



Republic of the Philippines



PGSO-016-1

PURCHASE ORDER

Province of La Union

Supplier: **METROVISION CUSTOMIZED PRINTING AND GENERAL MERCHANDISE**

Address: City of San Fernando, La Union

for OPG use only:

PO No. 2024-10-22-004

Date: 10-22-2024

MOP: Shopping

PR No/s. 032-V 5%

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Provincial Social Welfare and Development Office

Delivery Term: FOB

Date of Delivery: before the scheduled event dates

Payment Term: n/30

Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	pcs	16	Notebook (80 leaves) 2 x 5 sq.m laser	400.00	₱ 6,400.00
2	pcs	100	Envelope, plastic long with handle	14.30	₱ 1,430.00
3	pcs	100	Ballpen, ordinary blue	12.00	₱ 1,200.00
4	pcs	20	Marking pen, permanent, fine (black)	46.00	₱ 920.00
5	pcs	40	Manila paper	5.50	₱ 220.00
6	pcs	20	Cartolina, ordinary	7.88	₱ 157.60
7	pcs	20	Scissors, small stainless with plastic holder, heavy duty	42.00	₱ 840.00
8	pcs	100	ID plastic cover (4.5 x 3.5)	12.37	₱ 1,237.00
9	pcs	100	ID holder (4.5" x 3.5")	46.00	₱ 4,600.00
10	rolls	5	Masking tape 1/2" (24mm x 25 yards)	29.00	₱ 145.00
11	boxes	3	Pencil #1	108.00	₱ 324.00
12	rolls	5	Tape, transparent 1/2"	10.10	₱ 50.50
13	rim	1	Colored paper, assorted, long	224.50	₱ 224.50
14	pcs	23	Certificate frame (glass)	154.00	₱ 3,542.00
15	packs	30	Board paper 220gsm short, cream	47.00	₱ 1,410.00
16	pcs	100	Flash drive (8gb)	450.00	₱ 45,000.00
			Event Dates: October 27-31, 2024		
			--- nothing follows ---		

Amount in Words: **Sixty Seven Thousand Seven Hundred Pesos and Sixty Cents**

TOTAL

****P67,700.60****

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent of every day of delay shall be imposed.

Very truly yours,

RAPHAELLE VERONICA ORTEGA-DAVID

Provincial Governor

Conforme:

TERESITA PINCHOR

Signature over printed name
Supplier/Contractor

10-25-2024

Date

Requisition Office/Department

RAPHAELLE VERONICA ORTEGA-DAVID

Provincial Governor