Works/Undelivered Portion
			Description	%		Planned	Actual	
<u>Government</u>								
<u>Private</u>								
						Total Cost		

*Note: This statement shall be supported with:
 1 Notice of Award or Notice to Proceed
 2 Contract or Purchase Order issued by the owner*

Submitted by : _____
 (Print Name and Signature)
 Designation : _____
 Date : _____

**STATEMENT IDENTIFYING BIDDER'S SINGLE LARGEST CONTRACT COMPLETED WITHIN THE YEAR 2019
TO PRESENT WHICH IS SIMILAR IN NATURE**

Business Name : _____

Business Address: _____

Name of Contract	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidder's Role		a. Amount at Awarded b. Amount at Completion c. Duration	a. Date Awarded b. Contract Effectivity c. Date Completed
			Description	%		
<u>Government</u>						
<u>Private</u>						
					Total Cost	

*Note: This statement shall be supported with:
1 Contract or Purchase Order
2 Certificate of Completion or Certificate of Acceptance
3 Official Receipt/s or Sales Invoice/s*

Submitted by : _____
(Print Name and Signature)
Designation : _____
Date : _____

SEALING AND MARKING OF BID ENVELOPES



