

Provincial Government of La Union

Standard Form No.: SF-GOOD-60

Revised on May 24, 2004

Standard Form Title: Request for Quotation

Project Reference No. _____

Name of Project _____

Location of Project _____

Date: **FEB 19 2019**

020-D

Company Name: _____

Address: _____

Approved Budget: _____

₱92,247.00

Please quote your lowest price on the item/s listed below, subject to the General Condition on the note below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **FEB 22 2019** in the return attached envelope duly sealed


 DOMINIQUE JOSE S. PUZON
 BAC Chairperson / Procurement Officer

NOTE:

- 1 ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED
- 2 DELIVERY PERIOD MUST BE WITHIN FIFTEEN (15) CALENDAR DAYS FROM DATE OF RECEIPT OF PURCHASE ORDER
- 3 WARRANTY SHALL BE A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS & ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS
- 5 PHILGEPS REGISTRATION CERTIFICATES SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT CERTIFIED TRUE COPIES OF THE FOLLOWING
- 7 QUOTATION SHOULD BE INCLUSIVE OF APPLICABLE WITHHOLDING TAX RATES ON GOVERNMENT MONEY PAYMENTS
- 8 INDICATE BRAND OF ITEMS QUOTED
- 9 ANY INTERLINEATIONS, ERASURES OR OVERWRITING MUST BE SIGNED BY THE BIDDER.

ITEM NO.	QUANTITY	UNIT OF ISSUE	ITEM DESCRIPTION	ESTIMATED UNIT COST	ESTIMATED TOTAL COST
1	20	packs	Specialty board paper (8.5"x11") white		
2	50	packs	Board paper @10pcs/pack long cream		
3	50	packs	Board paper @10pcs/pack short cream		
4	12	reams	Bond Paper A4		
5	20	reams	Bondpaper long s-20		
6	20	reams	Bond paper Short		
7	100	pcs	Pencil #2		
8	130	pcs	Ballpen (black)		
9	30	pcs	Ballpen (blue)		
10	10	pcs	Signpen Black 0.5		
11	3	pcs	Stapler #35		
12	16	packs	Sticker Paper, matte A4		
13	20	pcs	Clearbook long		
14	30	btls	Bottomless ink Black (100ml)		
15	10	btls	Bottomless ink cyan (100ml)		
16	10	btls	Bottomless ink light cyan (100ml)		
17	15	btls	Bottomless ink magenta (100ml)		
18	10	btls	Bottomless ink light magenta (100ml)		
19	15	btls	Bottomless ink yellow (100ml)		
20	275	pcs	ID Straps		
21	125	pcs	ID Jackets (99mmx68mm)		
22	2	rolls	Plastic for ID LAMINATOR		
23	24	pcs	Marking pen, board		
24	30	pcs	Marking pen, (black, red and green) fine		
25	1	rolls	Scotch Tape 1/2		
			NEXT PAGE PLS!!!		

Delivery Period _____

Warranty _____

Price Validity _____

BAC-006-0

Government Tax Chart:

Services : EWT 2% + (VAT 5% or NON-VAT 3%)

Goods : EWT 1% + (VAT 5% or NON-VAT 3%)

Media : EWT 2% + (VAT 5% or NON-VAT 3%)

Signature over Printed Name _____

Tel. No./ Mobile No./E-mail Address _____